

Terms of Reference

National or International consultant: National Consultant

Description of the assignment (Title of consultancy): Project Coordinator

Project Title: Promoting Sustainable Peace through National Youth Policies in the Framework of 2030 Agenda

Period of assignment/services: 6 months

1. Background / Project Description

The Division for Inclusive Social Development at the Department of Economic and Social Affairs DESA/DISD), in collaboration with the United Nations Development Programme and UN Country Team is implementing a Project entitled “Promoting Sustainable Peace through National Youth Policies in the Framework of 2030 Agenda”.

The 2030 Agenda for Sustainable Development recognizes the role of young people as critical agents of change and the importance of addressing key social development issues such as education, health, social protection and job opportunities, active engagement and participation. Addressing and solving these key development issues can help prevent illegal immigration, as well as vulnerability to radicalization and involvement in violent conflict while allowing young people to be positive agent of peace and development in their societies. Such aspects of development are essential to the establishment of peaceful and inclusive societies in which young people are not driven to seek those opportunities elsewhere.

The UN Security Council adopted Resolution 2250 on youth, peace and security on 9 December 2015. The Resolution recognizes young people as fundamental drivers and critical partners in conflict prevention and peacebuilding and urges Member States to consider innovative ways to increase representation of youth on issues concerning peace and security. Furthermore, the UN General Assembly adopted the Secretary General’s Plan of Action to Prevent Violent Extremism (PVE) on 9 February 2016.

Building on the previous one, the UN Security Council adopted on 6 September 2019 Resolution 2419, which noted the Independent Progress Study on Youth, Peace and Security which urged to take into account the views of youth in relevant discussions pertinent the maintenance of peace and security, peacebuilding and sustaining peace, and to facilitate the equal and full participation of youth at decision-making levels and to strengthen partnerships based on trust with diverse civil society partners working on peace and security.

This project, which includes a series of policy dialogues between the government, civil society groups, especially youth-led organizations, the private sector and other relevant stakeholders, highlights aspects of Resolutions 2250 and 2419 and the SG’s Plan of Action on PVE most closely related to social policy and socially inclusive development, as well as linkages between the Resolutions and the 2030 Agenda for Sustainable Development and its Sustainable Development Goals (SDGs).

The substantive focus of the project lies in capacity development for analysis, review and reformulation of relevant social policies through participatory processes involving young people and other relevant stakeholders. These processes will lead to the production, roll out and dissemination of a Training Module for Promoting Sustainable Peace through National Youth Policies. They will also support partnership building and coalition development on issues regarding youth, peace and security and the 2030 Agenda for Sustainable Development in the target countries.

2. Scope of work, responsibilities and description of the proposed analytical work

The national expert will be tasked with: (i) preparation of a review of recent and existing measures, activities and mechanisms related to youth, peace and security that identifies existing gaps and opportunities for youth and broader social policies; (ii) coordination of the project activities by liaising with relevant partners with the UN System, the government, youth-led civil society organizations and other stakeholders; (iii) the substantive and logistic preparations for the national workshops and consultations for youth-led civil society organizations, and contribute to them as a facilitator; (iv) identify critical youth civil society partners to be involved in various project activities; (v) supporting the organization of two national consultations among key stakeholders; (vi) coordinating project activities; (vii) supporting and facilitating the work of the international expert undertaking the formulation of the Training Module; and (viii) organizing the preparations for the national multi-stakeholder event series and act as facilitator.

Specifically, the national expert will:

- Draft a review document that identifies recent and existing activities that are specifically related to youth policies, peace and security and the implementation of Resolution 2250 in Lebanon.
- Identify key partners among organizations focusing on youth and youth-led civil society organizations to be involved in relevant project activities.
- Establish links and effective collaborations with the various institutions involved in the project - in the United Nations system, the Government, youth and civil society organizations and other relevant stakeholders.
- Undertake the logistical and substantive preparations and facilitate the following workshops by coordinating and collaborating with the UN System and the Government and other relevant national partners.
 - One national inception workshop to identify specific issues in youth policies related to peacebuilding and sustaining peace
 - At least two one day meetings to review recommendations coming out of national inception workshop
 - One national workshop to discuss and validate first draft of Training Module
- Contribute to the facilitation of the consultations alongside UNDESA, UNDP and PBSO staff and other relevant UN partners.
- Organizing and facilitate the consultations between government, organizations focusing on youth and youth-led civil society organizations.

- Provide support and facilitate the work of the international expert undertaking the formulation of the Training Module, including through a review of the first national workshops.
- Undertake the logistical and substantive preparations and facilitate a second round of national workshops to validate the Training Module by coordinating and collaborating with the Ministry of Youth, the UN System and other relevant national partners.

3. Expected Outputs and deliverables

Deliverables/ Outputs	Estimated Duration to Complete	Target Due Dates
1. <u>Review phase:</u> <ul style="list-style-type: none"> - List of critical partners among youth-led civil society organizations be involved in the project. - Review document prepared and First Interim Report of activities. - Report of inception workshop 	4 months from contract signature date	March 2020
2. <u>Implementation Phase:</u> <ul style="list-style-type: none"> - Second Interim Report of activities. - Report of the National Consultations. - Report on second round of national workshops (validation workshops) 	5 months from contract signature date	April 2020
3. <u>Finalization Phase:</u> Submission of final Report	6 months from contract signature date	May 2020

4. Institutional arrangements

The expert will work under the supervision and guidance of DESA/DISD and the UNDP Country Office - Lebanon.

5. Duration of work

The assignment is expected to commence in December 2019 for a period of six months.

6. Duty station

Beirut, Lebanon.

7. Requirements for experience and qualifications

I. Academic Qualifications:

At least Bachelor's degree in social sciences, law, humanities, public policy, public administration, project management.

II. Years of experience:

At least 3 years of professional experience in program management and coordination.

III. Technical experience:

- Special skills/experience and other qualifications which will prove to be advantageous and vital to the success of the Strong knowledge of the field of youth peace and security issues, in particular of the social policy and social development dimensions

IV. Competencies:

- Strong knowledge of the field of youth peace and security issues;
- Work experience in youth social movements.

Other Assets:

- Experience of work with the United Nations system is an asset.
- Experience with organizing and running workshop involving Governmental officials and youth is desirable;
- Excellent knowledge of English and fluent in Arabic;
- Work experience in youth social movements and prevention of youth radicalization and violent extremism are an asset.

8. Scope of Price Proposal and Schedule of Payments

The consultant will be paid upon the completion of each deliverable:

50% upon completion of deliverable 1

20% upon completion of deliverable 2

30% upon completion of deliverable 3

9. Criteria for selection of the best offers

This section should indicate all the criteria which shall serve as basis for evaluating offers, which may be done in either of the following manner:

a) Combined Scoring method – where the qualifications and methodology will be weighted a max. of 70%, and combined with the price offer which will be weighted a max of 30%; using the following evaluation criteria

Criteria	Weight	Max. Point
<u>Technical Competence</u>	70%	100
<ul style="list-style-type: none"> Educational background: Bachelor degree = 15 points Masters Degree or above: 20 points 		20
<ul style="list-style-type: none"> Technical experience: Years of experience 3 = 20 points 5 = 25 points 7 and above = 30 points 		30
<ul style="list-style-type: none"> Technical experience: Extensive experience in program management and coordination. 3= 20 points 5=25 points 7=30 points 		30
<ul style="list-style-type: none"> Criteria D: Competencies Strong knowledge of the field of youth peace and security issues = 10 points Work experience in youth social movements = 10 points 		20
<u>Financial</u> (Lower Offer/Offer*100)	<u>30%</u>	100
<u>Total Score</u>	Technical Score * 0.7 + Financial Score * 0.3	