

# BID BULLETIN No 1

Bid reference: ITB-YEM-0062-2019

BID SUBJECT: Third Party Monitoring - Yemen

**This Bulletin 1 (Amendment on the bid documents to provide the followings:**

- 1- Respond to the Bidders queries provided during the Pre-bid meeting hold in December 10,2019 at 11:00am – UNDP Office – conference room.
- 2- DETAILS OF THE PROJECT TO BE ASSESSED AND EXPECTED NO OF ASSESSMENT IN 3 YEARS
- 3- Extend the deadline till December 21,2019 COB.

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## **Bidders' Queries and UNDP Responses**

**RFP Reference Number: RFP-YEM-0051-2019 TPM; UNDP Yemen**

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A Prebid meeting was held on 10 December 2019 at 11 am in the UNDP Office located in Sana'a Yemen. 9 Bidders participated in the meeting and have raised the queries. UNDP was represented both by Project staff and Procurement.

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Q1: For ERRY project: There was request by all the 9 companies who attended the Pre-Bid Meeting, whether minimum years of expertise of firm which is 5 years in original RFP, could be reduced further since most of the firms in Yemen started TPMA after the crisis happened in 2015.

***UNDP Response:*** 5 years of experience is from the date of establishment of the company not the specific experience in TPMA. Therefore, any firm which more than 5 years of working experience has is eligible to apply.

Q2: The bidders strongly advised to revise the financial proposal and quote the price on the basis of per visit to the site, for both Lot 1 and Lot 2. All the 9 companies requested UNDP consider it on the practical grounds.

***UNDP Response:*** It was informed that UNDP will revise the price proposal template accordingly and publish that on the e-Tendering with RFP revised version.

Q3: Vendors mentioned that there are incorrect dates mentioned in the TOR and deliverables which should be corrected Starting date and ending date to be changed

**UNDP Response:** *The dates stated in the TOR Deliverables are indicated start and completion date. The actual start and completion date will be made in the contract taking reference from the actual contract commencement date.*

Q4: Vendors mentioned that the titles of proposed staff stated in TOR, are Team Leader, Third Party Monitors and Data Analyst/Manager/IT expert while in the evaluation criteria the title mentioned are Task Manager, Senior Experts and Junior experts.

**UNDP Response:** *Thanking bidders for observation, it is clarified that the titles shall be Team Leader, Third Party Monitors and Data Analyst Manager/IT Expert.*

**To be reviewed and share**

Q5: All the bidders asked UNDP to extend the deadline for submission until 21<sup>st</sup> OF December 2019 mentioning that the RFP is complicated, and it needs more time.

**UNDP Response:** *It is agreed to extend the deadline until 21st Dec 2019.*

Q6: Two of the Bidders requested for Financial proposals template to be changed based on visit requirements.

**UNDP Response:** *It is already explained in the response no 2.*

Q7: One of the Bidders asked, Performance bank grantee not mentioned whether it is required specifically, is it still needed?

**UNDP Response:** *Bidders attention was drawn to the clause 41 RFP where there is a mention of performance security. It was clarified that the Performance Security will be required only in the cases where call-off Contract value exceeds USD500,000, otherwise, will not be needed.*

**Q8: Is the Bid security amount \$ 10,000 required for the two lots or per lot.**

**UNDP Response:** *Bid Security of USD10,000 shall be submitted per lot. The copy of the bid security shall be uploaded into the e-Tendering System before the closure of the deadline for submission; and the original shall be submitted to UNDP Procurement Office located in Sana'a within the deadline for submission. In case a bidder does not submit the original bid security, UNDP reserves the right to disqualify its bid outrightly.*

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## Attachment-A

<b>DETAILS OF THE PROJECT TO BE ASSESSED AND EXPECTED NO OF FIELD VISITS FOR ASSESSMENT IN 3 YEARS</b> <b>RFP-YEM-0062-2019 TPM</b> <b>LOT 1 - YECRP Project</b>				
<b>National implementing Partner</b>	<b>Project ID</b>	<b>Project Title</b>	<b>Project Location:</b>  Across (333) districts in the (22) governorates of Yemen, the governorates	<b>Expected number of Field Visits over (3) three years of LTA Period which will depend on discussion and agreement with UNDP project team</b>
<b>For YECRP Project, Lot 1</b>				
Social Fund for Development (SFD)	00116525	Yemen Emergency Crisis Response Project (YECRP)	Abian	8
Social Fund for Development (SFD)	00116525	Yemen Emergency Crisis Response Project (YECRP)	Aden	15
Social Fund for Development (SFD)	00116525	Yemen Emergency Crisis Response Project (YECRP)	Al-Dhaleea	10
Social Fund for Development (SFD)	00116525	Yemen Emergency Crisis Response Project (YECRP)	Al-Jawf	11
Social Fund for Development (SFD)	00116525	Yemen Emergency Crisis Response Project (YECRP)	Amran	13

Social Fund for Development (SFD)	00116525	Yemen Emergency Crisis Response Project (YECRP)	Baidhaa	9
Social Fund for Development (SFD)	00116525	Yemen Emergency Crisis Response Project (YECRP)	Dhamar	17
Social Fund for Development (SFD)	00116525	Yemen Emergency Crisis Response Project (YECRP)	Hadhramout,	8
Social Fund for Development (SFD)	00116525	Yemen Emergency Crisis Response Project (YECRP)	Hajjah	22
Social Fund for Development (SFD)	00116525	Yemen Emergency Crisis Response Project (YECRP)	Hodaidah	22
Social Fund for Development (SFD)	00116525	Yemen Emergency Crisis Response Project (YECRP)	IBB	17
Social Fund for Development (SFD)	00116525	Yemen Emergency Crisis Response Project (YECRP)	Lahj	12
Social Fund for Development (SFD)	00116525	Yemen Emergency Crisis Response Project (YECRP)	Mareeb	17
Social Fund for Development (SFD)	00116525	Yemen Emergency Crisis Response Project (YECRP)	Mahweet	9

Social Fund for Development (SFD)	00116525	Yemen Emergency Crisis Response Project (YECRP)	Raimah	8
Social Fund for Development (SFD)	00116525	Yemen Emergency Crisis Response Project (YECRP)	Saadah	17
Social Fund for Development (SFD)	00116525	Yemen Emergency Crisis Response Project (YECRP)	Sanaa	11
Social Fund for Development (SFD)	00116525	Yemen Emergency Crisis Response Project (YECRP)	Sanaa Capital	25
Social Fund for Development (SFD)	00116525	Yemen Emergency Crisis Response Project (YECRP)	Shabwa	10
Social Fund for Development (SFD)	00116525	Yemen Emergency Crisis Response Project (YECRP)	Taiz	24
Social Fund for Development (SFD)	00116525	Yemen Emergency Crisis Response Project (YECRP)	Socatra	6

## Attachment-A.

### DETAILS OF THE PROJECT TO BE ASSESSED AND EXPECTED NO OF FIELD VISITS FOR ASSESSMENT IN 3 YEARS

RFP-YEM-0062-2019

#### LOT 2 - ERRY PROJECT

National implementing Partner	Project ID	Project Title	Project Location: (16) districts within (6) governorates in Yemen	Expected number of Field Visits over (3) three years of LTA Period which will depend on discussion and agreement with UNDP project team
FAO Care Int'l Oxfam International ILO IP (TBD)	00115242	Supporting Resilient Livelihoods and Food Security in Yemen (ERRY II)	Abyan	5
FAO Care Int'l Field Medical Foundation (FMF) Oxfam International ILO IP (TBD)	00115242	Supporting Resilient Livelihoods and Food Security in Yemen (ERRY II)	Lahj	3
FAO Sustainable Development Foundation (SDF) Relief International (RI) Enjaz Foundation Sustainable Development Foundation (SDF) ILO IP (TBD)	00115242	Supporting Resilient Livelihoods and Food Security in Yemen (ERRY II)	Hajjah	5

FAO Save the Children (SCI) Islamic Relief Yemen (IRY) Youth Leadership Development foundation (YLDF) ILO IP (TBD)	00115242	Supporting Resilient Livelihoods and Food Security in Yemen (ERRY II)	Al-Hudaydah	6
FAO Save the Children (SCI) ILO IP (TBD) Millennium Development Foundation (MDF) Oxfam International Care Int'l	00115242	Supporting Resilient Livelihoods and Food Security in Yemen (ERRY II)	Taizz	5
FAO	00115242	Supporting Resilient Livelihoods and Food Security in Yemen (ERRY II)	Sana'a	5

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**Revised submission forms are Attached in separate word document**