



Empowered lives.
Resilient nations.

12 September 2019

Dear Sir/Madame,


Subject: Notification for implementation of e-Tendering system

Kindly be informed that UNDP is globally rolling out the eTendering system for all on-line international competitive procurement cases, valued at USD 150,000 and above. **The use of eTendering is mandatory from 01 September 2019.**

The key benefits of the eTendering system include:

- 1. It provides enhanced integrity and transparency of the procurement process which improves UNDP's reputation in the market place and maintains an audit trail of all actions in the tendering process;*
- 2. It enables significant efficiency gains and cost savings, automated processes, easy transfer of information and enhanced communications.*
- 3. It eliminates hard copy submissions and bid opening meetings which reduce the process burdens and contribute to green procurement.*
- 4. Systemizes data tracking and report generation, resulting in better informed strategic decisions for managing procurement.*

Please find attached a very detailed user guide, designed to help the bidders in the new E-tendering process.


Linmya Eltayeb
Resident Representative
UNDP Albania