



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Title of consultancy: Individual Consultant for the evaluation of the Youth Development fund Programme (YDF)

COUNTRY: Botswana

DESCRIPTION OF ASSIGNMENT: Individual Consultant – Evaluation of YDF

PROJECT NAME: Support to the fulfilment of Human rights and Access to Justice and Empowerment of Youth and Women (2018 - 2021)

PERIOD OF ASSIGNMENT/SERVICES: Over 3 Months (July – September 2019). Actual number of days to be proposed by the consultant

1. BACKGROUND

The Government of Botswana is currently implementing the Youth Development Fund (YDF) through the Ministry of Youth Empowerment, Sport & Culture Development. YDF offers unemployed youth up to \$10,000 grants to start income generating projects and businesses. The Fund's objectives are: promotion of active participation of youth in the socio-economic development; encouragement of youth to venture into sustainable and viable income generating projects; promotion of competitive, sustainable and growth-oriented youth enterprises; reduction of rural-urban migration; and creation of sustainable employment opportunities for young people. Annually, Government invests \$12 million on this program. In 2015 MYSC conducted a YDF Tracer Study which aimed to understand the factors that affect the success of different youth enterprise development, support, interventions and offer lessons for informing future programme refinement. The Tracer Study revealed that only 40% of YDF funded projects survive the first 18 months of their operation. Furthermore, the study noted some achievements and success stories reached through the YDF, but also indicated challenges facing youth such as lack of entrepreneurial and business management skills, lack of technical support, poor

repayment rate, administrative deficiencies including poor monitoring controls to manage performance of the funded projects and limited resources within the programme.

Other assessments by the Ministry revealed that the fund is owed over P360m by beneficiaries who received funding since inception. The Ministry targets to collect P6 million per year from funded projects and alignment to other national and international reporting systems to inform decision making processes. In light of the above, UNDP is supporting the MYSC to conduct a comprehensive evaluation of YDF programme. The evaluation will be done under the auspices of a project titled the “Support to the Fulfillment of Human Rights, Access to Justice and Empowerment of Women and Youth Project” (2018 – 2021) (“the Project”).

2. DETAILED TERMS OF REFERENCE and instructions to bidders should be obtained from:
<http://procurement-notice.undp.org>

3. SUBMISSION REQUIREMENTS

Proposals should be submitted in a sealed envelope clearly labelled: **“Individual Consultant (IC) evaluation of the Youth Development fund Programme (YDF)”**

and be submitted to:

The Resident Representative
United Nations Development Programme
P.O. Box 54
Gaborone, Botswana

OR by email to procurement.bw@undp.org

4. SUBMISSION DATE: Proposals should be submitted to the address above no later than **12.00 Noon Botswana Time** on the **26th June 2019**

5. REQUEST FOR CLARIFICATION: Any request for clarification must be sent in writing, or by standard electronic communication to enquiries.bw@undp.org UNDP Botswana will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of the inquiry to all prospective candidates.

NOTE: *Consultancy firms/companies interested in applying for this assignment are free to do so provided they submit a CV of only one qualified consultant and present its bid in a manner that would allow for evaluation of the bid in accordance with the evaluation criteria specified in these solicitation documents. That is, the experience required is that of the individual whose CV would have been submitted by the company rather than that of the company. In this regard, the company by submitting a CV is bidding as an individual bidder rather than a company/firm.*

Further, if the submitted bid wins, the ensuing contract will be between the UNDP and the company/firm, not the individual.