



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

(2nd RE-ADVERTISEMENT)

2019/UNDP-MMR/PN/129

Date: 29 October 2019

Country:	Myanmar
Description of the assignment:	National Consultant on Protected Area Governance Policy
Type of Contract:	Individual contract (National)
Duty Station:	Home-based, with travels to Myanmar
Period of assignment/services:	November 2019 to January 2020 (23 working days)

Proposal should be submitted to (either bids.mm@undp.org or UNDP Jobs site <http://jobs.undp.org>) no later than **24 November 2019, 24:00 hr (COB, YANGON)**. Email submission should state procurement notice number **(2019/UNDP-MMR/PN/129)** in the subject line.

Any request for clarification must be sent in writing, or by standard electronic communication to the address or e-mail to mmr.procurement@undp.org. Procurement Unit will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

BACKGROUND

The Myanmar Sustainable Development Plan, 2018 - 2030 (MSDP) provides a long-term vision of a peaceful, prosperous and democratic country. The MSDP is structured around 3 Pillars and 5 Goals, firmly aligned with the Global Sustainable Development Goals (SDGs). MSDP Goal 5: Natural Resources & Environment for Posterity of the Nation recognizes the protection of natural environment as essential to ensuring Myanmar's development gains is sustained and enjoyed by both the present and future generations, which directly contributes to 2030 Agenda and SDGs: 13 – Climate Action, 14- Life below Water and 15 – Life on Land, with a strong linkage to SDG 16: Peace and Justice.

As of 2018, Myanmar has 42 Protected Areas (PAs) covering over 52,946 km², accounting to about 8.1% of the country's total land area. The country's 30-year National Forestry Master Plan sets the national target for PA coverage at 10% of the total land area by 2030. The Forest Department (FD), Ministry of Natural Resources and Environmental Conservation (MONREC), United Nations Development Program (UNDP) and Wildlife Conservation Society (WCS) have

implemented the Global Environment Facility Funded (GEF) project “Strengthening Sustainability of Protected Area Management in Myanmar” from 2015 and will end by June 2020. This project has included cooperation between the government, communities and civil society leading to novel forms of community led environmental conservation efforts and enhancing effectiveness of PAs.

The policy change initiatives taken by the government, the forms of cooperation, challenges and approaches that led the achievements in this project, and global good practices could be important for guiding future legislation and operating protocols that could further strengthen protected and conserved areas and biodiversity conservation efforts in the country.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

For detailed information, please see Terms of Reference.

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

For detailed information, please see Terms of Reference.

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Interested persons are requested to submit the following documents as part of their application:

- a. Brief description/ cover letter of why the individual considers him/herself as the most suitable for the assignment. Please paste the letter into the ‘Resume and Motivation’ section of the electronic application;
- b. Duly accomplished Letter of Confirmation of Interest and Firm Indication of Availability using the template provided by UNDP;
- c. P11 Form indicating all relevant experience as well as the contact details (email and telephone number) of the candidate and at least three (3) professional references. Please use the P11 form provided by UNDP;
- d. Financial Proposal that indicates the daily fees as per the template provided by UNDP.



5. FINANCIAL PROPOSAL

Fees

Financial Proposal that indicates the all-inclusive fixed total contract price, supported by a breakdown of costs, as per template provided. If an Offeror is employed by an organization/company/institution, and he/she expects his/her employer to charge a management fee in the process of releasing him/her to UNDP under Reimbursable Loan Agreement (RLA), the Offeror must indicate at this point, and ensure that all such costs are duly incorporated in the financial proposal submitted to UNDP.

Travels

All envisaged travel costs must be included in the financial proposal. This includes all travel to join duty station/repatriation travel. In general, UNDP will not accept travel costs exceeding those of an economy class ticket. In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses will be agreed upon, between the respective business unit and Individual Consultant, prior to travel and will be reimbursed. (Please see Template attached at Annex- 4)

6. EVALUATION

The following criteria shall serve as basis for evaluating offers:

Combined Scoring Method:

Where the qualifications and methodology will be weighted a maximum of 70% and combined with the price offer which will be weighted a maximum of 30%.

Technical Evaluation of Proposals:

All applications comprising the information/documentation provided will be evaluated to ascertain the suitability of the applicants to carry out the assignment. Candidates who obtain the minimum of 49 points of the full mark (70 points) will be considered technically compliant and their financial evaluations will be evaluated thereafter. Applications will be scored as per the following breakdown (Total 70 points):

Educational background: 5 points

- Advanced degree in international development, public policy, international affairs, environmental policy, law or another relevant field.

Overall experience: 10 points



- Minimum of 5 years demonstrated track record of working in the field of NRM, environment conservation, environmental law or protected areas governance;

Relevant experience: 30 points

- Familiarity of legislations relevant to environmental conservation, NRM, and land policy in Myanmar;
- Track record of producing research documents, case studies and analytical work relevant to NRM, environment conservation and protected area governance

Work experience in UN/INGO/NGO: 20 points

- Work experience in relevant government agencies,
- Previous work experience with UN, INGO or NGO;
- Past track record/ability to work independently, deliver timely and quality products

English language skills: 5 points

- Excellent English language skills with strong technical writing skills, effective oral and communication skills.
- Knowledge of Myanmar language will be an advantage.

Financial Evaluation of Proposals

The financial proposals of all the applicants who pass the technical evaluation will be scored.

The maximum 30 points will be allotted to the lowest financial bid, and all other bids shall receive points in inverse proportion to the lowest fee e.g. $[30 \text{ Points}] \times [\text{USD lowest}] / [\text{USD other}] = \text{points}$ for other proposer's fees

The contract shall be awarded to the applicant who receives the highest cumulative score.