

**REQUEST FOR QUOTATION (RFQ)
(Works)**

DESCRIPTION: Rehabilitation of Tripoli Security Directorate Training Centre in Tripoli, Libya.	DATE: September 13, 2019
	REFERENCE: RFQ/LBY/PSJP/2019/111

We kindly request you to submit your quotation for the following works, as detailed in Annex 1 of this RFQ. Quotations may be submitted on or before **30th September 2019 at 14:00 hours** Tunis, Tunisia time, ref. www.greenwichmeantime.com and via email at tenders.ly@undp.org or hand delivered to the address below:

United Nations Development Programme
Libya Country Office
Rue du Lac Windermere, Les Berges du Lac, 1053 Tunis, Tunisia

An organized site visit is arranged for 19th September 2019 at 10:00 hrs (Libya Time)

Focal Person(s): Ibrahim Aghireb
Email: ibrahimelh@gmail.com
Cell +218 912102509

Quotations submitted by email must be limited to a maximum of 10 MB, transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned works:

Place of contract	Tripoli Security Directorate Training Centre in Tripoli, Libya
Preferred Currency of Quotation	United States Dollars (US \$)
Site visit	An organized site visit is arranged for 19 th September 2019 at 10:00 hrs (Libya Time) Focal Person(s): Ibrahim Aghireb Email: ibrahimelh@gmail.com Cell +218 912102509
Period of Validity of Quotes	120 days - commencing on the submission date In exceptional circumstances, UNDP may request the Offeror to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Offeror shall then confirm the extension in writing, without any modification whatsoever on the Quotation.
Advanced Payment upon signing of contract	Except when the interests of UNDP so require, it is the UNDP's preference to make no advanced payment(s) on contracts (i.e., payments without having received any outputs). In the event that the Bidder requires an advanced payment upon contract signature, and if such request is duly accepted by UNDP, and the said advanced payment exceeds 20% of the total Bid price or exceed the amount of USD 30,000.00 UNDP shall require the Bidder to submit a Bank Guarantee in the same amount as the advanced payment.

Liquidated Damages	Will be imposed under the following conditions: Percentage of contract price per day of delay up to maximum duration of 01 calendar month: 0.5% per day Max. limit of delay: 10%
Quotation shall include the following:	<p>a. <u>General Information and Experience</u>: Include a description of the firm/company's history and experience to demonstrate that the firm/company has the capacity to undertake the works including the list and value of similar projects performed in past, plus client's contact details who may be contacted for further information on those contracts.</p> <p>b. <u>List of proposed personnel with CV's</u> showing relevant experience and qualification.</p> <p>c. <u>Business Licenses</u>: Valid business license in general construction works. Interested bidders must have appropriate permission/registration from relevant Government body to operate in Libya (copy must be provided with the quote). The evidence (documents) must be translated into English language.</p> <p>d. <u>Project Schedule</u>: An outline of the firm/company's proposed timeline reflecting start and completion dates of works including:</p> <p>e. <u>Signed/stamped Annex 2 & 2A</u> (FORM FOR SUBMITTING SUPPLIER'S QUOTATION – Annex 2) and (BILL OF QUANTITIES – Annex 2A)</p>
Evaluation method to be used in selecting the most responsive Bid	Lowest priced offer of technically qualified/responsive quotation
Evaluation Criteria	<p>1. Minimum no. of years of experience in (civil works) general construction work: 3 (three)</p> <p>2. The company should have completed at least two similar in nature contracts with the contract value of USD 100,000.00 for each contract. (Copies of contracts and completion certificates (handover of work) to be provided. The supporting documents must be translated into English language.</p> <p>3. Qualification and suitability of the key personnel proposed for the contract including their previous experience with same type of assignment:</p> <ul style="list-style-type: none"> • Civil Engineer/Project Manager - shall have a Degree in Civil Engineering and minimum of 3 years of experience of work. • Electrician - with a minimum of 3 years of experience of work. • Plumber - with a minimum of 3 years of experience of work. <p>4. Submission of Implementation Timeline/Meeting the works completion deadline of 120 days.</p> <p>5. Acceptance of General Terms & Conditions for Civil Works.</p>
Maximum Expected duration of contract	The successful vendor shall complete the works within 120 days from the award of contract. Offeror's technical approach shall fully comply with the specifications, drawings and BOQ.
All documentations, including catalogs, instructions and operating manuals, shall be in this language	<p><u>English</u></p> <p>Documents provided in other languages must be translated into English</p>

Deadline for the Submission of Quotation	On or before 30 th September 2019 at 14:00 hours Tunis, Tunisia time, ref. www.greenwichmeantime.com
Partial Quotes	Not permitted
UNDP will award to	One and only one Vendor
Type of Contract to be Signed	Contract for works
Conditions for Release of Payment	Submission of invoice and acceptance/certification by UNDP Engineer
Annexes to this RFQ	<p>Scope of Works (Annex 1)</p> <p>Form for Submission of Quotation including the BOQ (Annex 2 & 2 A)</p> <p>Specifications (Annex 3)</p> <p>General Terms and Conditions for Civil Works (Annex 4).</p> <p>Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.</p>
Request for clarification	<p>Offerors requesting clarification of any of the items, technical requirements or conditions stipulated in this RFQ shall communicate in writing with UNDP office to procurement.ly@undp.org stating the RFQ reference number: RFQ/LBY/PSJP/2019/111.</p> <p>All the enquiries should be made five days prior to deadline. Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the offerors.</p>

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail, and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Contract/Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 4.

UNDP is not bound to accept any quotation, nor award a Contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process.

In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:

<http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/>

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link:

http://www.un.org/depts/ptd/pdf/conduct_english.pdf

Thank you and we look forward to receiving your quotation.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Atiqullah Said', is written over a horizontal line.

Atiqullah Said,
Head of Service Center,
UNDP Libya

Scope of Work

Rehabilitation of Tripoli Security Directorate Training Centre in Tripoli, Libya

1. Project descriptions and locations

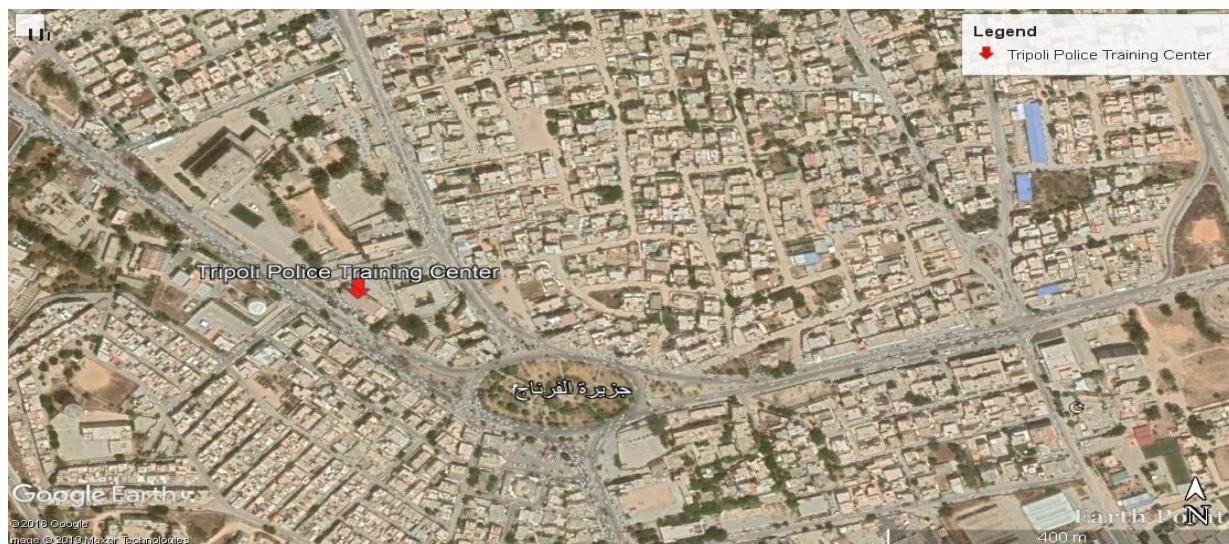
The existing police facilities are located in El fnaj Area in Tripoli, Libya

It is required to perform minor maintenance and rehabilitation works for the below police facilities in order to restore these buildings fully functional.

- Consists of 2 Classrooms and 3 offices bathrooms
- 2 Computer labs
- Dormitories and restaurant

Latitude 32°51'6.95"N

Longitude 13°14'12.86"E



The required rehabilitation works are described in the BoQ, which mainly include the following works:

1. Civil Works

- Demolishing and Preparing works
- Painting Works
- Concrete Works
- Block Works
- Plastering Works
- Tiling and Marble Works

2. Sanitary and Plumbing Works

3. Electrical and Air-Conditioner works



FORM FOR SUBMITTING SUPPLIER'S QUOTATION

We, the undersigned, hereby accept in full the **UNDP General Terms and Conditions**, and hereby offer to perform the works as per the summary provided below and attached priced BoQ in conformity with the specification and requirements of UNDP as per RFQ Reference No. **RFQ/LBY/PSJP/2019/111 - Rehabilitation of Tripoli Security Directorate Training Centre in Tripoli, Libya**

Description:	Total (US\$)
Total work for Rehabilitation of Tripoli Security Directorate Training Centre in Tripoli, Libya (as per priced BOQ-Annex 2A)	
Grand Total:	

Currency: United States Dollars

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

We declare that the firm/company or individuals employed by the firm/company are not included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List.

Company Name: _____

Contact Person: _____

Position: _____

Email: _____

Mobile Number: _____

Address: _____

Authorised Signature & Stamp: _____ Date: _____

BILL OF QUANTITIES

Description: Rehabilitation of Tripoli Security Directorate Training Centre in Tripoli, Libya

RFQ Reference Number: RFQ/LBY/PSJP/2019/111

Item	Description	Unit	Qty	Rate in USD	Amount in USD
	Civil Works:				
	A - Demolishing and Preparing works.				
	The work shall include and comply with the following: - a. Removing of demolished material off site to authorized dumping sites. b. The dismantled materials are the sole property of the client (in case those material is required by the Client). c. The contractor shall coordinate implementation of his daily work activities, working hours, throughout the construction period with the client and the supervising engineer. d. The contractor shall protect and safe guard the existing facilities and building finishes, including the painting, the floor tiles. e. The contractor shall make the necessary temporary water, electrical power connections. Etc. to prevent interruption of the power and water supply for the existing functioning building. f. The contractor shall take all necessary measures to protect and minimize environmental hazards including pollution, noise and dust.				
A1	Dismantle and remove the existing damaged sanitary fixtures and accessories including wash basins, kitchen sinks, and any other surplus as directed by the Engineer.	No	4		
A2	Dismantle and remove damaged Eastern or Western W.C. suite or shower pan or water heater and remove surplus as directed.	No	9		
A3	Dismantle and remove ceramic walls in the existing bath rooms, including removal of surplus and preparing surfaces for new tiling works, as directed by Engineer.	SQ.M	140		
A4	Dismantle and remove ceramic floor tiles in the existing bath rooms, including removal of surplus and preparing surfaces for new tiling works, as directed by Engineer.	SQ.M	120		
A5	Dismantle and remove wall skirting, made of Carrara marble including all required works.	Lin.M	100		
A6	Dismantle and remove kitchen marble including all required works.	No	2		
A7	Demolish and remove block work walls, including preparing surfaces for new works as directed by Engineer.	CU.M	33		
A8	Demolish and remove wall mounted inverter split air-conditioners, including preparing surfaces for new works as directed by Engineer.	No	8		
A9	Demolish and remove suspended ceiling and the un wanted utilities above the false ceiling, including preparing surfaces for new works and removal of surplus as directed by Engineer.	SQ.M	950		
A10	Dismantle and remove of aluminium doors, including frames as directed by Engineer.	No	25		

A11	Dismantle and remove of aluminium window, including frames as directed by Engineer.	No	14		
A12	Dismantle and remove of steel doors and steel protection, including frames as directed by Engineer.	No	12		
A13	Dismantle and remove water pipes and under floor sewage pipes of any size and remove surplus as directed.	LS	1		
A14	Site clearance and Clearing the site and dispose to public dumps as directed by Engineer.	LS	1		
	B - Painting Works				
B1	Supply & paint minimum 2 coats colored emulsion paint (Supercryle) on the internal walls. The work shall also include removing the old paints, cleaning, surface preparation and puttying, and all required works, and rendering coats to match the existing paint finishing; all in accordance with specification and the Engineer's instructions.	SQ.M	1500		
B2	Supply and paint a minimum two coats of oil-based paint for the internal walls, including removing old defective paints, surface preparation, sanding, priming, putty, under coats and finishing coats and all required works; all in accordance with specification and the Engineer's instructions.	SQ.M	1000		
	C - Concrete Works				
C1	Supply and cast reinforced concrete grade C25 the for plinths. The rat includes, cleaning of concrete surfaces, formworks,	CU.M	1		
	D - Block Works				
D1	Supply & build hollow concrete blocks masonry (block size 40x20x20cm), built with cement sand mortar (1:3) mix according to technical specification and instruction of Engineer.	CU.M	7		
	E - Plastering Works				
E1	Supply and make two coats of plaster 25 mm thick for the internal walls and ceiling with cement sand mortar 1:3; all according to specification and the Engineer approval.	SQ.M	100		
E2	Ditto, as above but for the For Damaged places including removing old defective.	SQ.M	200		
	F - Tiling and Marble Works				
F1	Supply and install wall ceramic tiles (white color) size 250mm x 500mm x 4mm thick for the bath rooms, including 20mm mortar bed, according to specifications and Engineer instructions.	SQ.M	60		
F2	Supply and install non- slip ceramic floor tiles (grade A), size 330mm x 330mm x 8mm thick for toilet floors, laid on 30mm mortar bed, including all required works according to the specifications and Engineer's instructions.	SQ.M	124		
F3	Supply and install kitchen marble Carrara marble (grade A)30mm thick including all required works.	SQ.M	9		
F4	Supply and install terrazzo floor tiles (grade A) size 250mm x 250mm x 25mm with basalt stone of medium size, like the existing, laid on 30mm mortar bed and 5 cm thick sand bed, including tiles skirting and grouting and all required works.	SQ.M	10		
F5	Supply and install Supply and install white Carrara marble for doors and windows frames with chamfered edges	SQ.M	53		
F6	Supply and install Supply and install white marble for doors with chamfered edges	SQ.M	13		

F7	Supply and install wall skirting 10mm thick and 100mm height, made of white Carrara marble (grade A), like the existing, including all required works.	Lin.M	100		
F8	Careful cleaning of all floors tile and marble, including polishing with approved materials as directed by Engineer.	SQ.M	900		
	G - Doors, Windows and Metals Works				
G1	Supply and install suspended ceiling and the utilities above the false ceiling, as directed by Engineer.	SQ.M	950		
G2	Supply and install PVC window and doors, any size with frame, the widow has 2 fixed panels and 1 openable leaf of 40 X 60 mm profiles included clear glass, handle, and hardware. The work includes removal of old ones and all required accessories; as directed by Engineer.	SQ.M	95		
G3	Supply and fix galvanized steel protection grill for windows, 2 ø 14 mm smoot mid bars, and 2 mm chicken mesh cover including all iron monger and hardware, painting with approved paints, as directed by Engineer.	SQ.M	14		
G4	Supply and fix interior galvanized steel door, complete with frame, constructed of 2 panel made of 2 mm single galvanized steel plates, including door lock, all iron monger and hardware, painting with approved paints, as directed by Engineer.	SQ.M	19		
G5	Maintenance and repair PVC door, of different sizes. The work includes replacing all damaged parts, lock, with new one, as directed by Engineer.	No	16		
	Total for Civil works. carried to summary				
	H-Sanitary and Plumbing Works				
	All plumping, sanitary and drainage material such as pipes, fittings, sanitary fixtures and accessories shall be of high quality, complying with the relevant specifications, compatible with the existing networks and as per the Engineer's instructions and approvals. Unless otherwise separately stated, BoQ items shall cover costs of supplying and installation of all needed pipes, valves, fitting, accessories and connections to the existing networks.	Note			
H1	Supply and install floor waste trap chromium plated cover, size 150 X 150 mm, including all associated works and fittings.	No	5		
H2	Supply and install water pipes (PPR) networks fittings, sanitary fixtures and accessories shall be of high quality, complying with the relevant specifications, and connections to the existing networks. compatible with the existing networks and as per the Engineer's instructions and approvals.	Lum. S	1		
H3	Supply and install under floor sewage pipes fittings, sanitary fixtures and accessories shall be of high quality, complying with the relevant specifications, and connections to the existing networks. compatible with the existing networks and as per the Engineer's instructions and approvals.	Lum. S	1		
H4	Supply and fix white glazed fireclay Eastern W.C. suite, made of vitreous china to BS 3402 (grade A), with 10 liter plastic flushing cistern, and fixed chromium plated tap 1/2", including all water supply pipes. The work includes all related work accessories and fittings.	No	3		

H5	Supply and fix white Vitreous China wash basin with overflow and single hole faucet, size 480 x 580 mm, complete with all water supply pipes, chromium plated mixer and waste trap. The work includes all related work accessories and fittings.	No	7		
H6	Supply and fix white glazed fireclay European W.C. suite made of vitreous china to BS 3402 (grade A), complete with 10 liter ceramic double action flushing cistern, and fixed chromium plated tap 1/2" , including all water supply pipes 16mm, angle valves, UPVC drainage pipe connecting to the nearest manhole or sewage header and all related work accessories and fittings.	No	4		
H7	Supply and install high quality electrical water heater, 80 liters capacity, 0.8 Mpa pressure, provided with temperature gauges, including water supply pipes 16mm, chromium plated control valve, non-return valve and all required works.	No	5		
H8	Supply & fix porcelain kitchen sink with two bowls, overall size 1200 X 500 mm, made of vitreous china to BS 3402 (grade A), complete with all water supply pipes 16mm, swan neck chrome plated mixer and waste trap. The work includes all related work accessories and fittings.	No	3		
H9	Supply and fix white standing shower basin with overflow and, size 800 x 800 mm, made of vitreous china to BS 3402 (grade A), complete with all water supply pipes 16mm, chromium plated mixer and waste trap with wall mirror. The work includes all related work accessories and fittings.	No	1		
	Total Sanitary and Plumbing Works... Carried to Summary				
	I- Electrical and Air-Conditioner works				
	Unless otherwise separately stated, rates in Bill of Quantities shall include all necessary materials such as cables, conduits, PVC sunk box, bulbs, etc, and the required workmanship to complete the electrical installation to good working conditions; all in accordance with the relevant applicable specifications and the Engineer's instructions.	Note			
I1	Supply and install double and single pole 16 A, 220V, lighting switch, the work includes removal of old ones and all required works.	No	25		
I2	Supply and install single pole 16 A, 220V, socket outlet. The work includes the earthing cable and removal of old ones and all required works.	No	85		
I3	Supply and fix Club Round light lamps, 20 watts, the work include removal of old ones and all required works.	No	13		
I4	Supply and installation of External laser light with key and all required works.	No	5		
I5	Supply and install fluorescent lighting fixture 2 X 40 watt with plastic cover, including 60 cm day light lamps, 3 X 2.5 mm ² wires, conduits, chock coils, starters, capacitors, clamps, bolts, and all needed accessories.	No	192		
I6	Repair of the entire electrical networks in the whole building. The work shall include repair/replace the existing damaged main and sub-main distribution boards, circuit breakers, electrical wires and all needed electrical material and workmanship for restoration of the electrical network fully functional in accordance with the relevant applicable standards.	Lum. S	1		

17	Supply, install and maintain wall mounted inverter split air-conditioners. The price shall include one-year Warranty, wiring, electrical connections, drain pipes to the nearest drain points, water proof on-off switch on the external units, galvanized steel holders/stands, opening in walls by scoring machine, closing holes with sika sealant, gas and oil charging. The units shall be according to below specifications and the applicable Standards, and as per the following specifications: Capacity-24 000 BTU Pre charged with Eco. Friendly R 410A. Washable screen anti-bacterial filtration. Low Ambient Heating Temp. Power supply source-V/Ph/Hz-208-230V-1-60 Hz Air flow volume-m3/h-840. Noise level in door d/B-47 Noise level out door d/B- 53 Air circulation-(H/M/L) -m3/h 850/680/540 Digital, Multi-function LCD Remote Control	No	18		
	Total for Electrical and Air conditioner works carried to summary				
	Summary				Amount USD
1	Total Civil Works				
2	Total Plumbing and Sanitary Works				
3	Total for Electrical and Air Conditioning Works				
	Total				

Specifications

Attached



Annex 4

UNDP General Conditions of Contract for Civil Works

Attached