

## **Terms of reference**

### **Individual Consultant for Drafting the first Country Report regarding The Convention on the Rights of Persons with a Disability (CRPD)**

**Position:** Individual Consultant  
**Duration:** 20 working days  
**Period:** November 20 – December 20 2019

#### **1. Background**

Suriname has ratified the United Nations (UN) Convention on the Rights of Persons with Disabilities (CRPD) on March 29, 2017. In order to assess the progress on the acknowledgement and protection of the legal and actual equality of persons with a disability through the elimination of all forms of discrimination against them, a monitoring calendar is established at fixed time intervals. Suriname is committed to the regular reporting obligations, resulting from the convention, on the status of interventions for reaching the goals of the CRPD. In 2017, the Ministry of Social Affairs and Public Housing organized various workshops and meetings and data was collected and processed, which will be used for the drafting of the 1st Country report related to CRPD. Based on the data a draft report was prepared highlighting the status of the 30 articles of the Convention. This report shall be referred to in this TOR as the “Sozavo initial report”. The CRPD country report will feed into the Awareness plan 2019-2021 as well as the Sustainable Development Goals (SDG) Voluntary National Reviews (VNR) report, which Suriname aims to submit in 2021.

#### **2. Objective**

The objective of this consultancy is to write the first CRPD Country Report for Suriname based on the “Sozavo initial report”. The country report will be drawn in conformity with the UN guidelines, “Compilation of guidelines on the form and content of reports to be submitted by states parties to the international human rights treaties” (HRI/GEN/2/Rev.6, 3 June 2009).

#### **3. The Individual Consultant**

The Individual Consultant is responsible for drafting the first country report on the CRPD.

#### **4. Reporting**

A technical working group consisting of staff from the Ministry of Social Affairs and Housing chaired by namely Mr. M. Veldkamp (Chair), Mrs. M. Sewtahal and Mrs. S. Renfrum, will provide feedback during the deliberations with the consultant, on the submitted plan of approach and, where necessary, offer logistic assistance to the consultant (making available contact details of key stakeholders and agencies, forwarding of introductory letter to the relevant agencies for obtaining the required information).

## 6. Time-frame of work

The consultancy will be undertaken within a period of 20 working days in the Republic of Suriname. The final report must be delivered not later than December 20.

## 7. Main Deliverables

The consultant will submit the following deliverables:

- ✓ **Analysis of the “Sozavo basic report”.**
- ✓ **Literature review** and follow-up discussions with individuals and target groups for the purpose of filling in gaps in the required information. Herein is also included recent data gathering (as of August 2012 till current date).
- ✓ **Present a Plan of Approach and submit first draft of report** on December 1st, 2019. The draft report (4 hard copies as well as an electronic version in English language) must meet the UN reporting guidelines “Compilation of guidelines on the form and content of reports to be submitted by states parties to the international human rights treaties” (HRI/GEN/2/Rev.6, 3 June 2009). The guidelines can be downloaded via the following link:  
<http://daccess-dds-ny.un.org/doc/UNDOC/GEN/G09/428/29/PDF/G0942829.pdf?OpenElement>
- ✓ **Presentation of second draft report** during the validation meeting
- ✓ Processing of the suggestions and recommendations, in a **Final Report** (both in hard copy and electronic version, in English language to be presented to the chair of the technical working group)

## 8. Payment

The consultant will receive remuneration in accordance with UNDP procurement guidelines as per deliverable prescribed in the Individual Contract with the UNDP Suriname Office, after approval of both the UN System and the Government of Suriname.

- 25% After approval of a plan of approach and submission of a first draft report
- 25% After submission of the revised report based on inputs from stakeholders
- 50% After full acceptance of the final report by UN and Government