

27 November 2019

**Bid Bulletin No. 7**

**ITB-117-PHL-2019: Supply, Delivery, and Installation of a Secured High Frequency (HF) Voice  
and Data Communication System in Maguindanao and Manila, Philippines**

Dear All,

Kindly be advised that we will be extending the deadline of submission of bids to  
**3 December 2019, 4PM Manila Time (or 3AM EST).**

Please also find attached herewith the Minutes of the Pre-bid Conference held on 21  
November 2019.

Thank you.

**MINUTES OF THE PRE-BID CONFERENCE**  
**ITB/117/PHL/2019: Supply, Delivery, and Installation of a Secured High Frequency (HF)**  
**Voice and Data Communication Systems in Maguindanao and Manila, Philippines**

**Location:** UNDP Conference Room, Rockwell Business Center Sheridan

**Date and Time:** 21 November 2019, 1:00PM (Manila Time)

**Participants:**

Ma. Clarissa Tuazon, Project Manager, SPAN, UNDP  
Lissa Custodio, Project Officer, SPAN, UNDP  
Joseph Habab, Project Assistant, SPAN, UNDP  
Marie Kristel Aberilla, Procurement Associate, UNDP  
LTC Merrill Sumalinog, AFP  
Marlon Dela Cruz, RC Telecomm Resources  
Evelyn Maritana, RC Telecomm Resources  
Engr Rolando Madridejos, Scan Marine Inc.  
Julene Betco, Wireless Link  
Din Garcia, Wireless Link

The Pre-bid Conference commenced at 1:15PM with a round of introductions from UNDP, AFP, and the interested bidders.

An overview of the project was provided to the bidders, and they were reminded that only 1 bidder will be awarded for the three (3) sites, based on the lowest-priced technically compliant bid. Bidders were advised to carefully review the eligibility and qualification requirements, and the minimum technical specifications and requirements for services in the bid document.

The floor was then opened for questions from the interested bidders.

CLARIFICATIONS FROM BIDDERS	UNDP RESPONSES
1) Why was an Invitation to Bid used as the solicitation document and not a Request for Proposal so bidders may propose the best solution?	A request for proposal is used to procure goods, services and works where the inputs and/or outputs cannot be quantitatively and qualitatively defined in sufficient detail at the time of the solicitation. In this case, the minimum requirements for both the goods and services are very specific, and must be complied with by the bidders (see Section 5a: Schedule of Requirements and Minimum Technical Specifications).

2) For the frequency manager, do we need to submit CV? Does he/she need to be stationed in Maguindanao for 1 year? Does he/she have to be an incumbent employee of the company or can he/she be subcontracted?	<p>The frequency manager does not have to be detailed in the Maguindanao site for 1 year; managing frequencies may be done offsite. However, the FM will have to travel to the site to do a site survey/inspection of the actual setup. (See Bid Bulletin 1, Items 3-4)</p> <p>The FM does not have to be an incumbent employee of the firm, he/she can be subcontracted by the bidder for this project. However, the CV must be submitted as part of the technical bid, and the minimum qualifications in the ITB must be met (see page 21). Any changes in the key personnel after award of contract must be done only with the written consent of UNDP.</p>
3) Will there only be 1 frequency used for the 3 stations?	No, you need to be able to change frequencies depending on time of day; hence the hopping capability requirement.
4) Will the 3 sites be interoperating with other frequencies?	No, we must have our own frequencies.
5) The National Telecommunication Commission can only grant us license for one frequency.	For UHF, yes only 1; but for HF, you have to apply for a range of frequencies. The license must be valid until December 31, 2022.
6) Will there be only one training to be conducted—only in Maguindanao?	Please note that there will be <b>2 trainings</b> which should be part of the bid. One in Maguindanao, and one in Manila (for Camp Crame and Camp Aguinaldo personnel). Training materials/modules are part of the deliverables.
7) Will security be provided for the winning contractor during our delivery and installation in Maguindanao? Are we supposed to get our own insurance?	<p>Security will only be provided onsite, but not during transit.</p> <p>Bidders are expected to have their own insurance.</p>
8) Shouldn't voice communication (HF) need an encryption device?	Voice encryption for HF is <b>not</b> a requirement and will not be part of the evaluation, but you may list it as an add-on in the event that the project would like to avail of this option later. In the financial bid, this must also be priced separately as an option, and not as part of the total bid price.
9) In the drawing, why are there 11 stations?	The drawing provided is just an example. In the future, there may be requirements to scale up

	but for now, bids should only be for the 3 stations (UHF and HF) only.
10) For long distances, are repeaters required?	No, HF radios will suffice.
11) Do we need to provide radio integrator?	Yes, HF to UHF integration is a requirement (a correction to the response in Bid Bulletin 1, Item 7). Bidders MUST include this in their bid.
12) Does UNDP have a ranking of winning bidders, as primary and secondary winner, for instance, the project is not implemented properly by the winning bidder?	Should the winning contractor be unable to implement the contract, UNDP may opt to award to the 2 <sup>nd</sup> lowest- priced technically compliant bidder.
13) Do you have any brands that are blacklisted or that you do not want us to use?	Evaluation will be based on minimum specifications, and not on brands. However, bidders are expected to exercise due diligence on the quality and reliability of the brands and models of the equipment they are proposing.
14) Will bidders be allowed to do a demonstration?	<p>No demonstrations will be done by the bidders.</p> <p>However, UNDP reserves the right to undertake a due diligence exercise, aimed at determining to its satisfaction, the validity of the information provided by the Bidder.</p> <p>Such exercise shall be fully documented and may include, but need not be limited to, all or any combination of the following: a)Verification of accuracy, correctness and authenticity of information provided by the Bidder; b)Validation of extent of compliance to the ITB requirements and evaluation criteria based on what has so far been found by the evaluation team; c)Inquiry and reference checking with Government entities with jurisdiction on the Bidder, or with previous clients, or any other entity that may have done business with the Bidder; d) Inquiry and reference checking with previous clients on the performance on on-going or completed contracts, including physical inspections of previous works, as deemed necessary; e)Physical inspection of the Bidder's offices, branches or other places where business transpires, with or without notice to the Bidder; f)Other means that UNDP may deem appropriate, at any stage within the selection process, prior to awarding the contract.</p>

15) On ruggedized casing, should the Radio antenna be put in ruggedized casing during operation? Are the stations fixed or stationary?	Regardless if it is a mobile or fixed station, a ruggedized case for the equipment shall be provided. It will be used to packed-up the equipment in the shortest time possible during emergency cases. FIXED ANTENNA will not be included inside the case same with the equipment but can be put in a separate box. MOBILE ANTENNA will be used when in transit.
16) Are the computers required for all 3 stations?	Yes, all 3 require computers.
17) How will payment be made?	<p>30 % Upon acceptance and certification by UNDP of the Supply, delivery, testing/commissioning of radio set in the JPSC/JPST Operations Center and conduct of training in Maguindanao</p> <p>30% Upon acceptance and certification by UNDP of the Supply, delivery, testing/commissioning of radio set in Camp Crame</p> <p>30% Upon acceptance and certification by UNDP of the Supply, delivery, testing/commissioning of radio set in Camp Aguinaldo <b><u>and conduct of training in Manila</u></b></p> <p>10% Upon Issuance of Certificate of Project Completion/Final acceptance from UNDP and OPAPP/JPSC; and submission by supplier of Bank guarantee equivalent to 10% of the contract amount to cover defects liability period for 1 year</p>
18) Should the HF antenna provide a SWR curve?	This is <b>not</b> required.
19) Is there a requirement for a Local service counterpart?	Yes, please refer to Section 5b: Other related Requirements (page 43).

Without any further inquiries from the bidders, the pre-bid meeting was adjourned at 2:20PM.