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UNITED NATIONS DEVELOPMENT PROGRAMME

17457 RSC 2020 – Communications Specialist

CLARIFICATION 1

Date: June 17, 2020

The following inquiries have been receipted in relation to the above-mentioned process:

Question #1: Currently I do not have life insurance or medical insurance; would it be possible to wait to acquire them only in case of winning the tender? Specially to fill out the health statement.

Answer to question #1: Yes, you may wait until the notification of result is posted. But it is highly recommended to have the chosen insurance proposals on hand as a health insurance proof will be required to be submitted almost immediately by the awarded consultant.

Question #2: Travel expenses to join duty station: is it only in case of people who are outside of Panama?

Answer to question #2: That is correct.

Question #3: The Financial proposal mentions that "international travel may be required - total number of days and timing to be determined", I have 100% availability to travel but I cannot add a cost if I do not know the number of days or the destinations. Should you present a trip, do you cover the expenses?

Answer to question #3: Travel should not be included in the proposal as it could not be defined at this stage; in case any travel is needed, that will be paid separately.

Question #4: The documents can be sent directly without signing (you validate the electronic signature) or I must print, scan and send them?

Answer to question #4: Annex 2 is the only document needed to be submitted duly signed; you may either manually or electronically sign the form. Please note that, for the electronic option, the drawn signature must be seen to validate the requirement.

End of the clarification