**FORM FOR SUBMITTING SUPPLIER’S QUOTATION**

***(This Form must be submitted only using the Supplier’s Official Letterhead/Stationery)***

We, the undersigned, hereby offer to supply the items listed below in conformity with the technical specifications and requirements of UNDP as per RFQ Reference No. RFQ/061/19

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Item #** | **Item Description** | **Unit of Measure** | **Q-ty** | **Destination point** | **Price in (currency[[1]](#footnote-1)) (exclusive of VAT)** | |
|  | Unit Price | Total Price |
| 1 | Pipe polyethylene PE-100 D-110 mm, thickness 5.3 PN-8, SDR 21 | Meter | 1500 | Parkent District, SSG Nevich; |  |  |
| 1000 | Akhangaran Forestry department |  |  |
| 2 | The pipe polyethylene PE-100 D-75 mm, thickness 3.6, PN-8, SDR 21 | Meter | 5500 | Parkent District, SSG Nevich; |  |  |
| 3 | Latch pig-iron D-100 | pcs | 1 | Parkent District, SSG Nevich; |  |  |
| 4 | Latch pig-iron D-75 | pcs | 8 | Parkent District, SSG Nevich; |  |  |
| 5 | Flange adapter for pipes made of PE, D-110 | pcs | 2 | Parkent District, SSG Nevich; |  |  |
| 6 | Flange adapter for pipes made of PE, D-75 | pcs | 16 | Parkent District, SSG Nevich; |  |  |
| 7 | Tee polyethylene PE100, 110x110x110, PN-8, SDR 21 | pcs | 2 | Akhangaran Forestry department |  |  |
| 8 | Tee polyethylene PE100, 75x75x75, PN-8, SDR 21 | pcs | 4 | Parkent District, SSG Nevich; |  |  |
|  |  | **Total price of goods** | | | |  |
|  |  | **Transportation costs** | | | |  |
|  |  | **Packaging, insurance and other expenses** | | | |  |
|  |  | **Total All-Inclusive Bid Price** | | | |  |

Notes:

1. The bidders must quote genuine, branded products. UNDP may conduct post-delivery inspection at its sole discretions.
2. Brochures and Technical details of the model offered MUST be submitted with the bid offer

The UNDP General Terms and Conditions are an integral part of this RFQ and should be reviewed by all bidders.

<http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html>.

In submitting a quotation, bidders expressly accept to be bound by these General Terms and Conditions.

Any Purchase Order resulting from this process shall incorporate them in full.

Please submit your quotation by completing the right column of the form below:

|  |  |
| --- | --- |
| **UNDP Requirements** | **Bidder’s Response** |
| Validity of Offer:  ☒ 60 days  In exceptional circumstances, UNDP may request the Offeror to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. In such case the extension shall be confirmed in writing, without any modification whatsoever of the Quotation. | ☐ Yes  ☐ No  ☐ Please explain in case of “No”: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Warranty Period Offered:  ☒ Minimum 12 months starting from the date of acceptance of the Goods by UNDP | ☐ Yes  ☐ No  ☐ Please explain in case of “No”: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Description of Warranty Coverage:  Standard manufacturer’s warranty | ☐ Yes  ☐ No  ☐ Please explain in case of “No”: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Description of After Sales Service:  ☒ Warranty on Parts and Labor for minimum period of 12 months starting from the date of acceptance of the goods by UNDP  ☒ Technical Support  ☒ Provision of Service Unit when pulled out for maintenance/ repair  ☒ Others: replacement for a new product for any product, if it is revealed that it is not functional at the time of delivery by the Supplier | ☐ Yes  ☐ No  ☐ Please explain in case of “No”: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Delivery Terms (linked to INCOTERMS 2010):  ☒ DAP  Exact address / addresses of delivery and installation locations:  **1. Uzbekistan, Tashkent region, Parkent district, SSG Nevich;**  **2. Uzbekistan, Tashkent region, Akhangaran region, Akhangaran forestry.**  Customs clearance[[2]](#footnote-2), if needed, shall be done by UNDP for Foreign Suppliers (Company registered outside Uzbekistan) | ☐ Yes  ☐ No  ☐ Please explain in case of “No”: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Payment Terms:  **To Local Supplier (Company registered in Uzbekistan):**  ☒ 15% advance payment and 85% final payment will be paid in Uzbek Sums (UZS) by bank transfer to the Supplier’s account after delivery and acceptance of goods by UNDP;  **To Foreign Suppliers (Company registered outside Uzbekistan):**  ☒ 100% payment by bank transfer to the Supplier’s account after delivery and acceptance of goods by UNDP | ☐ Yes  ☐ No  ☐ Please explain in case of “No”: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Delivery period:  Latest Delivery Date is mot more than 30 calendar days:   * from the date of 15% advance payment receipt (for local companies, registered in Uzbekistan) * from day of signing contract by both parties (for foreign companies, registered outside of Uzbekistan) | ☐ Yes  ☐ No  ☐ Please explain in case of “No”: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| All documentations, including catalogs, instructions and operating manuals, shall be in:  ☒ English or Russian | ☐ Yes  ☐ No  ☐ Please explain in case of “No”: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Liquidated Damages:  ☒ Will be imposed under the following conditions:  Percentage of contract price per day of delay: 0.5%  Up to Max. percentage of contract price: 10%  Max. no. of days of delay: 30 calendar days  After which UNDP may terminate the contract. | ☐ Accept  ☐ Does not accept  ☐ Please explain in case of “Does not accept”: |
| Please confirm that your company is not included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List; | ☐ Not listed  ☐ Listed  ☐ Please explain in case of “Listed”: |
| Please confirm that you accept the UN Supplier Code of Conduct, available at <https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct> | ☐ Accept  ☐ Does not accept  ☐ Please explain in case of “Does not accept”: |
| Offeror’s Legal Name *[insert Bidder’s legal name]* | |
| Legal Address in the Country of Registration: *[insert Bidder’s legal address in country of registration]* | |
| Offeror’s Authorized Representative Information  Name: *[insert Authorized Representative’s name]*  Address: *[insert Authorized Representative’s Address]*  Telephone/Fax numbers: *[insert Authorized Representative’s telephone/fax numbers]*  Email Address: *[insert Authorized Representative’s email address]* | |

*[Name and Signature of the Supplier’s Authorized Person]*

*[Designation]*

*[Date]*

1. Please indicate currency of your quote [↑](#footnote-ref-1)
2. Must be linked to INCO Terms chosen [↑](#footnote-ref-2)