

Terms of Reference (TOR)

Rehabilitation works Football Field “Saint Marie”, Haiti

A. Project Description

The 16/6 is the flagship project of the Haitian Government supported by the United Nations (UNDP, UNOPS, OIM and ILO), that aims to rehabilitate and rebuild 16 neighbourhoods that were seriously affected by the earthquake, and to tackle the fundamental issues of community development that could not be addressed during the immediate post-quake humanitarian response. These neighbourhoods are home to many of the displaced populations living in six priority camps. Combined with housing support to camp residents not from the 16 neighbourhoods, these efforts will allow the six camps to be closed entirely, and numerous other camps will be reduced in population. The six camps are: Place Boyer, Place Saint Pierre, Primature, Place Canapé Vert, Maïs Gate, and Stadium Sylvio Cator.

The project has been launched in September 2011, with a total budget USD 50 million (of which USD 30 million from the Haiti Reconstruction Fund).

So far the project has achieved the following results.

- Close to 11,000 families have benefited from a housing solution.
- Urban planning activities in eight neighbourhoods, including disaster risk mitigation plans.
- More than 1,400 families have benefited from repaired housing.
- More than 4 km of roads built to facilitate access to neighbourhoods.
- More than 4,000 jobs created, more than 50% of which for women.
- Eight community platforms created and functional to identify housing solutions and accompany the return of Haitians to their neighbourhoods.

The 16/6 rehabilitation process carried out in the different neighbourhoods allowed the community to continue to identify interventions that could improve the quality of life of the citizens in the different areas of Port au Prince. In the Canapé Vert neighbourhood the community has identified the Football Field of “Sainte Marie” as a crucial space to be rehabilitated to give to young people the opportunity to spend their time in one of the favourite sport activities in Haiti: Football.

B. Required activities

1.0 Site Préparation and artificial grass installation

- 1.1. Levelling of areas to be redeveloped if necessary
- 1.2. Top layer: Turf and infill (SBR and sand)
- 1.3. Installation of Turf
- 1.4. Sub Base
- 1.5. Drainage.

2.0 Equipment

- 2.1. Sports equipment (2 goals and 4 corner flags)
- 2.2. Maintenance equipment (brush and drag mat)
- 2.3. Four Stadium Lamps

3.0 Construction:

- 3.1 Stadium Stands.
- 3.2 Changing Rooms
- 3.3 Grillage
- 3.4 Tribune
- 3.5 Surrounding Wall

C. Expected Outputs

- 1800 m² of land is prepared for installation of artificial grass;
- 1800 m² of turf have been installed;
- 2 series of stadium stands have been built. The first series accommodate 325 people and it measures 46 meters in length, each stand measures 0,85m X 0,5 m . The second series accommodate 65 people and it measures 9,2 meters in length, (0,85 m X 0,5m) each stand.
- 1 changing room, 40 meters 2, divided in two parts, 5m X 4m each, has been built.
- 192 m of grillage of stainless steel net (3 mm of diameters), 2 meters in heights, has been installed.
- 1 surrounding wall, in bricks (15), 260m X 2,2 m has been built and a sliding metallic door (6 m) has been installed.

- 1 Series of covered stadium stands with chairs have been built (Tribune), for 40 people.
- 3 covered teams benches (8 meters each) have been built
- Four 1000 watts , 110/220 volts stadium lamps have been installed

Work will begin 1 week after signing the contract with the selected construction firm.

E. Institutional Arrangement

The contractor will be directly supervised by and will report to the Project Manager of 16/6 Project. Therefore the outputs of his works will be approved by the Project Manager.

The selected construction firm will be required to submit progress reports (financial and physical) every 2 weeks after the starting date.

A coordination meeting is required every week with the selected construction firm, the Project Manager and the Project engineers responsible for the supervision of the works.

F. Duration of the Works

All work provided under this contract will be carried out within a global timeframe of three (3) months.

G. Duty Station

The selected construction firm shall be permanently based on the work site in Canapé Vert, Port-au-Prince.

The engineer in charge of the works shall be present on the site at all times and will respond appropriately to visits and requests made by the Prime Contractor or the supervision firm.

H. Eligibility requirements

The selected construction firm will adequately meet the following criteria:

- Provide evidence of recent experience in implementing similar development projects in terms of nature and scope of the work. It shall submit three (3) comparable projects carried out in a similar context in the past ten (10) years. The project description will include the name and location of the project, a brief description of the work, a comprehensive plan, the construction budget and a few illustrative photographs.
- The selection of presented projects shall illustrate the selected firm's experience in the execution of works such as:
 - Rehabilitation of football field
 - Installation of artificial grass for football fields

- Be accredited by a recognized landscape association in its country. It must provide proof of certification (member number or certificate).
- Dispose of necessary human and material resources.

I. Scope of Bid Price and Schedule of Payments

The contract price is a fixed item-based price regardless of extension of the herein specific duration.

The Proposer must specify all the above mentioned costs in the computation of contract as well as any other additional cost required to carry out the works, in terms of professional fees, travel or any other foreseen costs for the completion of the works.

Schedule of payments:

20% upon signature of the contract

40% of the payment will be released after Items 1 and 2 have been delivered;

40% of the payment will be released after Items 3 has been delivered;

J. Recommended Presentation of Proposal

ITEMS	Unit Price	Total Units	Total Price	Delivery Date
Total Price			176,200.00	
Payment of 20% of the contract				
1.0 Site Preparation and artificial grass installation				
1.1 Levelling of areas to be redeveloped if necessary				
1.2 Top layer: Turf and infill (SBR and sand)		1		
1.3 Installation of Turf				
1.4 Sub Base		1		
1.5 Drainage.				
2.0 Equipment				
2.1 Sports equipment (2 goals and 4 corner flags)				
2.2 Maintenance equipment (brush and drag mat)				
2.3 Four Stadium Lamps		4		
Payment of 40% of the contract				
3.0 Construction				

3.1 Stadium Stands.		80		
3.2 Changing Rooms		34		
3.3 Grillage		25		
3.4 Places Specials (Tribune)		18		
3.5 Surrounding Wall		130		
Payment of 40% of the contract				

It is recommended that the offeror fills in the above table indicating delivery dates based on the number of weeks after the signature of the contract; the Price Unit should be specified in USD; If any additional line is to be added, it should be done respecting the proposed format.

The following documents are annexed to these TOR:

- Annex 1: Plan of the Rehabilitated Football Field
- Annex 2: Picture of the Football Field
- Annex 3: GPS Coordinates: N: 18°31'39.9" W: 072°18'46.4"

Annex 1: Plan of the Rehabilitated Football Field







Annex 2: Picture of the field

