## **Form G:** Financial ProposalForm:

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Bidder: | [Insert Name of Bidder] | Date: | Select date |
| RFP reference: | [Insert RFP Reference Number] | | |

The Bidder is required to prepare the Financial Proposal following the below format and submit it separately as a different file in e-Tendering not mixing with the the Technical Proposal as indicated in the Instruction to Bidders. The financial proposal must be password protected, the password must not be provided until Procurement Unit asks for it. Any Financial information provided in the Technical Proposal shall lead to Bidder’s disqualification.

The Financial Proposal should align with the requirements in the Terms of Reference and the Bidder’s Technical Proposal.

**Table- 1: Detailed Breakdown of the Price Proposal:**

***[Important Note***: It should be a fixed price for each site within all governorates inside Yemen, despite the spread in georgrlocations]

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Currency:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | |
| **Cost Headings** |  | | | |
| **Unit**  **of Measure** | **Quantity** | **Unit Price** | **Total Price** |
| **PROFESSIONAL FEE:**  ***[Should not exceed 45 working days as per the TOR]*** | **Day** | **a** | **b** | **a X b** |
| **Team Leader** |  |  |  |  |
| **Sr. Nat’l expert** |  |  |  |  |
| **Jr. Nat’l expert** |  |  |  |  |
| **Add’nl expert (if any)** |  |  |  |  |
| **Total (Prof. Fee)** |  |  |  |  |
| **TRAVEL and SOCIAL SECURITY:** |  |  |  |  |
| **DSA Payment:**  **(only for nights spent outside the main duty station)** | **Nights** | **a** | **b** | **a X b** |
| **Team Leader** |  |  |  |  |
| **Third Party Monitors** |  |  |  |  |
| **Data Analyst / Manager / IT Expert** |  |  |  |  |
| **Add’ln expert /staff (if any)** |  |  |  |  |
| **Sub Total (DSA)** |  |  |  |  |
| **Sub Total Transportation cost *(covering all staff and field visits by all mode of transportation during the contract period)*** | **Lump Sum** |  | | |
| **Social Security Payment (insurance, danger pay etc.)** | **Lump Sum** | | | |
| **Team Leader** |  | | | |
| **Third Party Monitors** |  | | | |
| **Data Analyst / Manager / IT Expert** |  | | | |
| **Add’nl Expert /staff (if needed)** |  | | | |
| **Sub Total of Social Security payment** |  | | | |
| **Total Travel and Social Security Costs** |  | | | |
| **TOTAL REPRODUCTION COST: (Reports, memos, letters)** | **Lump Sump** |  | | |
| **TOTAL COMMUNICATIONS COST: (mobile, telephone, internet, related to this contract)** | **Lump Sum** |  | | |
| **ANY OTHER COST: that may be relevant to this Contract (if any)** | **Lump Sum** |  | | |
| **GRAND TOTAL Of all the Above Costs:** |  | | | |
| **Add OVERHEAD COST / OR MANAGEMENT FEE, if any**  **[The overhead cost or management Fee should not exceed 10% of the Grtand Total Cost]** | **Lump Sum** |  | | |
| **OVERALL GRAND TOTAL** |  | | | |
| *Disclaimer: UNDP reserves the right to award or not to award any or all contract/s to any or all winning bidders without assigning any reason whatsoever.* | | | | |