



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

2019/UNDP-MMR/PN/117

Date: 11 October 2019

Country:	Myanmar
Description of the assignment:	International Terminal Evaluation Consultant (Team Leader)
Duty Station:	Myanmar with travel to Yangon, Kachin, Sagaing and Naypyitaw
Period of assignment/services:	40 working days

Proposal should be submitted to (either bids.mm@undp.org or UNDP Jobs site <http://jobs.undp.org>) no later than **Friday 17:00 (Myanmar Time), 25 October 2019**. Email submission should state procurement notice number (2019/UNDP-MMR/PN/117) in the subject line.

Any request for clarification must be sent in writing, or by standard electronic communication to the address or e-mail to mmr.procurement@undp.org, [5] days before the deadline for submission of proposal. Procurement Unit will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

BACKGROUND

Myanmar is the largest country in mainland South-East Asia, with significant forest, freshwater, coastal and marine ecosystems. Because of its very wide variation in latitude, altitude and climate, and location at the convergence of four major floristic regions, Myanmar supports a high diversity of habitats, and is extremely rich in plant species. Available information on species diversity and endemism indicates that Myanmar supports extraordinary plant and vertebrate diversity. However, detailed baseline data are still lacking for many taxonomic groups, and new species for science are still being regularly discovered. Since the late 1990s, destruction and degradation of Myanmar's natural habitat has increased, primarily due to logging and agricultural conversion as the country increasingly engaged with the outside world for economic development.

These pressures are likely to increase dramatically following recent political changes that facilitate foreign investment and trade. The long-term vision of the project is for Myanmar to have a robust, representative and effectively managed terrestrial protected area system, which is effectively integrated into broader landscape-level land use planning. This project aims to secure important biodiversity areas to be included in the expanded Protected Area (PA) system and to strengthen the overall system while at the same time raising the profile of protected areas within the national and state level development planning context. Its objective is to strengthen the terrestrial system of national protected areas for biodiversity conservation through enhanced representation,

management effectiveness, monitoring, enforcement and financing.

To achieve the project objective and based on a barrier analysis which identified: i) the problem being addressed by the project; ii) its root causes; and iii) the barriers that need to be overcome to address the problem and its root causes. These are to be secured through two project components:

- Component 1: Systemic, institutional and financial framework for PA expansion and management

This component addresses the first barrier: the weak systematic and institutional capacity to plan and manage the expanded national protected area system through a range of inputs aimed to: strengthen national and regional policy and planning frameworks in relation to PA; build central capacity for PA system management; expand the PA system coverage to 10% of the national land area; develop a systematic approach for sustainable financing of the expanded PA system; and integrate PA values into regional and local development for sub-national government units associated with demonstration PAs.

- Component 2: Strengthened management and threat reduction in the target PAs and buffer zones

Component 2 addresses the second barrier: the insufficient management capacity and motivation at the PA level to manage local threats and achieve conservation outcomes. This component focuses on strengthening management effectiveness, financial sustainability, community engagement, monitoring and planning to address external threats at the four selected demonstration PAs

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

For detailed information, please refer to Annex-1

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Please see Terms of Reference

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Interested individual Consultant must submit the following documents/information to demonstrate their qualifications:

- a) Duly accomplished **Letter of Confirmation of Interest and Availability** using the template provided by UNDP; (Please see Template attached at Annex- 3)
- b) **Personal CV or P11**, indicating the past experience relevant to the assignment, as well as the contact details (email and telephone number) of the Candidate and at least three (3) professional references; (Please see Template attached at Annex- 4)
- c) **Brief description** of why the individual considers him/herself as the most suitable for the assignment, and a methodology, if applicable, on how he/she will approach and complete the assignment;

Financial Proposal

**** Consultant/Contractor** whose assignment require travel and who are over 62 years of age are required, at their own expense, to undergo a full medical examination, including x-rays after they are selected.

5. FINANCIAL PROPOSAL

Fees

Financial Proposal that indicates the all-inclusive fixed total contract price, supported by a breakdown of costs, as per template provided. If an Offeror is employed by an organization/company/institution, and he/she expects his/her employer to charge a management fee in the process of releasing him/her to UNDP under Reimbursable Loan Agreement (RLA), the Offeror must indicate at this point, and ensure that all such costs are duly incorporated in the financial proposal submitted to UNDP.

Travels

All envisaged travel costs must be included in the financial proposal. This includes all travel to join duty station/repatriation travel. In general, **UNDP will not accept travel costs exceeding those of an economy class ticket.**

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses will be agreed upon, between the respective business unit and Individual Consultant, prior to travel and will be reimbursed. (Please see Template attached at Annex- 4)

6. EVALUATION

Individual consultants will be evaluated based on the cumulative analysis of the technical evaluation (weight: 70%) and financial criteria (weight: 30%). Only candidates obtaining a minimum of 70 points from the technical evaluation would be considered for the financial evaluation.

The maximum 30 points will be allotted to the lowest financial bid, and all other bids shall receive points in inverse proportion to the lowest fee e.g. [30 Points] x [USD lowest] / [USD other] = points for other proposer's fees.

Educational Background (10 points)

- A Master's Degree or higher in biodiversity conservation, environmental finance, economics, environmental or natural resource economics, environmental planning/management, public finance, or other closely related field

Relevant Experiences (55 points)

- At least 10 years of professional experience in environment and/or conservation finance or 8 years' experience in areas such as protected area management, sustainable development management, natural resource management, ecology, or conservation related areas
- Experience working with protected area management projects is strongly preferred
- Track record of previous research and impact evaluation assessments
- Knowledge of UNDP and GEF will be considered an asset
- Prior experience working in Myanmar is desirable
- Experience with the IUCN Red List and plant and animal taxonomy in Myanmar desired

English Language Skill (5 points)

- Excellent command of the English language (oral and written)

The contract shall be awarded to the applicant who receives the highest cumulative score.

ANNEX

ANNEX 1- TERMS OF REFERENCES (TOR)

ANNEX 2 -GENERAL CONDITIONS OF CONTRACT

ANNEX 3 - P 11/CV for ICs

**ANNEX 4 - OFFEROR'S LETTER TO UNDP CONFIRMING INTEREST AND AVAILABILITY FOR THE
INDIVIDUAL CONTRACTOR (IC) ASSIGNMENT**