

Terms of reference



Empowered lives.
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GENERAL INFORMATION

Title: Consultant for Enhancement of Law Enforcement's Capacity to Combat Wildlife Trafficking in Indonesia

Project Name: INDW 16, UNODC Sub-Programme 1

Reports to: National Programme Officer and UNODC Indonesia Country Manager

Duty Station: Home Base

Expected Places of Travel (if applicable): N/A

Duration of Assignment: 31 Working Days within 2 months

REQUIRED DOCUMENT FROM HIRING UNIT

	TERMS OF REFERENCE
5	CONFIRMATION OF CATEGORY OF LOCAL CONSULTANT, please select : (1) Junior Consultant (2) Support Consultant (3) Support Specialist (4) Senior Specialist (5) Expert/ Advisor CATEGORY OF INTERNATIONAL CONSULTANT, please select : (6) Junior Specialist (7) Specialist (8) Senior Specialist
	APPROVED e-requisition

REQUIRED DOCUMENTATION FROM CONSULTANT

x	CV
x	Copy of education certificate
x	Completed financial proposal
x	Completed technical proposal (if applicable)

Need for presence of IC consultant in office:

☒ partial (explain): The contractor will be based in Jakarta during his/her consultancy. No requirement for daily attendance at the Project Office, however to be available for any meeting requested by the supervisor and ability to visit counterparts during interview and facts findings.

☐ intermittent (explain):

☐ full time/office based (needs justification from the Requesting Unit)

Provision of Support Services:

Office space: ☐ Yes ☒ No
Equipment (laptop etc.): ☐ Yes ☒ No
Secretarial Services ☐ Yes ☒ No

If yes has been checked, indicate here who will be responsible for providing the support services: < Enter name>

I. BACKGROUND

As wildlife trafficking has taken a more prominent place on the global agenda, discussions are taking place as to how to effectively combat this typology of crime. According to the International Enforcement Agency (IEA), the value of global trade in wildlife is equivalent to the value of human trafficking, narcotics and illegal weapons.

As a global hotspot for this illicit trade, Indonesia is not only a source country for the rapidly growing international market, but it is also home to a huge domestic market. The trade in protected animals has a complicated or covert transaction path and is more open through e-commerce, marketplace and social media channels.¹ Hunting and distribution as well as smuggling protected wildlife still takes place in key regions of Indonesia every year. This can be seen from the high number of wildlife crimes, whereas in 2017 it reached more than 140 arrests of perpetrators of illegal hunting and distribution. Tigers, elephants, rhinos, primates, birds, fish, and reptiles of various types become commercial commodities for perpetrators. Through this typology of crime, it is estimated that Indonesia losses IDR 9 trillion (approximately US\$ 600 Million) per year. The loss of key animals disturbs the balance of the ecosystem which in turn disrupts the food chain in nature. For example, declining tiger populations make the wild boar population increase which then becomes a pest for farmers around the forest.

This also happens in the sea where the decline of shark populations due to shark fin trade makes the population of carnivorous fish beneath it increases and potentially eliminate algae-eating herbivorous fish. This will result in the sea becoming a dead zone due to the explosion of the algae population. Such conditions will be detrimental to the fishery sector because fish cannot live and breed due to low oxygen levels. The connection is very clear between the loss of key wildlife populations and poses significant threat to our food sustainability.² Many cases of illegal wildlife crime in Indonesia are conducted utilizing cargo shipment. An example of these illicit activities was the 2015 incident where 5,000 kg frozen pangolin meat and 77 kg pangolin scales and smuggling of Horned Helmet (*Cassis cornuta*) shells in a 40 feet-container which were intercepted in North Sumatra as they were about to be shipped to China.

These lessons indicate that combating wildlife crime, like efforts to countering illegal logging must adopt a comprehensive and strategic response strategic action to tackle illegal wildlife crime is to establish detection units in sea and/or land at entry and exit points. This includes both export-import and inter-island ports to enhance monitoring, detection and interdiction of trafficking activities. Ideally, the detection units should be managed through an inter-agency collaboration to minimize conflict authority mandated by different sectoral laws and regulations. The effectiveness of inter-agency collaboration is affected by the proper standard operation procedure and capacity of the law enforcement officers in the unit.

¹ <https://www.wwf.or.id/?69845/Indonesia-Says-No-to-Illegal-Wildlife-Trade-Securing--National-Food-Sustainability> accessed 5 April 2019 at 14:43

² Ibid.

II. SCOPE OF WORK, ACTIVITIES, AND DELIVERABLES

Scope of Work and Methodology

Under the direct supervision of the National Programme Officer, and the overall supervision of the Country Manager of Indonesia, specific task to be performed by the national consultant as follow:

- Desk review on the modalities of wildlife trafficking: The consultant will examine national reports, counterparts, data of crimes, relevant laws and regulations, guidelines, publications and any other publication materials to build a good understanding of the available information on wildlife crime in Indonesia and overall situation of wildlife crime. Specifically, this review will aid in understanding the long-term trends of wildlife crime including but not limited to analysis that identifies key issues faced by law enforcement, inter-agency cooperation and legal framework to combat wildlife trafficking;
- Interviews with counterparts: The consultant will pay particular attention to the interviewing of counterpart, namely Indonesia National Police; Directorate General of Customs and Excise, Ministry of Finance; Directorate General of Law Enforcement and Directorate General of Conservation of Resources and Ecosystem, Ministry of Environment and Forestry (MoEF); Port Authority Management, Ministry of Transportation; Attorney General's Office; International Agencies/Ministries and Organisations, provincial government units and other relevant national Ministries/Agencies and CSOs. This interview will further identify the gaps and opportunities for improvement in term of capacity building with specific thematic issue of risk analysis and profiling techniques, cargo and/or passenger inspection and information exchange mechanisms including identification of hotspot areas and general modus operandi used to source and transfer illicit wildlife from the forested areas to local buyer and to export and/or inter-island ports.
- Draft consolidated report: the consultant will prepare draft of consolidated report based on findings from desk review and interviews. This report shall cover comprehensive process and result of desk review, analysis, and interviews with clear outline and substance that will transpire on the quality of report. The draft shall also be presented to the National Programme Officer and Country Manager UNODC Indonesia prior to submission of the draft report.
- Final consolidated report: the consultant shall amend the consolidated report based on recommendation by UNODC in this final consolidated report. Apart from detailed findings on from the desk review, analysis, interviews, is also necessary for consultant to include set of recommendations on the modalities of wildlife trafficking. Recommendations should be based on the complementary legal frameworks under national and international law, applicability in the field and transpiring on law enforcement best practices.

Expected Outputs and deliverables

- Quality of desk review report on the modalities of wildlife trafficking ensured
- Interviews with respected counterparts implemented and properly documented on the report;
- Draft and Final consolidated report consists of desk reviews, analysis, interviews and set of recommendations delivered.

III. WORKING ARRANGEMENTS

Institutional Arrangement

The consultant will perform its work under the supervision and report directly to the National Programme Officer, UNODC Indonesia. The UNODC Country Manager Indonesia will provide overall guidance and supervision. The purpose of this assignment is to identify the types, routes and general modus operandi used to source and transfer illicit wildlife from the forested areas to local buyer and to export and inter-island ports as well as to review the level of knowledge and skills of relevant law enforcement personnel. Based on the results, UNODC, in consultation with its national counterparts will develop a scope of training and mentoring which will be delivered during the course of programme.

During the consultancy, the consultant is expected to coordinate closely and liaise with Indonesia National Police; Directorate General of Customs and Excise, Ministry of Finance; Directorate General of Law Enforcement and Directorate General of Conservation of Resources and Ecosystem, Ministry of Environment and Forestry (MoEF) and other relevant stakeholders.

Duration of the Work

31 Working Days within 2 months

Deliverable	Description of task (deliverable)	Working days	To be accomplished by (date)	Reviewed and Monitored By
A	Submission report of the modalities of Desk review on the modalities of wildlife trafficking in English translated as required into Indonesia (Bahasa).	10 days	Feb 2020	NPO CCP and Country Manager
B	Submission report of interview with counterparts to identify the gaps and opportunities in English translated as required into Indonesia (Bahasa).	15 days	Mar 2020	NPO CCP and Country Manager
C	Submission of - Draft consolidated report on the modalities of wildlife trafficking and the gaps and opportunities in English translated as required into Indonesia (Bahasa). -Final consolidated report on the modalities of wildlife trafficking and the gaps and opportunities in English translated as required into Indonesia (Bahasa).	6 days	Mar 2020	NPO CCP and Country Manager

Duty Station

The contractor will do home base working arrangement during his/her consultancy. No requirement to attend daily to the office, however to be available for any meeting request by the supervisor and ability to visit counterparts during interview and facts findings.

IV. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Academic and Work Qualifications:

1. Master degree in Law, or Criminology, or Environmental Studies;
2. Minimum 9 years experiences of relevant research experience in the field of environment, criminology, social control, enforcement;
3. Proven experience in developing and implementing research protocols and ability to perform qualitative research, for country settings at local, national or regional level;
4. Proven ability to identify, compile and systematize scientific and technical materials, as well as demonstrated skills in writing scientific and systematic reports in the field of environmental crime.

Competencies and special skills requirement:

- Extensive experiences in working with government such as Indonesia National Police; Directorate General of Customs and Excise, Ministry of Finance; Directorate General of Law Enforcement and Directorate General of Conservation of Resources and Ecosystem, Ministry of Environment and Forestry (MoEF) and other relevant stakeholders;
- Demonstrated ability to work in harmony with person of different ethnicity and cultural background;
- Strong reporting, communication and interpersonal skills;
- Ability to work under pressure and handle multi-tasking situations; and
- Excellent English and national language written and spoken skills. Knowledge of the other UN languages would be an asset.
- Good computer skills (including Word, Excel and Power Point);
- Strong motivation and good team player.

V. EVALUATION METHOD AND CRITERIA

Individual consultant will be evaluated based on the following methodology:

Cumulative analysis

When using this weighted scoring method, the award of the contract should be made to the individual consultant whose offer has been evaluated and determined as:

- a) responsive/compliant/acceptable, and*
- b) Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.*

** Technical Criteria weight; [70%]*

** Financial Criteria weight; [30%]*

Only candidates obtaining a minimum of 70 point would be considered for the Financial Evaluation

Criteria	Weight	Maximum Point
<u>Technical</u>		
Criteria A: qualification requirements as per TOR:	60%	60
1. Master degree in Law, or Criminology, or Environmental Studies	20 %	20
2. Minimum 9 years experiences of relevant research experience in the field of environment, criminology, social control, enforcement;	20 %	20
3. Proven experience in developing and implementing research protocols and ability to perform qualitative research, for country settings at local, national or regional level;	10 %	10
4. Proven ability to identify, compile and systematize scientific and technical materials, as well as demonstrated skills in writing scientific and systematic reports in the field of environmental crime	10%	10
Criteria B: Brief Description of Approach to Assignment.	40%	40
• Understand the task and applies a methodology appropriate to the task as well as strategy in a coherent manner.	15%	15
• Important aspect of the task addressed clearly and detailed.	15%	15
• Logical, realistic planning for efficient project implementation.	10%	10
Criteria C: Further Assessment by Interview (if any)	-	-

Prepared by

Approved by

Topan Caesar Renyaan
National Programme Officer

Collie Brown
Country Manager