

**CLARIFICATIONS and AMENDMENTS DURING PRE-QUALIFICATION PERIOD**

Case Ref.: GP500311

**Procurement of “Voter Registration kits, software and related services for voter registration process in Somalia**

Round 2 issued on 11/06/2019

#	Bidder's Question	EOI/Prequalification Ref.	UNDP Response	EOI Amended
5	Do we have to consider UNDP Denmark will be the contracting entity or any other third-party company that we should be in contact with?		The contractual party will be UNDP. UNDP will issue the eventual Contract, while works in support to the relevant Governmental authorities in Somalia.	No.
6	Could you please confirm the project delivery location? What are the available options?		As stated in the EOI, delivery of items is to Mogadishu, and main location for services to be provided is also Mogadishu, while the Contractor would be required to provide support in other regions of Somalia during registration operation. Support in the country is envisaged as only requiring a small team.	No.
7	As part of our bidding process we would require having a conference call at this stage with the main project stake holders to exchange on contextual (commercial and technical). Please can you confirm your availability?		As per UNDP policies, we do not participate in conferences related to the process and organized by the potential bidders. Should you have other queries, please send us in writing in due time before submission deadline, so we can timely respond. Please note, this is a prequalification exercise, once an eventual ITB is launched we plan to hold a pre-bid teleconference where all bidders will be invited to participate, as per usual practice and UNDP Rules.	No.
8	Do you consider a Biometric (Fingerprint, Iris or Face) capture will be part of the citizen enrolment for a later matching phase? If yes, do you consider storing all biometric data in a database (ABIS)?		Biometric capture of fingerprints or Iris so far is not part of the scope of the upcoming ITB, as per scope outlined in the Call for EOIs only photograph of the voter will be captured at the registration center. Please note though, all details of the operational process are not fully decided, full technical details will be disclosed at ITB stage to the invited bidders.	No.

9	<p>Our intention would be to participate as an individual bidder (not as a JV nor “partnership”) when the solicitation documents are issued with the possibility of opening a local office to fulfil the technical and warranty requirements. The invitation documents state that technicians will be required in Mogadishu, Somalia during registration operation and warranty but are vague on whether it is mandatory or not for the bidder to appoint a local partner in Somalia to assist in carrying out the post delivery services. Please clarify if a local partner is a requirement and if so, what documentation is required at this stage?</p>		<p>Reference is made to clarifications and amendments issued in 1st round. At this stage of Call for EOIs, interested suppliers are required to provide information and details (see annex 3) about major partners responsible for major parts of the scope, especially in case of a Consortium or similar. Please note in relation to the services to be provided in Somalia, and anticipating here intended requirements in the ITB, Bidders would be required to provide such local services either through a) the Bidder’s own local office, importantly it must be an already established office with years of presence/expertise in the country, or b) the Bidder’s local partner being a well-established and qualified local supplier, in order to support as relevant the services required to be provided in the country, including technical assistance. In relation to such eventual local partner, at this stage of Call for EOIs it is not expected that Bidders provide complete information, but it will be an important requirement at ITB stage.</p>	No.
10	<p>For the list of partners – As we will be bidding for this project as a sole bidder and with no ‘major subcontractor’. Do we still need to provide information on our partners? What information should we provide in the Annexure 3, if not bidding with any partner?</p>		<p>Kindly note response above.</p>	No.
11	<p>Language of response and supporting documents - Does all the required supporting documentation for response should be in English? Does documentation also need to be certified?</p>		<p>Yes, interested vendors are kindly required to submit all documentation in English for their EOIs to be valid. If original documentation is not in English, please provide translation -it is not required to be a certified translation though. In case of discrepancies, the information in the translation prevails.</p>	No.