



PREPARED FOR: UNITED NATIONS CAPITAL DEVELOPMENT FUND (UNCDF)

CONSULTING SERVICES: TECHNICAL ASSISTANCE TO THE DISTRICT LOCAL GOVERNMENTS OF ABIM, ADJUMANI, AMUDAT AND MOYO TO CARRY OUT REHABILITATION OF DISTRICT AND COMMUNITY ACCESS ROADS

Contract No. 016-01-2019

MONTHLY PROGRESS REPORT

APRIL 2019

SUBMITTED BY:



Partner



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DOCUMENT HISTORY

Document Title: Consulting Services: Technical Assistance to the District Local Governments of Abim, Adjumani, Amudat and Moyo to carry out Rehabilitation of District and Community Access Roads			
Revision	Description	Summary of revisions	Date issued
00	Draft Inception Report	Draft	April 8 th 2019
01	Inception Report	Final	April 24 th 2019
00	Monthly Progress Report	Final	May 10 th 2019



EXECUTIVE SUMMARY

The European Union through its 11th European Development Fund in collaboration with the Government of Uganda has launched the Development Initiative for Northern Uganda (DINU), an integrated development programme which aims at addressing the key development challenges in the Northern Uganda. One of the key development strategies is to enhance the transport infrastructure in northern Uganda. DINU will implement activities aimed at unlocking trade within the region, country, and with neighbouring countries through the improvement of transport infrastructures.

The Project is funded by the European Union through UNCDF in Collaboration with GoU. UNCDF contracted SPEA ENGINEERING and TB3 GLOBAL LIMITED Consultants in a Joint Venture agreement to provide consulting services for Technical Assistance to the District Local Governments (DLGs) of Abim, Adjumani, Amudat and Moyo to carry out Rehabilitation of District and Community Access Roads.

The detailed assignment will involve review and update of the feasibility study report and preliminary designs, preparation of the detailed engineering designs, drawings, tender documents, and confidential cost estimates for the selected roads; and provide tender assistance during procurement of the civil works by the District Local Governments (DLGs).

As stipulated in the Terms of Reference, the Consultants submitted an Inception report within one (1) month of commencement of the assignment. The Consultants carried out site visits to all the thirty three (33) roads in the four districts and made some preliminary findings reported in the road condition assessment with major concerns being the rock outcrops, steep slopes, seasonal rivers, serious drainage considerations and insufficient water sources for road works. Consultative meetings were also held with District Local Government officials and majorly the issues of concern were the need for involvement of communities, sensitization; and social, environmental concerns.

This report is submitted to give an account of the consultant's Monthly progress of the assignment which will elaborate on issues regarding to Inception Report Preparation, Submission and Approval for the Month of April 2019; Project kick-off meeting, Mobilization of staff, Consultative meetings with project district stakeholders and field visual surveys.

1 INTRODUCTION

1.1 BACKGROUND

Building on the previous collaborative work of the EU and the Government of Uganda, the programme aims to steer a paradigm shift from a sector-oriented support to an integrated territorial approach, and 'connect the dots' between key sectors and areas for an inclusive and sustainable socio-economic development of the region, by supporting a selection of relevant value-chains (taking into account the respective agro-ecological zone types of the sub-regions), addressing notably the identified bottlenecks, and working with local private sector. This will not be possible without a crucial facilitating role played by local authorities who will be specifically supported to better fulfil their core and broad mandates (notably in relation to the other sectors targeted by this programme) and better respond to local needs and deliver quality services to its citizens, improving upwards and downwards accountability mechanisms. Complementary to this, DINU will implement activities aimed at unlocking trade within the region, within the country, and with neighboring countries through the improvement of transport infrastructures.

Local authorities are expected to play a key role in planning and overseeing the implementation of programme activities, as the programme adopts an integrated, place-based approach to development planning and implementation and operationalizes it through the formulation of jurisdiction-specific territorial development strategies, developing both vertical partnerships (local authorities-central state) and horizontal partnerships (local authorities - local private, non-profit and community-based organization), and leveraging place-specific resources.

To ensure the sustainability of its support to transport infrastructure and to strengthen the capacity of local government authorities and empower communities to participate in improved local service delivery, particularly maintenance and rehabilitation of road assets, DINU has introduced Result 2.1: Transport infrastructures in the regions are improved that incorporates Activity 2.1.2 - Rehabilitation and upgrading of selected numbers of priority districts and community access roads within 4 priority districts (Amudat, Adjumani, Abim, Moyo). *(The source of reference number 2.1 and 2.1.2 are from the "Project document")*. The Project is funded by the European Union through UNCDF in Collaboration with GoU.

UNCDF contracted SPEA ENGINEERING and TB3 GLOBAL LIMITED Consultants in a Joint Venture agreement to provide consulting services for Technical Assistance (TA) to the District Local Governments of Moyo, Adjumani, Abim and Amudat in the review of the feasibility study report and preparation of detailed designs, and tender assistance for the District and Community access roads in priority districts of Amudat, Adjumani, Abim, Moyo under Contract No. 016-01-2019. According to the TOR of the assignment, an inception report was submitted within four weeks of the project commencement after which monthly reports are expected to be submitted. This is the first monthly report after the submission of the inception.

1.2 OBJECTIVES OF ASSIGNMENT

The overall objective of this assignment is to provide Technical Assistance (TA) to the District Local Governments of Moyo, Adjumani, Abim and Amudat in the review of the feasibility study report and preparation of detailed designs, and tender assistance for the District and Community access roads.

The specific objective of the assignment is to review and update of the feasibility study report and preliminary designs, preparation of the detailed engineering designs, drawings, tender documents, and confidential cost estimates for the selected roads; and provide tender assistance during procurement of the civil works.

1.3 THE SCOPE OF THE WORK

Working under direct supervision of Client in close collaboration with the Ministry of Works and Transport (MoWT), Ministry of Local Government (MoLG) and the beneficiary District Local Governments (DLG's), the consultancy firm will review and update the feasibility study report and preliminary designs, prepare detailed engineering designs, drawings, tender documents, and confidential cost estimate for the selected roads; and provide tender assistance.

1.4 EXPECTED OUTPUTS

The anticipated outputs shall be as illustrated in the table below:

Report	Due Date (After Start Date)
1. Inception Report	1 Month
2. Monthly Progress Report	Monthly by the 10th day of the following month
3. Engineering Design Report	06 Months
a. Geotechnical Report	4 Months
b. Environmental and Social Impact Assessment Report	4 Months
c. Topographic and geological survey Report	4 Months
4. Tender Action	12 Months
a. Pre-Bid Meeting Report	1 Week after Pre-Bid meeting
b. TA's Revised Cost Estimate	Bid submission date
c. Bid Evaluation Report	2 weeks after Bid submission
d. Negotiation Report	1 week after negotiations
e. Construction Contract	2 weeks after negotiation
f. Final Report and Presentation to Project Team-Summary of Accomplishments, Best Practices, Lessons learned and Recommendations/Risk Management Measures for Implementation	At the signing of the works contract

2 PROGRESS AS OF APRIL 2019

2.1 INTRODUCTION

The project started immediately after the signing of the contract with mainly mobilization of resources, staff and equipment in order for the project to run as expected. The month of April 2019 mainly involved preparation of the Inception report, meetings held and correspondences between Client and Consultant.

2.2 STAFF, EQUIPMENT AND OFFICE MOBLIZATION

The consultant has ably mobilized resources, equipment, key experts and other project support staff who are ready to take on their activities. An advance team went ahead to make and establish contacts with the district officials who shall be part of the core team in the project operations.

a) Staff offices

The project has established a central office located at Sir Apollo kaggwa road, Makerere Kikoni. This shall be the overall cordinating office in uganda. Contact offices shall be set up in each of the priority districts for consultations from time to time as the need shall be arising.

Table 1: Office Locations

Consultant	Office	Position
SPEA Engineering	Roma: Sede Legale via Bergamini. 50 00159 Roma (Italy) Tel: +39 064 3631 Fax: +39 064 363.7001 PEC: spea.adpec@legalmail.it	Lead
TB3 Global Limited	Plot 102, Sir Apollo Kaggwa Road Makerere – Kikoni Tel: +256 706 294 996; +256 783 102 941 Email: table3ms@gmail.com Website: www.tb3.co.ug	Partner

b) Equipment

The consultant has ably mobilised up to eight (8) RTK GPS equipment, 2 Garmini hand held GPS with camera, 2 DPC equipment, (4) 4 wheel drive vehicles, Hand Held GPS with cameras, 2 Montana Garmin 650 and 4no. Procurement of Auto Civil 3D licensed version.

c) Staff

All key staff including the Team Leader, Deputy Team Leader, Pavement Engineer, Land Surveyor, Enniromentalist, and Sociologist have been fully mobilised so far. They have made initial visits to the field roads and with the availability of resources and equipment are ready to commence with the works.

2.3 DEPLOYMENT

The strategy of deployment shall be on a district by district basis. All the teams handle most of the activities (field survey, material investigation, traffic, hydrological assesment) at the same time along the same roads district by district. This strategy is anticipated to go along way in facilitating not only fast and comprehensive field work but also to be able to complete a road at a time such that the designated subsiquent activities can commence as field work progresses in other districts.

3 FINANCIAL PROGRESS

As per the payment schedule, the total Contract Amount is US\$ 373,700 and the financial Progress of Services is indicated in the table below.

Table 2: The Payment Schedule

N0.	Deliverable	Payment	Amount Received / (Invoice No.)
1	Upon Submission and approval of the Inception Report	20% of total Contract Amount	NIL
2	Upon submission and approval of the Detailed Designs	30% of total Contract Amount	NIL
3	Upon Submission and approval of Tender documents	20% of total Contract Amount	NIL
4	Upon the Client signing the works contract	20% of total Contract Amount	NIL
5	Upon Submission of the Final Report and Presentation of the same to the Project Team	10% of total Contract Amount	NIL

Item No. 1 was completed by Consultant and a letter of approval received dated 29th April 2019. The Invoice for the Item No.1 has not yet been issued to the Client. Payment by the client according to the Terms of Reference will be effected within 30 days after receipt of Invoice.

4 CORRESPONCIES RECIEVED AND ISSUED as of APRIL 2019

Table 3: Table of Correspondencies

Letter	Fom	T0	Date
1. Submission of Draft Inception Report (Rev_00)	SPEA Engineering Consultants	UNCDF Plot 4 Ngabo Road Kampala Kololo, Uganda Tel: 256 772 452 142 Att'n: Ms Jenifer Bukokhe Wakhungu Cc: Mr. Anania Mbabazi	8 th April 2019
2. Approval of Inception Report	UNCDF Plot 4 Ngabo Road Kampala Kololo, Uganda Tel: 256 772 452 142	SPEA Engineering Consultants	29 th April 2019

5 CONCLUSION

The Month of April was mainly characterized by the Initial preparations, mobilization, submission and approval of the Inception Report. Prior to the Report Submission and Approval, a Meeting was held at Ministry of Works and Transport head office boardroom on the 17th of April 2019 to present findings of the Inception Report and any other comments regarding the Draft Report submitted to UNCDF on the 8th of April 2019. The Presentations and Minutes to that Meeting have already been submitted with the Inception Report. It is anticipated that field work shall commence almost immediately.