undp_logo **ANNEX III**

**Price Submission Form**

**Form 1.**

**Resident Representative**

**United Nations Development Programme, Trinidad and Tobago**

Having examined the Solicitation Documents, the receipt of which is hereby duly acknowledged, I, the undersigned, offer to provide (the requested services) for the total sum of (indicate amount in number and letters) including applicable taxes, plus the per diem expenses as may be ascertained in accordance with the Price Schedule described below and made part of this Offer.

1. **Breakdown of Cost by Components:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Cost Components** | **Unit Cost per day TT$** | **Quantity** | **Total Rate for the Contract Duration TT$[[1]](#footnote-1)** |
| 1. **Personnel Costs** |  |  |  |
| Professional Fees |  |  |  |
| Life Insurance |  |  |  |
| Medical Insurance |  |  |  |
| Communications |  |  |  |
| Land Transportation |  |  |  |
| Others (pls. specify) |  |  |  |
|  |  |  |  |
| 1. **Travel Expenses to Join duty station** |  |  |  |
| Round Trip Airfares to and from duty station |  |  |  |
| Living Allowance |  |  |  |
| Travel Insurance |  |  |  |
| Terminal Expenses |  |  |  |
| Others (pls. specify) |  |  |  |
|  |  |  |  |
| 1. **Duty Travel** |  |  |  |
| Round Trip Airfares |  |  |  |
| Living Allowance |  |  |  |
| Travel Insurance |  |  |  |
| Terminal Expenses |  |  |  |
| Others (pls. specify) |  |  |  |

1. **Breakdown of Cost by Deliverables\***

\*Basis for payment tranches

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Deliverables** | **Percentage of Total Price (Weight for payment)** | **Amount**  **TT$** |
|  | Inception/action plan for project, inclusive of workshops and field trips. | 10% |  |
|  | Review of assessment reports and development of Personal Development Plans for each participant (maximum of 20 participants) | 20% |  |
|  | Delivery of 12 psychosocial development workshops (including but not limited to youth peer mentorship training and peace ambassador training).  (Examples of Workshops might include:  Conflict Resolution  Anger Management  Stress Management  Dealing with Trauma  Gender Sensitivity  Leadership Teambuilding  Youth Peer Mentorship Training and Certification  Peace Ambassador Training; mediation; alternative dispute resolution) | 25% |  |
|  | Delivery of 10 field trips to broaden the horizons of youth and expose them to opportunities outside of what they know.  (Examples of Field Trips might include:  Music Production  Film Production  Aquaponics  University visit) | 20% |  |
|  | Provide psychosocial support at 12 Capacity Building Sessions. Sessions to be conducted by YTEPP with support from psychosocial team. | 15% |  |
|  | Submission of 5 monthly progress reports and 1 final project report. | 10% |  |
|  | **Total** | **100%** | **TT$** |

I undertake, if my Offer is accepted, to commence and complete delivery of all services specified in the contract within the time frame stipulated.

I agree to abide by this Offer for a period of 90 days from the date fixed for receiving of Offers in the Request for Quotation, and it shall remain binding upon me and may be accepted at any time before the expiration of that period.

I understand that you are not bound to accept any Offer you may receive.

Date:

Name and signature:

1. Rate of Exchange - 1US$= 6.7614TT$ [↑](#footnote-ref-1)