

REQUEST FOR QUOTATION FOR LOW-VALUE GOODS

DATE: 10/07/2019

SUBJECT: Request for Quotation for Supply of 4x4 off-road vehicles

REF: RFQ/036/19 – Supply of 4x4 off-road vehicles

QUOTATION SUBMISSION DEADLINE: 14:00 Tashkent time (GMT+5) July 22, 2019

PAGES: 4

Dear Sirs,

We kindly request you to provide a quotation for the goods and services described below:

LOT-1					
ITEM #	ITEM DESCRIPTION	UNIT OF MEASURE	Q-TY	PRICE IN [CURRENCY ¹] (EXCLUSIVE OF VAT)	
				Unit Price	Total Price
1	Brand new LADA 4x4 BRONTO or equivalent <ul style="list-style-type: none"> - Engine capacity: No less than 1.7 l - Engine type: Gasoline (petrol) - Power: No less than 80 hp - Fuel tank: No less than 40 l. - Drive Type: All wheel drive (4x4) - Gearbox type: Manual Transmission - Seats: At least 4 - Air conditioning: Yes - Safety: Anti-lock Braking System (ABS), Driver/passenger seatbelt - Year of manufacture (YOM): 2019 	pcs	1		
	Total Prices of Good				
	Transportation costs				
	Packing, Insurance and other costs				
	Total All-Inclusive Bid Price for Lot 1				

LOT 2					
ITEM #	ITEM DESCRIPTION	UNIT OF MEASURE	Q-TY	PRICE IN [CURRENCY ²] (EXCLUSIVE OF VAT)	
				Unit Price	Total Price
1	Brand new UAZ PATRIOT EXPEDITION or equivalent	pcs	2		

¹ Please indicate currency of your bid

² Please indicate currency of your bid

<ul style="list-style-type: none"> - Engine capacity: No less than 2.7 l - Engine type: Gasoline (petrol) - Power: No less than 150 hp - Fuel tank: No less than 65 l. - Drive Type: All wheel drive (4x4) - Gearbox type: Manual Transmission - Seats: At least 4 - Air conditioning: Yes - Safety: Anti-lock Braking System (ABS), Driver/passenger seatbelt - Additional equipment to be included: expedition roof rack, rear door ladder, towing coupling and winch. - Year of manufacture (YOM): 2019 				
Total Prices of Goods				
Transportation costs				
Packing, Insurance and other costs				
Total All-Inclusive Bid Price for Lot 2				

Notes:

1. Partial quotations are allowed (by lots), contract will be awarded on Lot basis.
2. Price should be exclusive of value added tax (VAT) and vehicles should be custom cleared.
3. Brochures and Technical details of the model offered MUST be submitted with the bid offer.

The UNDP General Terms and Conditions are an integral part of this RFQ and should be reviewed by all bidders.

<http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html>.

In submitting a quotation, bidders expressly accept to be bound by these General Terms and Conditions.

Any Contract resulting from this process shall incorporate them in full.

Please submit your quotation by completing the right column of the form below:

UNDP Requirements	Bidder's Response
Validity of Offer: <input checked="" type="checkbox"/> 30 days In exceptional circumstances, UNDP may request the Offeror to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. In such case the extension shall be confirmed in writing, without any modification whatsoever of the Quotation.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Warranty Period Offered (as applicable): Not less than 24 months or 50,000 km	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Description of Warranty Coverage (as applicable): Standard manufacturer's Warranty	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____

<p>Description of After Sales Service (as applicable):</p> <p><input checked="" type="checkbox"/> Warranty on Parts and Labor for minimum period of 24 months</p> <p><input checked="" type="checkbox"/> Technical Support</p> <p><input checked="" type="checkbox"/> Availability of a local service center for prompt response during the warranty period</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Please explain in case of "No":</p> <p>_____</p>
<p>Delivery Terms (linked to INCOTERMS 2010):</p> <p><input checked="" type="checkbox"/> DDP-Tashkent / custom cleared in the territory of Uzbekistan</p> <p>Customs clearance³, if needed, shall be done by seller</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Please explain in case of "No":</p> <p>_____</p>
<p>Payment Terms:</p> <p>To Local Supplier (registered in Uzbekistan):</p> <p><input checked="" type="checkbox"/> Will be made in Uzbek Soum in two installments: (1) 15% advance payment upon signature of Contract by both parties; and (2) 85% final payment upon signature of Act of Acceptance of goods and invoice by the parties.</p> <p>To Foreign Suppliers (registered outside Uzbekistan):</p> <p><input checked="" type="checkbox"/> Will be made in USD as 100% post-payment after delivery of the goods to the destination place and signature of Act of Acceptance of Works completed by the parties.</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Please explain in case of "No":</p> <p>_____</p>
<p>Delivery terms:</p> <p>Applicable to local Companies:</p> <p>Within 90 calendar days from the date of 15% advance payment receipt.</p> <p>Applicable to foreign companies:</p> <p>Within 90 calendar days from the date of Contract signature by the sides.</p> <p>Attention: If the delivery period, stated in the quotation exceeds the delivery period stated above, the respective offer may be declined!</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Please explain in case of "No":</p> <p>_____</p>
<p>All documentations, including catalogs, instructions and operating manuals, shall be in:</p> <p><input checked="" type="checkbox"/> English or</p> <p><input checked="" type="checkbox"/> Russian/Uzbek</p> <p>For evaluation purposes all technical documentation, including operating and maintenance manuals can be submitted in English, but all technical documentation in Russian or Uzbek language will be requested with delivered vehicles</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Please explain in case of "No":</p> <p>_____</p>
<p>Liquidated Damages:</p> <p><input type="checkbox"/> Will not be imposed</p> <p><input checked="" type="checkbox"/> Will be imposed under the following conditions:</p> <p>Percentage of contract price per day of delay: 0.5% of total contract amount.</p> <p>Max. no. of days of delay: 20 calendar days.</p> <p>After which UNDP may terminate the contract.</p>	<p><input type="checkbox"/> Accept</p> <p><input type="checkbox"/> Does not accept</p> <p><input type="checkbox"/> Please explain in case of "Does not accept":</p> <p>_____</p>
<p>Please confirm that your company is not included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;</p>	<p><input type="checkbox"/> Not listed</p> <p><input type="checkbox"/> Listed</p> <p><input type="checkbox"/> Please explain in case of "Listed":</p> <p>_____</p>

³ Must be linked to INCO Terms chosen

Please confirm that you accept the UN Supplier Code of Conduct, available at https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct	<input type="checkbox"/> Accept <input type="checkbox"/> Does not accept <input type="checkbox"/> Please explain in case of “Does not accept”: <hr/>
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We request your duly signed and sealed price quotation in a company letterhead and additional details as outlined, latest by **14:00 Tashkent time (GMT+5) on or before July 22, 2019.**

You may deliver physically in a sealed envelope to the United Nations Building, 4, Taras Shevchenko street, Tashkent 100029, Uzbekistan.

Alternatively, you may submit it electronically in **.pdf** format to bids.uz@undp.org⁴. Quotation submitted by e-mail must be limited to a maximum size of 10 MB, virus-free and consist of no more than 3 email transmissions. Otherwise, such quotations will be rejected.

Your bid must contain the following reference either on the envelope or email subject:

RFQ/036/19 Supply of 4x4 off-road vehicles ⁵

Please follow these instructions and be mindful of deadlines. Bids submitted through other means or to other addresses will not be accepted.

UNDP will consider an award to the quotation which complies with all requirements in full and offers the lowest price. UNDP reserves the right to conduct post qualification exercise by requesting additional documents/clarifications/information if deemed necessary.

Any offer that does not meet requirements shall be rejected. UNDP is under no obligation to accept any bid.

Any request for additional information or queries must be sent/addressed to Procurement Unit three business days prior to the deadline in writing to pu.uz@undp.org.

Yours Sincerely,
Procurement Unit

⁴ Quotations submitted to other e-mail addresses will not be accepted and will be rejected.

⁵ Quotations that do not contain the specified subject or reference to the tender number in the subject line of e-mail message or on the envelope will not be opened and will be rejected.