

Terms of Reference



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GENERAL INFORMATION

Title: Advisor for the Formulation of a New Policy for the Acceleration of Development in Tanah Papua

Project Name: Papua Platform for the Acceleration of Sustainable Dev

Reports to: Head of Democratic Governance and Poverty Reduction Unit (DGPRU)

Duty Station: Jakarta, Indonesia

Expected Places of Travel (if applicable): Refers to UNDP rules and regulations if there are unforeseen travels

Duration of Assignment: 90 working days within August – December 2019

REQUIRED DOCUMENT FROM HIRING UNIT

	TERMS OF REFERENCE
5	CONFIRMATION OF CATEGORY OF LOCAL CONSULTANT, please select:
	(1) Junior Consultant
	(2) Support Consultant
	(3) Support Specialist
	(4) Senior Specialist
	(5) Expert/ Advisor
	CATEGORY OF INTERNATIONAL CONSULTANT, please select:
	(6) Junior Specialist
(7) Specialist	
(8) Senior Specialist	
	APPROVED e-requisition

REQUIRED DOCUMENTATION FROM CONSULTANT

<input checked="" type="checkbox"/>	P11
<input checked="" type="checkbox"/>	Copy of education certificate
<input checked="" type="checkbox"/>	Completed financial proposal
<input checked="" type="checkbox"/>	Completed technical proposal (if applicable)

Need for presence of IC consultant in office:

partial

intermittent (explain)

full time/office based

Provision of Support Services:

Office space: Yes No

Equipment (laptop etc): Yes No

Secretarial Services Yes No

If yes has been checked, indicate here who will be responsible for providing the support services:

Head of Democratic Governance and Poverty Reduction Unit (DGPRU), Mr. Siprianus Bate Soro.

Name: Siprianus Bate Soro

Title: Head of DGPRU

Signature: _____

I. BACKGROUND

Within the national policy making context, the Government of Indonesia has laid several affirmative policies in Papua to accelerate its development starting from Law no 21/2001 on Special Autonomy for Papua, Presidential Instruction (Inpres) No. 5/2007 on the Acceleration of Development in Papua, Presidential Regulation No. 65/2011 on the Acceleration of Development in Papua, National Midterm Plan (RPJMN) 2014-2019 on Papua Chapter, Inpres 9/2017 on the Acceleration of Welfare Development in Papua for 2018-2019, Inpres No. 10/2017 on National Sport Games (PON XX) in Papua, and Presidential Regulation no 17/2019 on Special Procurement for Papuan Businessman. During those period of times, hundreds of trillions of developments budget have been allocated to the regions, one of the richest natural resources islands in Indonesia, such as special autonomy funds, general allocation funds, special allocation funds, revenue sharing funds, and village funds. Since 2002 until 2014 the fund allocation under special autonomy provision has reached 67 trillions rupiah¹. Although there are some progress but comparing to other provinces in Indonesia, Papua and West Papua scores in various development indicators such as Human Development Index and Gender Development Index are far below its counterparts and the national average. Some factors may have contributed to the performance of the two provinces, including ineffectiveness and inefficiency of programme planning, budgeting, implementation, as well as lack of monitoring and evaluation. Others such as the lack of capacity of local bureaucracy and the lack of coordination and synchronization between central and provincial governments have also hindered the achievement of development targets.

The Inpres Number 9 of 2017 on the Acceleration of Welfare Development in Papua and West Papua Provinces has the following focus:

1. Health and Education sectors;
2. Local Economy and Development;
3. Basic Infrastructure;
4. Connectivity.

To ensure effective implementation of the Inpres No. 9/2017, President Joko Widodo has instructed the Minister of National Development Planning (PPN) / Head of the National Development Planning Agency (BAPPENAS) through the Papua Desk to coordinate, synergize the drafting, establish an Annual Action Plan for the Welfare Development Acceleration Program in Papua and West Papua Provinces, and to coordinate the support of international development partners, communities, community organizations, the private sector and other stakeholders.

UNDP has worked together with Bappenas to establish the Papua Platform that seats under the Papua Desk in BAPPENAS. Since 2018 the Papua Platform has incorporated environment issues into the discussions with the support from the United Kingdom Climate Change Unit (UKCCU). Papua Platform is expected to facilitate coordination and communication among the development actors and programmes in Papua and West Papua. Papua Platform was agreed for the sustainable strategy across ministries and agencies. The primary objective of the Papua Platform is to ensure a single and aligned sustainable development strategy across ministries and agencies that can accurately advocate the needs of Papua and West Papua in a coordinated fashion from the national to the local level. This platform has prioritized a few strategic development areas including environment and climate action to ensure local policies and programmes work to conserve the biodiversity of the two provinces.

At the local level, the provincial governments have already set forth bold visions. In Papua, the government has introduced the Papua 2100 Agenda, where they have identified bold targets to be met by the year 2100 on sustainable development. In West Papua, the government introduced the 'Conservation Province' policy, which is an opportunity to set a sustainable development pathway that aims to seize opportunities and mitigate risks in building a province that looks to conserve and protect the region's biodiversity. However, in order to ensure the success of the provincial governments, the international community must also support both provinces by complementing ongoing efforts to develop green and sustainable economies. Both Papua

¹ <https://www.bbc.com/indonesia/indonesia-46289211>

and West Papua have successfully organized two major events. The first one was the International Conference on Biodiversity, Ecotourism and Creative Economy (ICBE)² in Manokwari, West Papua resulting in the Manokwari Declaration, which highlighted in the commitment to achieve 70% of protected area in Tanah Papua. The second one was the Papua Development Forum in Jayapura, Papua. The two provincial governments have signed an MoU on Sustainable Development, strengthening their commitment to conserve and achieve sustainable development in Tanah Papua. On March 2019, seven local regulations (Perdasus) were legalized by the West Papua House of Representative (DPRPB), two of which were in line with the spirit of the Manokwari Declaration, i.e. Perdasus on Sustainable Development, and Perdasus on West Papua as Conservation Province.

Bappenas is currently finalizing the national mid-term development plan (*Rencana Pembangunan Jangka Menengah Nasional/RPJMN*) 2020 – 2024. A series of consultation meetings will continue to take place this year to ensure optimal synchronizations among the national, regional, ministries/government agencies and development partners. Special attention is given to issues such as human development, green economy, strategy formulation for rehabilitation and reconstruction of post-disaster in Jayapura, as well as introducing digital platforms to improve Papua’ evidence based policy making, data risk and knowledge. In view of the above, building a coherent policy from the national and the local level is critical to ensure that the provincials’ visions and the new strategy on Tanah Papua beyond the special autonomy status are considered in defining the development agenda and priorities for Tanah Papua. In meeting this objective, UNDP is searching for an advisor who has expertise in economics development, public policy, advocacy and capacity building. He/she will organize technical assistance and coordination support to Papua Desk in formulating strategic direction to accelerate development in Tanah Papua 2020-2024. The advisor will work closely with UNDP Papua Platform team, Papua Desk and Bappenas in meeting the objectives.

II. SCOPE OF WORK, ACTIVITIES, AND DELIVERABLES

Scope of Work

Under the overall supervision of the Head of Democratic Governance and Poverty Reduction Unit, the individual consultant (IC) will work with UNDP units and external stakeholders to:

- liaise with government and non-government stakeholders to identify policy solutions to green economy and environmental challenges in Papua and West Papua;
- provide technical advisory support to the Chairman, Secretary and the Papua Desk team;
- supporting the Papua Desk Secretariat to ensure effective and efficient coordination and consultations among relevant stakeholders through the regular Papua Platform meetings, technical working groups, various studies and advocacy initiative;
- producing a final report including recommendations to the Papua Desk that proposes a new affirmative policy which include environmental issues such as but not limited to climate change mitigation action and green economy.

Expected Outputs and deliverables

The specific outputs/deliverables expected from the Senior Consultant for Papua Platform are the following:

Deliverables/ Outputs	Estimated number of working days	Completion deadline	Review and Approvals Required
Submission of 2020-2024 strategic direction to accelerate development in Tanah Papua incorporating the following aspects: 1. Sharp identification what left behind;	5	August 30, 2019	Head of Democratic Governance and Poverty Reduction Unit upon endorsement by Chair of the Papua Desk

² <https://www.papuabarat-icbe2018.org/>

2. Development programme to address the under developed areas in Tanah Papua			
Submission on the analysis of the effectiveness of Presidential Instruction No 9/2017 on the acceleration of social welfare development in Papua and West Papua as well as the recommendation to the new possible Presidential Instruction as the continuation to the current affirmative policy development acceleration for Tanah Papua.	10	13 September, 2019	Head of Democratic Governance and Poverty Reduction Unit upon endorsement by Chair of the Papua Desk
Submission of policy brief on the formulation of green economy strategy which include the identification of best practices of green economy growth major projects implemented by line ministries' that can be remodel and adopted by the local governments in Tanah Papua particularly on its strategic commodities for example nutmeg, sago, coffee, etc; and the potential market at the local, national as well as international level for Papuan main commodities.	15	October 4, 2019	Head of Democratic Governance and Poverty Reduction Unit upon endorsement by Chair of the Papua Desk
Submission of technical review on current policies both nationally and locally to reduce deforestation in Tanah Papua and its linkages to the development of disaster management and mitigation strategy to improve environmental quality, climate change and disaster resilience as well as sustainable development within the region;	15	October 25, 2019	Head of Democratic Governance and Poverty Reduction Unit upon endorsement by Chair of the Papua Desk
Submission on the analysis of the effectiveness of Law no 21/2001 on Special Autonomy for Papua in accelerating development in Tanah Papua as well as the recommendation to the upcoming special autonomy regulation for the region particularly on the environment and climate change issues;	15	November 15, 2019	Head of Democratic Governance and Poverty Reduction Unit upon endorsement by Chair of the Papua Desk
Submission of technical review on the impact of infrastructure development in Tanah Papua to the improvement of welfare of the people within the region, economy development and to the environment sustainability within the region;	15	December 6, 2019	Head of Democratic Governance and Poverty Reduction Unit upon endorsement by Chair of the Papua Desk
Submission of policy brief on the role of Papuan customary organizations (Dewan Adat Papua and Lembaga Masyarakat Adat) and its capacity to take part in planning, implementation and monitoring of development programme to ensure sustainable development and harmony in Tanah Papua particularly in the area of climate change and biodiversity protection.	15	December 30, 2019	Head of Democratic Governance and Poverty Reduction Unit upon endorsement by Chair of the Papua Desk

III. WORKING ARRANGEMENTS

Institutional Arrangement

The IC will be reporting to the Head of DGPRU in seeking approval and acceptance of the above-mentioned outputs, upon securing endorsements from Chair of the Papua Desk. The IC is expected to be in regular contact with the Team Leader of DGPRU and update and report on his/her progress on a weekly basis.

Duration of the Work

Expected duration of work is from August – 31 December 2019 for 90 working days. The IC is expected to support the deliverables on a part-time basis.

Duty Station

The IC will be based at Papua Desk Bappenas.

Travel Plan

Travel will be arranged by Hiring Unit which refers to UNDP rules and regulations if Consultant is requested to travel outside Jakarta.

IV. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Academic Qualifications:

- Advanced university degree (master's degree or equivalent) with expertise in business administration, public policy, economy, development studies and/or environment.

Minimum experience requirement:

- 10 years of experience at national and/or sub-national levels, in the areas of policy making, democracy, economics, development, coordination, and community engagement;
- Knowledge of affirmative policies for Papua and West Papua such as Law on Special Autonomy for Papua and West Papua, Inpres 9/2017 on the Acceleration of the Welfare Development in Papua and West Papua Provinces, and the current technocratic draft of RPJMN 2020-2024;
- Experience working at UNDP on project development and management and an understanding of UNDP's standard operating procedures;
- Proven track record in coordination and working with ministries to align priorities with the national planning document;
- Maturity and confidence in dealing with senior and high-ranking members of national and local institutions, government and non-government;
- Cultural sensitivity to work in multicultural, multi-ethnic environment;
- Experience working with UNDP;
- Experience working with UKCCU;
- Experience working with the Papua Desk Bappenas;
- Experience in producing high quality reports.

Language Requirements:

- Fluency in English with excellent written communication skills, and strong experience writing reports is required;
- Excellent written and spoken skills in Indonesian.

Competencies and special skills requirement:

- Strong leadership and good communication skills;
- Strong analytical, reporting and writing skills;
- Openness to change and ability to receive/integrate feedback;
- Ability to plan, organize, implement and report on work;

- Ability to work under pressure and tight deadlines;
- Proficiency in the use of office IT applications and internet in conducting research;
- Good presentation and facilitation skills.
- Demonstrates integrity and ethical standards;
- Positive, constructive attitude to work;
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability.

V. EVALUATION METHOD AND CRITERIA

2. Cumulative analysis

When using this weighted scoring method, the award of the contract should be made to the individual consultant whose offer has been evaluated and determined as:

a) responsive/compliant/acceptable, and

b) Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

* Technical Criteria weight; 70

* Financial Criteria weight; 30

Only candidates obtaining a minimum of 70 point would be considered for the Financial Evaluation

<i>Criteria</i>	<i>Weight</i>	<i>Maximum Point</i>
<u>Technical</u>	70	100
Criteria A: Qualification Requirements as per TOR:		70
1. Criteria 1: Advanced university degree (master's degree or equivalent) with expertise in business administration, public policy, economy, development studies and/or environment;		20
2. Criteria 2: Knowledge of affirmative policy for Papua and West Papua such as Law on Special Autonomy for Papua and West Papua, Inpres 9/2017 on the Acceleration of the Welfare Development in Papua and West Papua Provinces, and the current technocratic draft of RPJMN 2020-2024;		20
3. Criteria 3: 10 years of experience at national and/or sub-national levels, in the areas of policy making, democracy, economics, development, coordination, and community engagement;		15
4. Criteria 4: Experience working with Papua Desk Bappenas, UKCCU and UNDP;		10
5. Criteria 5: Experience in producing high quality reports.		5
<i>Criteria B: Brief Description of Approach to Assignment:</i>		30
1. Understand the task and applies a methodology appropriate for the task as well as strategy in a coherent manner		10
2. Important aspects of the task addressed clearly and in sufficient detail		10
3. Logical, realistic planning for efficient project implementation		10