



## REQUEST FOR QUOTATION (RFQ)

RFQ Reference: <b>321-2021-UNDP-UKR-RFQ-RPP</b>	Date: 31 March 2021
---	---------------------

### SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the supply of **technical equipment for press studios of the State Emergency Services in Donetsk, Luhansk and Zaporizhzhia oblasts** as detailed in Annex 1 to this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature: Manal Fouani

Name: **Ms. Manal Fouani**

Title: **UNDP Deputy Resident Representative**

Date: **30-Mar-2021**

*AD*

**SECTION 2: RFQ INSTRUCTIONS AND DATA**

<b>Introduction</b>	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the <a href="#">UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</a></p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p>
<b>Deadline for the Submission of Quotation</b>	<p><b>11:59 AM (Kyiv time), April 14, 2021</b></p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to <a href="http://www.timeanddate.com/worldclock/">http://www.timeanddate.com/worldclock/</a>.</p> <p>For eTendering submission - as indicated in eTendering system. Note that system time zone is in EST/EDT (New York) time zone.</p>
<b>Method of Submission</b>	<p>Quotations must be submitted as follows:</p> <p><input type="checkbox"/> E-tendering</p> <p><input checked="" type="checkbox"/> Dedicated Email Address</p> <p><input type="checkbox"/> Courier / Hand delivery</p> <p><input type="checkbox"/> Other <a href="#">Click or tap here to enter text.</a></p> <p><b><u>Bid submission address: <a href="mailto:tenders.ua@undp.org">tenders.ua@undp.org</a></u></b></p> <ul style="list-style-type: none"> <li>▪ File Format: <b>.ZIP, .PDF</b></li> <li>▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard.</li> <li>▪ All files must be free of viruses and not corrupted.</li> <li>▪ Max. File Size per transmission: <b>20 MB</b></li> <li>▪ Mandatory subject of email: <b>321-2021-UNDP-UKR-RFQ-RPP</b></li> <li>▪ Multiple emails must be clearly identified by indicating in the subject line “email no. X of Y”, and the final “email no. Y of Y.”</li> <li>▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible.</li> <li>▪ The bidder should receive an email acknowledging email receipt.</li> </ul>
<b>Cost of preparation of quotation</b>	<p>UNDP shall not be responsible for any costs associated with a Supplier’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
<b>Supplier Code of Conduct, Fraud, Corruption,</b>	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes <b>principles on labour, human rights, environment and ethical conduct</b> may be found at: <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a></p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP’s Anti-Fraud Policy can be found at <a href="http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_and_investigation.html#anti">http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_and_investigation.html#anti</a></p>
<b>Gifts and Hospitality</b>	<p>Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either</p>

	indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.
<b>Conflict of Interest</b>	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
<b>General Conditions of Contract</b>	<p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract</p> <p>Select the applicable GTC:</p> <p><input checked="" type="checkbox"/> <a href="#">General Terms and Conditions / Special Conditions for Contract.</a></p> <p><input type="checkbox"/> <a href="#">General Terms and Conditions for de minimis contracts (services only, less than \$50,000)</a></p> <p><input type="checkbox"/> <a href="#">General Terms and Conditions for Works</a></p> <p>Applicable Terms and Conditions and other provisions are available at <a href="#">UNDP/How-we-buy</a></p>
<b>Special Conditions of Contract</b>	<p><input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 30 days.</p> <p><input checked="" type="checkbox"/> Others: Liquidated damages: up to 0.1% of total contract amount per each day of delay may be applied on discretion of UNDP.</p>
<b>Eligibility</b>	<p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.</p>
<b>Currency of Quotation</b>	<p>Quotations shall be quoted in:</p> <p><input checked="" type="checkbox"/> United States Dollars. Due to fluctuations in the national currency, it is recommended to indicate the price in dollars as risk mitigation measure.</p> <p><input checked="" type="checkbox"/> Local Currency: UAH</p>
<b>Joint Venture, Consortium or Association</b>	<p>If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association.</p> <p>Refer to Clauses 19 – 24 under <a href="#">Solicitation policy</a> for details on the applicable provisions on Joint Ventures, Consortium or Association.</p>
<b>Only one Bid</b>	The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association.

	<p>Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <p>a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or</p> <p>b) they have the same legal representative for purposes of this RFQ; or</p> <p>c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process;</p> <p>d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or</p> <p>e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.</p>
<b>Duties and taxes</b>	<p>Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</p> <p>All prices must:</p> <p><input type="checkbox"/> be inclusive of VAT and other applicable indirect taxes</p> <p><input checked="" type="checkbox"/> <b>be exclusive of VAT and other applicable indirect taxes</b></p>
<b>Language of quotation</b>	<b>English or Ukrainian or Russian</b>
<b>Documents to be submitted</b>	<p>Bidders shall include the following documents in their quotation:</p> <p><input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed</p> <p><input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1.</p> <p><input checked="" type="checkbox"/> Copy of Latest Business Registration Certificate.</p> <p><input checked="" type="checkbox"/> Extract from the Register of VAT or unified tax payers (not mandatory on submission stage but will be required if Offeror is selected for contract award).</p> <p><input checked="" type="checkbox"/> Company Profile, indicating at least 3 (three) years of experience in the sale or manufacture of equipment.</p> <p><input checked="" type="checkbox"/> At least 2 (two) recommendation/reference letters from previous customers/clients on similar projects.</p> <p><input checked="" type="checkbox"/> Manufacturer's Authorization of the Company as a Sales Agent (if Supplier is not the manufacturer) – will be an advantage.</p>
<b>Quotation validity period</b>	Quotations shall remain valid for <b>60 days</b> from the deadline for the Submission of Quotation.
<b>Price variation</b>	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.

<b>Partial Quotes</b>	<input type="checkbox"/> Not permitted <input checked="" type="checkbox"/> <b>Permitted: The offers may be submitted to different Lots.</b>
<b>Alternative Quotes</b>	<input checked="" type="checkbox"/> <b>Not permitted</b> <input type="checkbox"/> Permitted If permitted, an alternative quote may be submitted only if a conforming quote to the RFQ requirements is submitted. Where the conditions for its acceptance are met, or justifications are clearly established, <a href="#">Click or tap here to enter text.</a> reserves the right to award a contract based on an alternative quote. If multiple/alternative quotes are being submitted, they must be clearly marked as "Main Quote" and "Alternative Quote"
<b>Payment Terms</b>	<input checked="" type="checkbox"/> 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation. <input type="checkbox"/> Other <a href="#">Click or tap here to enter text.</a>
<b>Conditions for Release of Payment</b>	<input type="checkbox"/> Passing Inspection [specify method, if possible] <input type="checkbox"/> Complete Installation <input type="checkbox"/> Passing all Testing [specify standard, if possible] <input type="checkbox"/> Completion of Training on Operation and Maintenance [specify no. of trainees, and location of training, if possible] <input checked="" type="checkbox"/> Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements <input type="checkbox"/> Others [pls. specify]
<b>Contact Person for correspondence, notifications and clarifications</b>	E-mail address: <b>procurement.rpp.ua@undp.org</b> <b>Attention: Quotations shall not be submitted to this address but to the address for quotation submission above. Otherwise, offer shall be disqualified.</b> <b>Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.</b>
<b>Clarifications</b>	Requests for clarification from bidders will not be accepted any later than <b>3 (three)</b> days before the submission deadline. Responses to request for clarification will be communicated <b>via email procurement.rpp.ua@undp.org by Procurement Unit, UNDP Ukraine.</b>
<b>Evaluation method</b>	<input checked="" type="checkbox"/> The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer <input type="checkbox"/> Other <a href="#">Click or tap here to enter text.</a>
<b>Evaluation criteria</b>	<b>Administrative Requirements:</b> <input checked="" type="checkbox"/> Offers must be submitted within the stipulated deadline. <input checked="" type="checkbox"/> Offers must meet required Offer Validity. <input checked="" type="checkbox"/> Offers have been signed by the proper authority. <input checked="" type="checkbox"/> Offers include requested company/organization documentation as mentioned above in «Documents to be submitted section". <input checked="" type="checkbox"/> Full acceptance of the Contract General Terms and Conditions.  <b>Technical requirements:</b> <input checked="" type="checkbox"/> Officially registered company (for Ukrainian companies – company should be registered in the territory controlled by the government of Ukraine). <input checked="" type="checkbox"/> At least 3 years' experience in the sale or manufacture of equipment. <input checked="" type="checkbox"/> At least 2 (two) recommendation/reference letters from previous customers/clients on similar projects. <input checked="" type="checkbox"/> Delivery must be accompanied by all technical documentation and warranty certificates for the goods. The warranty period for all equipment is at least 12 months. All equipment must have an officially registered service center in Ukraine or other service centers that carry out warranty and post-warranty repair of this equipment. <input checked="" type="checkbox"/> Delivery must be made within 60 calendar days from the date of signing contract. <input checked="" type="checkbox"/> Technical responsiveness to stipulated requirements in specification.

<b>Right not to accept any quotation</b>	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order
<b>Right to vary requirement at time of award</b>	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25% ) of the total offer, without any change in the unit price or other terms and conditions.
<b>Type of Contract to be awarded</b>	<input type="checkbox"/> Purchase Order <input checked="" type="checkbox"/> <a href="#">Contract Face Sheet</a> (Goods and-or Services) (this template is also utilised for Long-Term Agreement) and if an LTA will be signed, specify the document that will trigger the call-off. E.g., PO, etc.) <input type="checkbox"/> <a href="#">Contract for Works</a> <input type="checkbox"/> Other Type/s of Contract [pls. specify]
<b>Expected date for contract award.</b>	<b>April 2021</b>
<b>Publication of Contract Award</b>	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UNDP Web site.
<b>Policies and procedures</b>	This RFQ is conducted in accordance with <a href="#">UNDP Programme and Operations Policies and Procedures</a>
<b>UNGM registration</b>	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at <a href="http://www.ungm.org">www.ungm.org</a> . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.

## **ANNEX 1: SCHEDULE OF REQUIREMENTS**

### **SPECIFICATION**

#### **on the technical equipment for press studios of the State Emergency Services in Donetsk, Luhansk and Zaporizhzhia oblasts**

##### **1. Context**

The United Nations Development Programme (UNDP) has been active and present in eastern Ukraine for the past decade, prior to the conflict, with a focus on community development, civil society development, and environmental protection. Work on addressing the specific conflict-related development challenges built on this earlier engagement, established partnerships, and started in 2015 through the United Nations Recovery and Peacebuilding Programme (UN RPP). The UN RPP is a multi-donor funded framework programme formulated and led by the UNDP in collaboration with the Government of Ukraine and in cooperation with a number of partnering UN agencies (UN Women, FAO, UNFPA). The RPP was designed to respond to, and mitigate, the causes and effects of the conflict in the east of Ukraine. It is an integral component of the UNDP Country Programme and is therefore fully aligned with the United Nations Partnership Framework (UNPF).

In October 2018, four UN agencies (UNDP, UN Women, FAO and the UNFPA) have countersigned a new joint project document, funded by the EU. The overall objective of the project is to restore effective governance, support economic recovery and promote reconciliation in the crisis-affected communities of Donetsk, Luhansk and Zaporizhzhia oblasts in Ukraine, thereby enhancing the credibility and legitimacy of local governments in the government-controlled areas of the regions. It will contribute to peacebuilding and prevent further escalation of the conflict in Ukraine through effective and accountable decentralization, gender-responsive recovery planning and equal access to services, as well as enhanced economic recovery and development.

Component III of RPP “Community Security and Social Cohesion” aims, among other, on strengthening community security and social cohesion through testing innovative legal aid, access to justice, conflict resolution and peacebuilding mechanisms at local level.

One of the priorities of the project is to support the creation of modern systems for the emergency warning, monitoring, and response, which is one of the main elements of community security ensured by the State Security Service in Ukraine.

According to Article 31 "Information in the field of civil protection" of the Civil Protection Code of Ukraine, the State Emergency Service must promptly inform the public through the media about emergencies that are predicted or occurred, determining their classification, scale of fire spread and consequences, as well as about ways and methods of protection against them. Timely informing the population about emergencies and their threats is a reliable way to avoid or reduce the negative consequences of emergencies and, most importantly, save lives.

At the structures of the Main Departments of the State Emergency Service in the oblasts, there are the division (sector) of communication with mass media and population which is obligated to inform population on emergencies (further - press service). As far as in the beginning of armed conflict in eastern Ukraine in 2014, the State Emergency Service of Ukraine in Donetsk oblast moved from Donetsk to Mariupol and the State Emergency Service of Ukraine in Luhansk oblast moved from Luhansk to Sievierodonetsk almost all technical equipment of their press-studios remained in the uncontrolled by the Ukrainian government Donetsk and Luhansk. The technical equipment of the press service of the Main Department of the SES of Ukraine in the Zaporizhzhia oblast also needs improvement and additional equipment.

Thus, motivating the urgent need to create and equip modern press studios, where it would be possible to hold press conferences on informing the public about emergencies and filming meetings with the public on discussion of the most important issues of civil protection, the management of the SES in Donetsk, Luhansk

and Zaporizhzhia oblasts requested UNDP to provide international technical assistance through the purchase of technical equipment for their press-studios.

It is expected that UNDP technical assistance for the setting SES press studios will improve the effectiveness of informing and communication with the public, as well as have a positive impact on increasing public confidence in the SES.

## 2. Technical specification

No	Product name and specification requirements	The total number of products	Number of products to be delivered to Donetsk SES	Number of products to be delivered to Luhansk SES	Number of products to be delivered to Zaporizhzhia SES
<b>LOT 1</b>					
<b>Computer equipment</b>					
1	<b>System computer unit:</b> <ul style="list-style-type: none"> <li>- CPU : not less than Ryzen 7 5800X (3.8 - 4.7 GHz);</li> <li>- CPU Tower Cooling system: airflow – not less than 42 CFM, connector type - 4 pin; cooler size – 120mm;</li> <li>- mounting system: compatible with CPU;</li> <li>- RAM capacity: not less than 32 GB;</li> <li>- first hard drive: not less than NVMe M.2 512 GB;</li> <li>- second hard drive: not less than HDD 2 TB;</li> <li>- video card: GeForce GTX 1650, 4 GB (or Similar);</li> <li>- motherboard: not less than micro-ATX Asus TUF Gaming B550M-Plus or similar;</li> <li>- power supply unit with a certificate of at least 80 PLUS and with power – not less than 700 Watts;</li> <li>- computer case COOLERMASTER MASTERBOX Q500L or similar;</li> <li>- Midi Tower with dust filter;</li> <li>- cooling system: 2 coolers 120 mm, with PWM airflow – not less than 50 CFM;</li> <li>- pre-installed Windows 10 Pro OS. OEM.</li> </ul>	7	2	2	3
2	<b>Monitor:</b> <ul style="list-style-type: none"> <li>- diagonal: at least 27 inches;</li> <li>- matrix type: IPS, VA;</li> <li>- interfaces: HDMI, DisplayPort, VGA;</li> <li>- refresh rate: more than 100 Hz;</li> <li>- curved screen.</li> </ul> Supplied with: <ul style="list-style-type: none"> <li>- HDMI cable;</li> <li>- DP cable;</li> <li>- power cable.</li> </ul>	12	4	4	4



3	<b>Keyboard:</b> <ul style="list-style-type: none"> <li>- type: membrane;</li> <li>- wired connection;</li> <li>- cable length 1.8 m;</li> <li>- moisture-proof case;</li> <li>- Built-in wrist rest;</li> <li>- Interface: USB;</li> <li>- keyboard layout - English + Ukrainian.</li> </ul>	9	2	2	5
4	<b>Computer mouse:</b> <ul style="list-style-type: none"> <li>- wired connection;</li> <li>- sensor type: laser;</li> <li>- interface: USB;</li> <li>- resolution, dpi: not less than 1000;</li> <li>- mouse size - large;</li> <li>- cable length - 1.8 m;</li> <li>- without backlight.</li> </ul>	9	2	2	5
5	<b>Notebook:</b> <ul style="list-style-type: none"> <li>- processor: not less than Core i3</li> <li>- RAM capacity: not less than 8 GB;</li> <li>- RAM type: DDR4-2666 MHz;</li> <li>- graphics processor: not less than Intel® UHD Graphics;</li> <li>- ports: 1 x USB 2.0 Type-A / 2 x USB 3.0 / 3.1 Gen 1 Type-A / 1 x HDMI / combined headphone jack (input microphone + output headphones) mini-jack 3.5 mm;</li> <li>- installed software: Windows 10 pro (OEM);</li> <li>- display: IPS not less than 15.6 "(1920x1080) Full HD;</li> <li>- color: gray or black;</li> <li>- delivery set: laptop, power adapter, documentation.</li> </ul>	1	0	0	1
6	<b>Notebook:</b> <ul style="list-style-type: none"> <li>- processor: not less than quad-core Intel Core i5-1135G7 (4.2 GHz);</li> <li>- RAM capacity: not less than 16 GB;</li> <li>- type of RAM: DDR4;</li> <li>- hard drive: 512 GB, SSD;</li> <li>- graphics processor: not less than Iris Xe Graphics G7 80EUs;</li> <li>- ports: 1 x USB 3.2 Type- / 1 x USB 2.0 / HDMI / LAN (RJ-45) / combined audio jack for headphones / microphone;</li> <li>- installed software: Windows 10 pro (OEM);</li> <li>- display: not less than 15.6 "(1920x1080) Full HD;</li> <li>- color: gray or black;</li> <li>- delivery set: laptop, power adapter, documentation.</li> </ul>	1	0	0	1
7	<b>Tablet:</b> <ul style="list-style-type: none"> <li>- screen diagonal: 10.3" or 10.4 ";</li> <li>- RAM: 4 GB;</li> <li>- wireless capabilities: Bluetooth, Wi-Fi;</li> <li>- built-in memory: 64 GB;</li> <li>- operating system: not less than Android 10.0;</li> <li>- screen resolution: not less 1920x1200;</li> <li>- processor: not less than Samsung Exynos 9611 (2.3 GHz + 1.7 GHz);</li> </ul>	3	1	1	1

	<ul style="list-style-type: none"> <li>- navigation system: GPS + GLONASS</li> <li>- screen type: IPS;</li> <li>- color: any;</li> <li>- front camera: not less than 5 MP;</li> <li>- screen refresh rate: 60 Hz;</li> <li>- support for memory cards: microSD;</li> <li>- rear camera: not less than 8 MP;</li> <li>- connectors: USB Type-C, 3.5 mm connector;</li> <li>- battery: not less than 7040 mAh;</li> <li>- complete set: tablet, S Pen, USB cable, charger, documentation.</li> </ul>				
8	<b>Network storage:</b> <ul style="list-style-type: none"> <li>- type: classic;</li> <li>- processor: not less than Intel Celeron J4125;</li> <li>- type of installed RAM: DDR4;</li> <li>- system memory: not less than 4096 MB;</li> <li>- number of slots for HDD: 4;</li> <li>- supported HDD types: 3.5" SATA, 2.5" SATA, M.2 2280 NVMe SSD;</li> <li>- interfaces: Ethernet;</li> <li>- ports: 2 x RJ-45, 1 x eSATA, 2 x USB 3.0;</li> <li>- RAID controller: yes.</li> </ul>	3	1	1	1
9	<b>Hard disk for server:</b> <ul style="list-style-type: none"> <li>- type of hard disk: internal;</li> <li>- storage capacity: not less than 16 TB;</li> <li>- connection interface: SATAIII;</li> <li>- spindle speed: 7200 rpm;</li> <li>- form factor: 3.5;</li> <li>- cache buffer size: not less than 256 Mb.</li> </ul>	6	2	2	2
10	<b>Memory card:</b> <ul style="list-style-type: none"> <li>- memory capacity: 128 GB;</li> <li>- Memory standard: SDXC</li> <li>- speed class: Class 10 / UHS-I U3;</li> <li>- data reading speed: not less than 170 Mb / s;</li> <li>- video recording capability with 4K resolution;</li> <li>- features: without adapter.</li> </ul>	18	6	6	6
11	<b>Multiport adapter:</b> <ul style="list-style-type: none"> <li>- interfaces: 2 USB 3.0 Type-A ports, USB Type-C port, SD card slot, microSD card slot, USB 3.0 Type-A connector;</li> <li>- power connector: Micro-USB connector for connecting a power adapter;</li> <li>- standards: USB 3.0, USB 2.0, USB 1.1, OHCI, UHCI, EHCI, xHCI;</li> <li>- data transfer rate: up to 5 Gbps.</li> </ul>	6	2	2	2
12	<b>Power strip with a surge protector:</b> <ul style="list-style-type: none"> <li>- length: 5 m;</li> <li>- connection type: filter Euro plug with earthing (Type F)</li> <li>- number of sockets: 5;</li> <li>- thermal fuse: available;</li> <li>- maximum load current: from 10A to 16A;</li> <li>- electrical protection: against short circuit and overload.</li> </ul>	12	4	4	4

LOT 2					
Photo / video / audio equipment					
13	<b>Microphone:</b> <ul style="list-style-type: none"> <li>- principle of operation: capacitor;</li> <li>- cable included;</li> <li>- microphone orientation: unidirectional;</li> <li>- radiation pattern: supercardioid;</li> <li>- frequency range: 20 - 18000 Hz;</li> <li>- sensitivity: not less than 40 dB;</li> <li>- sound pressure: 130 dB;</li> <li>- ADC sampling frequency: 48 kHz;</li> <li>- ADC bit rate: 16 bits;</li> <li>- connection connector: USB;</li> <li>- headphone output: available;</li> <li>- cable length: not less than 1.5 m;</li> <li>- power supply: phantom;</li> <li>- housing material: metal;</li> <li>- weight: not more than 480 g;</li> <li>- complete set: the holder for a rack removable cable, tripod.</li> </ul>	3	1	1	1
14	<b>Microphone holder:</b> <ul style="list-style-type: none"> <li>- material: cast steel;</li> <li>- inner diameter 38-42 mm;</li> <li>- suitable for most condenser microphones with a large diaphragm.</li> </ul>	3	1	1	1
15	<b>Vibro microphone suspension:</b> <ul style="list-style-type: none"> <li>- purpose: to provide isolation of the studio microphone from mechanical shocks, vibrations and noise that may occur during recording through the microphone;</li> <li>- integrated pop filter for K2, NT1-A, NT1000, NT2-A, NT2000, NTK, Podcaster and Procaster;</li> <li>- material: plastic;</li> <li>- color: black, white, gray;</li> <li>- fastening: spider.</li> </ul>	3	1	1	1
16	<b>Desktop tripod for microphone:</b> <ul style="list-style-type: none"> <li>- material: steel;</li> <li>- height: 175 mm or + - 10 mm.</li> </ul>	3	1	1	1
17	<b>Acoustic microphone screen:</b> <ul style="list-style-type: none"> <li>- purpose: reduces the echo and reflection of sound in the environment;</li> <li>- thickness: 70 mm;</li> <li>- material: acoustic polyurethane foam, metal.</li> <li>- dimensions 39x36 cm;</li> <li>- total diameter: 500 mm;</li> <li>- inner diameter: 360 mm;</li> <li>- depth: 380 mm;</li> <li>- included: adapters for any microphone stand.</li> </ul>	3	1	1	1
18	<b>Acoustic system:</b> <ul style="list-style-type: none"> <li>- interface: 3.5 mm (Mini-Jack);</li> <li>- liveliness: from the hem;</li> <li>- type: stationary;</li> <li>- audio output channels: 2.0 channels;</li> <li>- total pressure (pikova): not less than 10 W;</li> </ul>	6	2	2	2

	<ul style="list-style-type: none"> <li>- Bluetooth: available;</li> <li>- connection technology: provided;</li> <li>- output to earphones: not less than 1 diameter 3.5 mm;</li> <li>- regulator of foodiness: in obviousness;</li> <li>- AUX input: yes;</li> <li>- power supply type: DC.</li> </ul>				
19	<b>Teleprompter for Apple and Android tablets:</b> <ul style="list-style-type: none"> <li>- fabric curtains for protection against unwanted light;</li> <li>- the maximum diagonal of the tablet: 29.46 cm;</li> <li>- maximum dimensions of the tablet: 110mm X 210mm;</li> <li>- reading distance: not less than 3 m;</li> <li>- Software for iPhone and Android: available;</li> <li>- the maximum distance between glass and fastening: 23 cm;</li> <li>- camera mounting: 1/4 "and 3/8" screw;</li> <li>- installation on a support: a carving 1/4 "and 3/8";</li> <li>- material: aluminum alloy;</li> <li>- complete set: glass 60/40, prompter frame, smartphone mount, tripod mounting screws</li> <li>- 2 pcs, prompter assembly tools, documentation.</li> </ul>	3	1	1	1
20	<b>Digital photocamera:</b> <ul style="list-style-type: none"> <li>- class: professional;</li> <li>- matrix type: not lower than Live-MOS (NMOS);</li> <li>- matrix size: 4/3 "(17.3 x 13 mm);</li> <li>- viewfinder: digital;</li> <li>- number of megapixels: not less than 20;</li> <li>- focal length: 12-60 mm (equivalent to a camera with 35 mm film: 24-120 mm);</li> <li>- stabilization: optical;</li> <li>- light sensitivity: auto / intelligent ISO / 100;</li> <li>- the minimum endurance, with: 1 / 2000-60;</li> <li>- white balance: auto, 11 presets, manual;</li> <li>- serial shooting, frames / sec.: 6;</li> <li>- image format: photos: JPEG (DCF, Exif 2.31), RAW, - video: MP4 (H.264 / MPEG-4 AVC), AVCHD Progressive, AVCHD;</li> <li>- exposure metering mode: matrix / center-weighted / point;</li> <li>- LCD monitor size with static touch control: 3-inch (7.5 cm), aspect ratio 3: 2;</li> <li>- built-in flash: TTL, equivalent to GN9.0 (ISO 200 m) / equivalent to GN6.4 (ISO 100 m);</li> <li>- memory card slots: SD / SDHC / SDXC;</li> <li>- audio and video output: microHDMI type D;</li> <li>- computer connection: USB 2.0 Micro-B, Wi-Fi, Bluetooth;</li> <li>- warranty: not less than 24 months;</li> <li>- delivery set: camera, interchangeable lens, rechargeable battery, charger, USB cable, documentation.</li> </ul>	3	1	1	1

21	<b>Camera battery:</b> <ul style="list-style-type: none"> <li>- purpose: for the camera;</li> <li>- compatibility: Lumix DMC-FZ200, Lumix DMC-GH2S;</li> <li>- capacity: 1200mAh;</li> <li>- battery type: Li-ion;</li> <li>- voltage: 7.2V;</li> <li>- power: 8.6Wh.</li> </ul>	6	2	2	2
22	<b>Backpack for camera and accessories:</b> <ul style="list-style-type: none"> <li>- type: backpack;</li> <li>- purpose: for SLR cameras;</li> <li>- material: nylon;</li> <li>- color: black;</li> <li>- capacity: not less than 1x SLR camera / 2 x lenses / 1 x tripod;</li> <li>- additional compartments for filters, lenses, tripod, memory cards, 15.6-inch laptop, tablet, wires, batteries.</li> </ul>	3	1	1	1
23	<b>Lavalier microphone:</b> <ul style="list-style-type: none"> <li>- connectors: 3.5 mm mini-jack;</li> <li>- type: condenser;</li> <li>- focus: omnidirectional;</li> <li>- complete set: microphone, clothes clip, battery, foam windproof nozzle;</li> <li>- rated resistance, Ohm: 1000;</li> <li>- frequency range, Hz: 50-18000;</li> <li>- sensitivity, dB (mV / Pa): -54 dB.</li> </ul>	3	1	1	1
24	<b>Shotgun microphone:</b> <ul style="list-style-type: none"> <li>- type of microphone: condenser;</li> <li>- straightness: supercardioid;</li> <li>- frequency range: 40-20000 Hz;</li> <li>- opir: 200 Ohm;</li> <li>- signal / noise: 74 dB;</li> <li>- equal to noise: 20 dB SPL;</li> <li>- maximum SPL: 134 dB;</li> <li>- Sensitivity: -24dB ~ -44dB re1V / Pa;</li> <li>- rivn sporodennya, THD: &lt;0.1%;</li> <li>- dynamic range: 114 dB.</li> <li>- power supply: 9V battery (crown);</li> <li>- plug (pink): 3.5 mm Jack.</li> </ul>	3	1	1	1
25	<b>Microphone battery:</b> <ul style="list-style-type: none"> <li>- voltage: 9 V;</li> <li>- standard size: Crown (6F22)</li> <li>- capacity: not less than 650mAh</li> <li>- Charging: micro-USB.</li> </ul>	6	2	2	2
26	<b>Steadicam (camera stabilizer):</b> <ul style="list-style-type: none"> <li>- interface: Bluetooth 5.0; USB-C;</li> <li>- load weight: not less than 3 kg (holding in hands);</li> <li>- battery capacity: not less than 3400 mAh;</li> <li>- battery life without recharging: at least 14 hours;</li> <li>- operating frequency: 2.4000–2.4835 GHz;</li> <li>- axis of rotation: continuous rotation of 360 °;</li> <li>- transmitter power: &lt;8 dBm;</li> <li>- connectors for accessories: NATO port, mounting holes M4, 1/4 "-20 and" cold shoe", USB-C.</li> </ul>	3	1	1	1

27	<b>Adapter cable (audio adapter) XLR (female) on Mini Jack 3.5 mm 0.5 m long</b>	3	1	1	1
28	<b>Video camera:</b> <u>Camera:</u> - matrix size: 1 / 2.5 "MOS; - matrix resolution: not less than 8.57 megapixels; - captures UHD 4K video and outputs via HDMI; - recording formats: MOV, MP4, AVCHD; - live broadcast using RTSP / RTMP / RTMPS streams via Wi-Fi; - built-in ND filters: available; - built-in stereo microphone: available; - recording medium: not less than 2 slots for SDXC cards; - minimum illumination: 1.5 suites with shutter speed 1/30; - shutter speed: from 1/1 to 1/30 sec. - diagonal of the LED screen: 3.5 "; - warranty: not less than 24 months.  <u>Lens:</u> - aperture: min - f / 4, max f / 1.8; - optical zoom: not less than 24x; - image stabilization: optical; - focusing type: autofocus, manual focus; - focal length in 35mm equivalent: 25 - 600 mm.  <u>Connectors:</u> - HDMI, USB 3.0 (Device, Host), stereo RCA audio output, 3.5 mm stereo mini headphone audio output, XLR 3-pin audio input (female).  <u>Supplied with:</u> - camera, 2 rechargeable batteries with a capacity of at least 5800mAh and voltage - 7.2V, documentation.	3	1	1	1
29	<b>Camcorder bag according to its dimensions:</b> - the body of the bag: hard, robbed of mechanical items; - on-hand dodatkovy pocket for oversized items.	3	1	1	1
30	<b>Camcorder tripod:</b> - head type: 3D; - height range: 56 ~ 166 cm; - payload: up to 8 kg; - counterbalance: fixed; - motion compensation: fixed; - angle of inclination: + 90 ° / -80 °; - temperature range: from -20 ° C to + 60 ° C; - chamber platform: quick-release; - range of movement: ± 40 mm; - quick-release platform: screws 1/4 "with a guide; - number of sections: 2 sections.	3	1	1	1

31	<b>Suspended rail system with pantographs:</b> <ul style="list-style-type: none"> <li>- purpose: for fastening of studio flashes and sources of constant light;</li> <li>- single guide rails (3 meters) - 2 pieces;</li> <li>- guide rails double (3 meters) - 2 pieces;</li> <li>- pantographs - 2 pieces;</li> <li>- mounting plates - 6 pieces;</li> <li>- safety cable for illuminators - 4 pieces;</li> <li>- double carriage for a rail - 4 pieces;</li> <li>- carriage for the pantograph - 4 pieces;</li> <li>- cable holder - 32 pcs.</li> </ul>	3	1	1	1
32	<b>Constant LED light for video studio:</b> <ul style="list-style-type: none"> <li>- power: 60 W;</li> <li>- form factor: round reflector;</li> <li>- brightness adjustment: available;</li> <li>- color temperature: 5600 K <math>\pm</math> 200;</li> <li>- remote control: available;</li> <li>- power supply: from an alternating current network 220B;</li> <li>- protection against overheating: available;</li> <li>- cooling: automatic;</li> <li>- light reflector: available.</li> <li>- fastening for nozzles: Bowens bayonet.</li> </ul>	12	4	4	4
33	<b>Softbox:</b> <ul style="list-style-type: none"> <li>- purpose: for studio flashes and constant light;</li> <li>- material: heat-resistant, heat-resistant;</li> <li>- bayonet: Bowens;</li> <li>- shape: rectangular 50x70 cm;</li> <li>- assembly mechanism: spoke.</li> </ul>	12	4	4	4
34	<b>Studio stand:</b> <ul style="list-style-type: none"> <li>- maximum working height: not lower than 280 cm;</li> <li>- minimum working height: not less than 80 cm;</li> <li>- length when folded: not more than 100 cm;</li> <li>- the maximum diameter of a rack: no more than 4 cm;</li> <li>- maximum load: not less than 3.5 kg;</li> <li>- weight: up to 2 kg.</li> </ul>	6	2	2	2
35	<b>Wall mount for photo studio backgrounds:</b> <ul style="list-style-type: none"> <li>- material of hooks: metal;</li> <li>- fastening material: plastic;</li> <li>- screws and dowels for fastening in a set;</li> <li>- fastening is calculated on 2 or 3 backgrounds.</li> </ul>	3	1	1	1
36	<b>Matte vinyl background</b> for a photo studio (ChromaKey) 6 m long and 2.75 m wide with the possibility of mounting on a wall mount (colors: green, white, blue, black)	2	1	1	0
37	<b>Matte green vinyl background</b> for photo studio (ChromaKey) 6 m long and 2.75 m wide with the possibility of mounting on a wall mount.	1	0	0	1
<b>LOT 3</b> <b>Air conditioners</b>					
38	<b>Air conditioning for a room of 50 sq.m .:</b> <ul style="list-style-type: none"> <li>- type: split system;</li> </ul>		1	2	1

	- type of work: cold-heat; - area of the premises, sq. m.: 50; - type of compressor: ordinary; - type of installation of the internal block: wall; - cooling capacity, kW: not less than 5.2; - heat output, kW: not less than 5.5; - energy efficiency class (SEER / SCOP): not less than 7.0 (A++) / 4.0 (A+).	4			
--	--	---	--	--	--

### 3. Additional terms:

- The price of the goods should include the cost of delivery of all goods to the addresses:
  - one set of goods to the Main Department of State Emergency Service of Ukraine in Donetsk oblast: *Ukraine, 175 Mytrolytska str., Mariupol – 87517;*
  - one set of goods to the address of the Main Department of State Emergency Service of Ukraine in Luhansk oblast: *Ukraine, 29 B.Leschyny str., Sievierodonetsk – 93400;*
  - one set of goods to the Main Department of State Emergency Service of Ukraine in Zaporizhzhia oblast: *Ukraine, 65 Fortechna str., Zaporizhzhia – 69002.*
- Delivery is carried out in the quantity and name of the goods listed in the table above to the addresses of the State Emergency Services in Donetsk, Luhansk and Zaporizhzhia oblasts
- Delivery must be accompanied by all technical documentation and warranty certificates for the goods. The warranty period for all equipment is at least 12 months. All equipment must have an officially registered service center in Ukraine or other service centers that carry out warranty and post-warranty repair of this equipment.
- Delivery must be made within 60 calendar days from the date of signing contract.

### 4. Price offer and payment schedule

- The contract price remains fixed for the duration of the contract.
- Bidders include all costs associated with the execution of the works to their bid.
- Payments are made as follows:
  - 100% of the total amount of the contract will be made in accordance with UNORE exchange rate (<http://treasury.un.org>) on the date of payment, through bank transfer to the Contractor's account during 30 (thirty) days from the date of receipt of the original invoice, registered VAT certificate and Act of acceptance of services/goods rendered/delivered signed by both parties.

### 5. Experience and Qualification Requirements

- Company or Private Entrepreneur with valid registration.
- At least 3 years experience in the sale or manufacture of equipment.
- At least 2 (two) recommendation/reference letters from previous customers/clients on similar projects.

### 6. Evaluation method

The Contract will be awarded to the technically compliant offer with the lowest price



**Delivery Requirements**

<b>Delivery Requirements</b>	
<b>Delivery date and time</b>	Bidder shall deliver the goods within <b>60 (sixty)</b> calendar days after the Contract signature.
<b>Delivery Terms (INCOTERMS 2020)</b>	<b>DDP</b>
<b>Customs clearance (must be linked to INCOTERM)</b>	<input type="checkbox"/> Not applicable Shall be done by: <input type="checkbox"/> Name of organisation (where applicable) <input checked="" type="checkbox"/> <b>Supplier/bidder</b> <input type="checkbox"/> Freight Forwarder
<b>Exact Address(es) of Delivery Location(s)</b>	-one set of goods to the Main Department of State Emergency Service of Ukraine in Donetsk oblast: Ukraine, 175 Mytrolytska str., Mariupol – 87517; -one set of goods to the address of the Main Department of State Emergency Service of Ukraine in Luhansk oblast: Ukraine, 29 B.Leschyny str., Sievierodonetsk – 93400; -one set of goods to the Main Department of State Emergency Service of Ukraine in Zaporizhzhia oblast: Ukraine, 65 Fortechna str., Zaporizhzhia – 69002.
<b>Distribution of shipping documents (if using freight forwarder)</b>	n/a
<b>Packing Requirements</b>	<b>Packaging must comply with the rules for the safe transport of goods offered.</b>
<b>Training on Operations and Maintenance</b>	n/a
<b>Warranty Period</b>	<b>Not less than 12 (twelve) months of official warranty service in Ukraine.</b>
<b>After-sales service and local service support requirements</b>	<b>Availability of official service in Ukraine.</b>
<b>Preferred Mode of Transport</b>	<b>Land</b>

**ANNEX 2: QUOTATION SUBMISSION FORM**

*Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	<b>321-2021-UNDP-UKR-RFQ-RPP</b>	Date: Click or tap to enter a date.

**Company Profile**

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
VAT payer status	Click or tap here to enter text.
Contract person name	Click or tap here to enter text.
Contact person email	Click or tap here to enter text.
Contact person phone	Click or tap here to enter text.
Company's core activities	Click or tap here to enter text.
Profile – describing the nature of business, field of expertise.	Click or tap here to enter text.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No      If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues <i>(If yes, provide a Copy)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is your company a member of the UN Global Compact	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.
References	Please provide contact details of at least 2 (two) previous clients for reference and attach the signed reference letters.

**Bidder's Declaration**

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	<b>Requirements and Terms and Conditions:</b> I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Ethics:</b> In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct: <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a> and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Conflict of interest:</b> I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Prohibitions, Sanctions:</b> I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	<b>Bankruptcy:</b> I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Offer Validity Period:</b> I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: \_\_\_\_\_

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

**ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS**

*Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	<b>321-2021-UNDP-UKR-RFQ-RPP</b>	Date: Click or tap to enter a date.

**Table 1. Conformity to the Specification**

#	Name of equipment <i>The characteristics should not be lower than are listed in the assignment</i>	Conformity (Yes/No)	Offered Brand, Model and Exact characteristics
<b>LOT 1</b>			
<b>Computer equipment</b>			
1	<b>System computer unit:</b> <ul style="list-style-type: none"> <li>- CPU : not less than Ryzen 7 5800X (3.8 - 4.7 GHz);</li> <li>- CPU Tower Cooling system: airflow – not less than 42 CFM, connector type - 4 pin; cooler size – 120mm;</li> <li>- mounting system: compatible with CPU;</li> <li>- RAM capacity: not less than 32 GB;</li> <li>- first hard drive: not less than NVMe M.2 512 GB;</li> <li>- second hard drive: not less than HDD 2 TB;</li> <li>- video card: GeForce GTX 1650, 4 GB (or Similar);</li> <li>- motherboard: not less than micro-ATX Asus TUF Gaming B550M-Plus or similar;</li> <li>- power supply unit with a certificate of at least 80 PLUS and with power – not less than 700 Watts;</li> <li>- computer case COOLERMASTER MASTERBOX Q500L or similar;</li> <li>- Midi Tower with dust filter;</li> <li>- cooling system: 2 coolers 120 mm, with PWM airflow – not less than 50 CFM;</li> <li>- pre-installed Windows 10 Pro OS. OEM.</li> </ul>		
2	<b>Monitor:</b> <ul style="list-style-type: none"> <li>- diagonal: at least 27 inches;</li> <li>- matrix type: IPS, VA;</li> <li>- interfaces: HDMI, DisplayPort, VGA;</li> <li>- refresh rate: more than 100 Hz;</li> <li>- curved screen.</li> </ul> Supplied with: <ul style="list-style-type: none"> <li>- HDMI cable;</li> <li>- DP cable;</li> <li>- power cable.</li> </ul>		
3	<b>Keyboard:</b> <ul style="list-style-type: none"> <li>- type: membrane;</li> <li>- wired connection;</li> <li>- cable length 1.8 m;</li> <li>- moisture-proof case;</li> <li>- Built-in wrist rest;</li> </ul>		

	<ul style="list-style-type: none"> <li>- Interface: USB;</li> <li>- keyboard layout - English + Ukrainian.</li> </ul>		
4	<b>Computer mouse:</b> <ul style="list-style-type: none"> <li>- wired connection;</li> <li>- sensor type: laser;</li> <li>- interface: USB;</li> <li>- resolution, dpi: not less than 1000;</li> <li>- mouse size - large;</li> <li>- cable length - 1.8 m;</li> <li>- without backlight.</li> </ul>		
5	<b>Notebook:</b> <ul style="list-style-type: none"> <li>- processor: not less than Core i3</li> <li>- RAM capacity: not less than 8 GB;</li> <li>- RAM type: DDR4-2666 MHz;</li> <li>- graphics processor: not less than Intel® UHD Graphics;</li> <li>- ports: 1 x USB 2.0 Type-A / 2 x USB 3.0 / 3.1 Gen 1 Type-A / 1 x HDMI / combined headphone jack (input microphone + output headphones) mini-jack 3.5 mm;</li> <li>- installed software: Windows 10 pro (OEM);</li> <li>- display: IPS not less than 15.6 "(1920x1080) Full HD;</li> <li>- color: gray or black;</li> <li>- delivery set: laptop, power adapter, documentation.</li> </ul>		
6	<b>Notebook:</b> <ul style="list-style-type: none"> <li>- processor: not less than quad-core Intel Core i5-1135G7 (4.2 GHz);</li> <li>- RAM capacity: not less than 16 GB;</li> <li>- type of RAM: DDR4;</li> <li>- hard drive: 512 GB, SSD;</li> <li>- graphics processor: not less than Iris Xe Graphics G7 80EUs;</li> <li>- ports: 1 x USB 3.2 Type- / 1 x USB 2.0 / HDMI / LAN (RJ-45) / combined audio jack for headphones / microphone;</li> <li>- installed software: Windows 10 pro (OEM);</li> <li>- display: not less than 15.6 "(1920x1080) Full HD;</li> <li>- color: gray or black;</li> <li>- delivery set: laptop, power adapter, documentation.</li> </ul>		
7	<b>Tablet:</b> <ul style="list-style-type: none"> <li>- screen diagonal: 10.3" or 10.4 ";</li> <li>- RAM: 4 GB;</li> <li>- wireless capabilities: Bluetooth, Wi-Fi;</li> <li>- built-in memory: 64 GB;</li> <li>- operating system: not less than Android 10.0;</li> <li>- screen resolution: not less 1920x1200;</li> <li>- processor: not less than Samsung Exynos 9611 (2.3 GHz + 1.7 GHz);</li> <li>- navigation system: GPS + GLONASS</li> <li>- screen type: IPS;</li> <li>- color: any;</li> <li>- front camera: not less than 5 MP;</li> <li>- screen refresh rate: 60 Hz;</li> <li>- support for memory cards: microSD;</li> <li>- rear camera: not less than 8 MP;</li> </ul>		

	<ul style="list-style-type: none"> <li>- connectors: USB Type-C, 3.5 mm connector;</li> <li>- battery: not less than 7040 mAh;</li> <li>- complete set: tablet, S Pen, USB cable, charger, documentation.</li> </ul>		
8	<b>Network storage:</b> <ul style="list-style-type: none"> <li>- type: classic;</li> <li>- processor: not less than Intel Celeron J4125;</li> <li>- type of installed RAM: DDR4;</li> <li>- system memory: not less than 4096 MB;</li> <li>- number of slots for HDD: 4;</li> <li>- supported HDD types: 3.5" SATA, 2.5" SATA, M.2 2280 NVMe SSD;</li> <li>- interfaces: Ethernet;</li> <li>- ports: 2 x RJ-45, 1 x eSATA, 2 x USB 3.0; - RAID controller: yes.</li> </ul>		
9	<b>Hard disk for server:</b> <ul style="list-style-type: none"> <li>- type of hard disk: internal;</li> <li>- storage capacity: not less than 16 TB;</li> <li>- connection interface: SATAIII;</li> <li>- spindle speed: 7200 rpm;</li> <li>- form factor: 3.5;</li> <li>- cache buffer size: not less than 256 Mb.</li> </ul>		
10	<b>Memory card:</b> <ul style="list-style-type: none"> <li>- memory capacity: 128 GB;</li> <li>- Memory standard: SDXC</li> <li>- speed class: Class 10 / UHS-I U3;</li> <li>- data reading speed: not less than 170 Mb / s;</li> <li>- video recording capability with 4K resolution;</li> <li>- features: without adapter.</li> </ul>		
11	<b>Multipoint adapter:</b> <ul style="list-style-type: none"> <li>- interfaces: 2 USB 3.0 Type-A ports, USB Type-C port, SD card slot, microSD card slot, USB 3.0 Type-A connector;</li> <li>- power connector: Micro-USB connector for connecting a power adapter;</li> <li>- standards: USB 3.0, USB 2.0, USB 1.1, OHCI, UHCI, EHCI, xHCI;</li> <li>- data transfer rate: up to 5 Gbps.</li> </ul>		
12	<b>Power strip with a surge protector:</b> <ul style="list-style-type: none"> <li>- length: 5 m;</li> <li>- connection type: filter Euro plug with earthing (Type F)</li> <li>- number of sockets: 5;</li> <li>- thermal fuse: available;</li> <li>- maximum load current: from 10A to 16A;</li> <li>- electrical protection: against short circuit and overload</li> </ul>		
<b>LOT 2</b> <b>Photo / video / audio equipment</b>			
13	<b>Microphone:</b> <ul style="list-style-type: none"> <li>- principle of operation: capacitor;</li> <li>- cable included;</li> <li>- microphone orientation: unidirectional;</li> <li>- radiation pattern: supercardioid;</li> <li>- frequency range: 20 - 18000 Hz;</li> <li>- sensitivity: not less than 40 dB;</li> <li>- sound pressure: 130 dB;</li> <li>- ADC sampling frequency: 48 kHz;</li> <li>- ADC bit rate: 16 bits;</li> <li>- connection connector: USB;</li> </ul>		

	<ul style="list-style-type: none"> <li>- headphone output: available;</li> <li>- cable length: not less than 1.5 m;</li> <li>- power supply: phantom;</li> <li>- housing material: metal;</li> <li>- weight: not more than 480 g;</li> <li>- complete set: the holder for a rack removable cable, tripod.</li> </ul>		
14	<b>Microphone holder:</b> <ul style="list-style-type: none"> <li>- material: cast steel;</li> <li>- inner diameter 38-42 mm;</li> <li>- suitable for most condenser microphones with a large diaphragm.</li> </ul>		
15	<b>Vibro microphone suspension:</b> <ul style="list-style-type: none"> <li>- purpose: to provide isolation of the studio microphone from mechanical shocks, vibrations and noise that may occur during recording through the microphone;</li> <li>- integrated pop filter for K2, NT1-A, NT1000, NT2-A, NT2000, NTK, Podcaster and Procaster;</li> <li>- material: plastic;</li> <li>- color: black, white, gray;</li> <li>- fastening: spider.</li> </ul>		
16	<b>Desktop tripod for microphone:</b> <ul style="list-style-type: none"> <li>- material: steel;</li> <li>- height: 175 mm or + - 10 mm</li> </ul>		
17	<b>Acoustic microphone screen:</b> <ul style="list-style-type: none"> <li>- purpose: reduces the echo and reflection of sound in the environment;</li> <li>- thickness: 70 mm;</li> <li>- material: acoustic polyurethane foam, metal.</li> <li>- dimensions 39x36 cm;</li> <li>- total diameter: 500 mm;</li> <li>- inner diameter: 360 mm;</li> <li>- depth: 380 mm;</li> <li>- included: adapters for any microphone stand.</li> </ul>		
18	<b>Acoustic system:</b> <ul style="list-style-type: none"> <li>- interface: 3.5 mm (Mini-Jack);</li> <li>- liveliness: from the hem;</li> <li>- type: stationary;</li> <li>- audio output channels: 2.0 channels;</li> <li>- total pressure (pikova): not less than 10 W;</li> <li>- Bluetooth: available;</li> <li>- connection technology: provided;</li> <li>- output to earphones: not less than 1 diameter 3.5 mm;</li> <li>- regulator of foodiness: in obviousness;</li> <li>- AUX input: yes;</li> <li>- power supply type: DC.</li> </ul>		
19	<b>Teleprompter for Apple and Android tablets:</b> <ul style="list-style-type: none"> <li>- fabric curtains for protection against unwanted light;</li> <li>- the maximum diagonal of the tablet: 29.46 cm;</li> <li>- maximum dimensions of the tablet: 110mm X 210mm;</li> <li>- reading distance: not less than 3 m;</li> <li>- Software for iPhone and Android: available;</li> </ul>		



	<ul style="list-style-type: none"> <li>- the maximum distance between glass and fastening: 23 cm;</li> <li>- camera mounting: 1/4 "and 3/8" screw;</li> <li>- installation on a support: a carving 1/4 "and 3/8";</li> <li>- material: aluminum alloy;</li> <li>- complete set: glass 60/40, prompter frame, smartphone mount, tripod mounting screws - 2 pcs, prompter assembly tools, documentation.</li> </ul>		
20	<b>Digital photocamera:</b> <ul style="list-style-type: none"> <li>- class: professional;</li> <li>- matrix type: not lower than Live-MOS (NMOS);</li> <li>- matrix size: 4/3 "(17.3 x 13 mm);</li> <li>- viewfinder: digital;</li> <li>- number of megapixels: not less than 20;</li> <li>- focal length: 12-60 mm (equivalent to a camera with 35 mm film: 24-120 mm);</li> <li>- stabilization: optical;</li> <li>- light sensitivity: auto / intelligent ISO / 100;</li> <li>- the minimum endurance, with: 1 / 2000-60;</li> <li>- white balance: auto, 11 presets, manual;</li> <li>- serial shooting, frames / sec.: 6;</li> <li>- image format: photos: JPEG (DCF, Exif 2.31), RAW, - video: MP4 (H.264 / MPEG-4 AVC), AVCHD Progressive, AVCHD;</li> <li>- exposure metering mode: matrix / center-weighted / point;</li> <li>- LCD monitor size with static touch control: 3-inch (7.5 cm), aspect ratio 3: 2;</li> <li>- built-in flash: TTL, equivalent to GN9.0 (ISO 200 m) / equivalent to GN6.4 (ISO 100 m);</li> <li>- memory card slots: SD / SDHC / SDXC;</li> <li>- audio and video output: microHDMI type D;</li> <li>- computer connection: USB 2.0 Micro-B, Wi-Fi, Bluetooth;</li> <li>- warranty: not less than 24 months;</li> <li>- delivery set: camera, interchangeable lens, rechargeable battery, charger, USB cable, documentation.</li> </ul>		
21	<b>Camera battery:</b> <ul style="list-style-type: none"> <li>- purpose: for the camera;</li> <li>- compatibility: Lumix DMC-FZ200, Lumix DMC-GH2S;</li> <li>- capacity: 1200mAh;</li> <li>- battery type: Li-ion;</li> <li>- voltage: 7.2V;</li> <li>- power: 8.6Wh.</li> </ul>		
22	<b>Backpack for camera and accessories:</b> <ul style="list-style-type: none"> <li>- type: backpack;</li> <li>- purpose: for SLR cameras;</li> <li>- material: nylon;</li> <li>- color: black;</li> <li>- capacity: not less than 1x SLR camera / 2 x lenses / 1 x tripod;</li> <li>- additional compartments for filters, lenses, tripod, memory cards, 15.6-inch laptop, tablet, wires, batteries.</li> </ul>		

23	<b>Lavalier microphone:</b> <ul style="list-style-type: none"> <li>- connectors: 3.5 mm mini-jack;</li> <li>- type: condenser;</li> <li>- focus: omnidirectional;</li> <li>- complete set: microphone, clothes clip, battery, foam windproof nozzle;</li> <li>- rated resistance, Ohm: 1000;</li> <li>- frequency range, Hz: 50-18000;</li> <li>- sensitivity, dB (mV / Pa): -54 dB.</li> </ul>		
24	<b>Shotgun microphone:</b> <ul style="list-style-type: none"> <li>- type of microphone: condenser;</li> <li>- straightness: supercardioida;</li> <li>- frequency range: 40-20000 Hz;</li> <li>- opir: 200 Ohm;</li> <li>- signal / noise: 74 dB;</li> <li>- equal to noise: 20 dB SPL;</li> <li>- maximum SPL: 134 dB;</li> <li>- Sensitivity: -24dB ~ -44dB re1V / Pa;</li> <li>- rivn sporodennya, THD: &lt;0.1%;</li> <li>- dynamic range: 114 dB.</li> <li>- power supply: 9V battery (crown);</li> <li>- plug (pink): 3.5 mm Jack.</li> </ul>		
25	<b>Microphone battery:</b> <ul style="list-style-type: none"> <li>- voltage: 9 V;</li> <li>- standard size: Crown (6F22)</li> <li>- capacity: not less than 650mAh</li> <li>- Charging: micro-USB.</li> </ul>		
26	<b>Steadicam (camera stabilizer):</b> <ul style="list-style-type: none"> <li>- interface: Bluetooth 5.0; USB-C;</li> <li>- load weight: not less than 3 kg (holding in hands);</li> <li>- battery capacity: not less than 3400 mAh;</li> <li>- battery life without recharging: at least 14 hours;</li> <li>- operating frequency: 2.4000–2.4835 GHz;</li> <li>- axis of rotation: continuous rotation of 360 °;</li> <li>- transmitter power: &lt;8 dBm;</li> <li>- connectors for accessories: NATO port, mounting holes M4, 1/4 "-20 and" cold shoe ", USB-C.</li> </ul>		
27	<b>Adapter cable (audio adapter) XLR (female) on Mini Jack 3.5 mm 0.5 m long.</b>		
28	<b>Video camera:</b> <u>Camera:</u> <ul style="list-style-type: none"> <li>- matrix size: 1 / 2.5 "MOS;</li> <li>- matrix resolution: not less than 8.57 megapixels;</li> <li>- captures UHD 4K video and outputs via HDMI;</li> <li>- recording formats: MOV, MP4, AVCHD;</li> <li>- live broadcast using RTSP / RTMP / RTMPS streams via Wi-Fi;</li> <li>- built-in ND filters: available;</li> <li>- built-in stereo microphone: available;</li> <li>- recording medium: not less than 2 slots for SDXC cards;</li> <li>- minimum illumination: 1.5 suites with shutter speed 1/30;</li> </ul>		

	<ul style="list-style-type: none"> <li>- shutter speed: from 1/1 to 1/30 sec.</li> <li>- diagonal of the LED screen: 3.5 ";</li> <li>- warranty: not less than 24 months.</li> </ul> <p><u>Lens:</u></p> <ul style="list-style-type: none"> <li>- aperture: min - f / 4, max f / 1.8;</li> <li>- optical zoom: not less than 24x;</li> <li>- image stabilization: optical;</li> <li>- focusing type: autofocus, manual focus;</li> <li>- focal length in 35mm equivalent: 25 - 600 mm.</li> </ul> <p><u>Connectors:</u></p> <ul style="list-style-type: none"> <li>- HDMI, USB 3.0 (Device, Host), stereo RCA audio output, 3.5 mm stereo mini headphone audio output, XLR 3-pin audio input (female).</li> </ul> <p><u>Supplied with:</u></p> <ul style="list-style-type: none"> <li>- camera, 2 rechargeable batteries with a capacity of at least 5800mAh and voltage - 7.2V, documentation.</li> </ul>		
29	<p><b>Camcorder bag according to its dimensions:</b></p> <ul style="list-style-type: none"> <li>- the body of the bag: hard, robbed of mechanical items;</li> <li>- on-hand dodatkovy pocket for oversized items.</li> </ul>		
30	<p><b>Camcorder tripod:</b></p> <ul style="list-style-type: none"> <li>- head type: 3D;</li> <li>- height range: 56 ~ 166 cm;</li> <li>- payload: up to 8 kg;</li> <li>- counterbalance: fixed;</li> <li>- motion compensation: fixed;</li> <li>- angle of inclination: + 90 ° / -80 °;</li> <li>- temperature range: from -20 ° C to + 60 ° C;</li> <li>- chamber platform: quick-release;</li> <li>- range of movement: ± 40 mm;</li> <li>- quick-release platform: screws 1/4 "with a guide;</li> <li>- number of sections: 2 sections.</li> </ul>		
31	<p><b>Suspended rail system with pantographs:</b></p> <ul style="list-style-type: none"> <li>- purpose: for fastening of studio flashes and sources of constant light;</li> <li>- single guide rails (3 meters) - 2 pieces;</li> <li>- guide rails double (3 meters) - 2 pieces;</li> <li>- pantographs - 2 pieces;</li> <li>- mounting plates - 6 pieces;</li> <li>- safety cable for illuminators - 4 pieces;</li> <li>- double carriage for a rail - 4 pieces;</li> <li>- carriage for the pantograph - 4 pieces;</li> <li>- cable holder - 32 pcs.</li> </ul>		
32	<p><b>Constant LED light for video studio:</b></p> <ul style="list-style-type: none"> <li>- power: 60 W;</li> <li>- form factor: round reflector;</li> <li>- brightness adjustment: available;</li> <li>- color temperature: 5600 K ± 200;</li> <li>- remote control: available;</li> <li>- power supply: from an alternating current network 220B;</li> <li>- protection against overheating: available;</li> <li>- cooling: automatic;</li> <li>- light reflector: available.</li> <li>- fastening for nozzles: Bowens bayonet.</li> </ul>		

33	<b>Softbox:</b> <ul style="list-style-type: none"> <li>- purpose: for studio flashes and constant light;</li> <li>- material: heat-resistant, heat-resistant;</li> <li>- bayonet: Bowens;</li> <li>- shape: rectangular 50x70 cm;</li> <li>- assembly mechanism: spoke.</li> </ul>		
34	<b>Studio stand:</b> <ul style="list-style-type: none"> <li>- maximum working height: not lower than 280 cm;</li> <li>- minimum working height: not less than 80 cm;</li> <li>- length when folded: not more than 100 cm;</li> <li>- the maximum diameter of a rack: no more than 4 cm;</li> <li>- maximum load: not less than 3.5 kg;</li> <li>- weight: up to 2 kg.</li> </ul>		
35	<b>Wall mount for photo studio backgrounds:</b> <ul style="list-style-type: none"> <li>- material of hooks: metal;</li> <li>- fastening material: plastic;</li> <li>- screws and dowels for fastening in a set;</li> <li>- fastening is calculated on 2 or 3 backgrounds.</li> </ul>		
36	<b>Matte vinyl background</b> for a photo studio (Chromakey) 6 m long and 2.75 m wide with the possibility of mounting on a wall mount (colors: green, white, blue, black)		
37	<b>Matte green vinyl background</b> for photo studio (Chromakey) 6 m long and 2.75 m wide with the possibility of mounting on a wall mount.		
<b>LOT 3</b> <b>Air conditioners</b>			
38	<b>Air conditioning for a room of 50 sq.m .:</b> <ul style="list-style-type: none"> <li>- type: split system;</li> <li>- type of work: cold-heat;</li> <li>- area of the premises, sq. m .: 50;</li> <li>- type of compressor: ordinary;</li> <li>- type of installation of the internal block: wall;</li> <li>- cooling capacity, kW: not less than 5.2;</li> <li>- heat output, kW: not less than 5.5;</li> <li>- energy efficiency class (SEER / SCOP): not less than 7.0 (A ++ ) / 4.0 (A +).</li> </ul>		

**Table 2. Financial offer for the supply of goods in accordance with the technical specification and requirements**

**Taking into account that purchase of services will be carried out within the project of international technical assistance, price offers/invoices for payment must be presented without VAT.**

#	Product name and specification requirements	Quantity of units, pcs.	Unit price, without VAT, indicate currency	Total price, without VAT, indicate currency
<b>LOT 1</b>				
<b>Computer equipment</b>				
1	<b>System computer unit:</b> <ul style="list-style-type: none"> <li>- CPU : not less than Ryzen 7 5800X (3.8 - 4.7 GHz);</li> <li>- CPU Tower Cooling system: airflow – not less than 42 CFM, connector type - 4 pin; cooler size – 120mm;</li> <li>- mounting system: compatible with CPU;</li> <li>- RAM capacity: not less than 32 GB;</li> <li>- first hard drive: not less than NVMe M.2 512 GB;</li> <li>- second hard drive: not less than HDD 2 TB;</li> <li>- video card: GeForce GTX 1650, 4 GB (or Similar);</li> <li>- motherboard: not less than micro-ATX Asus TUF Gaming B550M-Plus or similar;</li> <li>- power supply unit with a certificate of at least 80 PLUS and with power – not less than 700 Watts;</li> <li>- computer case COOLERMASTER MASTERBOX Q500L or similar;</li> <li>- Midi Tower with dust filter;</li> <li>- cooling system: 2 coolers 120 mm, with PWM airflow – not less than 50 CFM;</li> <li>- pre-installed Windows 10 Pro OS. OEM.</li> </ul>	7		
2	<b>Monitor:</b> <ul style="list-style-type: none"> <li>- diagonal: at least 27 inches;</li> <li>- matrix type: IPS, VA;</li> <li>- interfaces: HDMI, DisplayPort, VGA;</li> <li>- refresh rate: more than 100 Hz;</li> <li>- curved screen.</li> </ul> Supplied with: <ul style="list-style-type: none"> <li>- HDMI cable;</li> <li>- DP cable;</li> <li>- power cable.</li> </ul>	12		
3	<b>Keyboard:</b> <ul style="list-style-type: none"> <li>- type: membrane;</li> <li>- wired connection;</li> <li>- cable length 1.8 m;</li> <li>- moisture-proof case;</li> <li>- Built-in wrist rest;</li> <li>- Interface: USB;</li> <li>- keyboard layout - English + Ukrainian.</li> </ul>	9		
4	<b>Computer mouse:</b> <ul style="list-style-type: none"> <li>- wired connection;</li> <li>- sensor type: laser;</li> </ul>			

	<ul style="list-style-type: none"> <li>- interface: USB;</li> <li>- resolution, dpi: not less than 1000;</li> <li>- mouse size - large;</li> <li>- cable length - 1.8 m;</li> <li>- without backlight.</li> </ul>	9		
5	<b>Notebook:</b> <ul style="list-style-type: none"> <li>- processor: not less than Core i3</li> <li>- RAM capacity: not less than 8 GB;</li> <li>- RAM type: DDR4-2666 MHz;</li> <li>- graphics processor: not less than Intel® UHD Graphics;</li> <li>- ports: 1 x USB 2.0 Type-A / 2 x USB 3.0 / 3.1 Gen 1 Type-A / 1 x HDMI / combined headphone jack (input microphone + output headphones) mini-jack 3.5 mm;</li> <li>- installed software: Windows 10 pro (OEM);</li> <li>- display: IPS not less than 15.6 "(1920x1080) Full HD;</li> <li>- color: gray or black;</li> <li>- delivery set: laptop, power adapter, documentation.</li> </ul>	1		
6	<b>Notebook:</b> <ul style="list-style-type: none"> <li>- processor: not less than quad-core Intel Core i5-1135G7 (4.2 GHz);</li> <li>- RAM capacity: not less than 16 GB;</li> <li>- type of RAM: DDR4;</li> <li>- hard drive: 512 GB, SSD;</li> <li>- graphics processor: not less than Iris Xe Graphics G7 80EUs;</li> <li>- ports: 1 x USB 3.2 Type- / 1 x USB 2.0 / HDMI / LAN (RJ-45) / combined audio jack for headphones / microphone;</li> <li>- installed software: Windows 10 pro (OEM);</li> <li>- display: not less than 15.6 "(1920x1080) Full HD;</li> <li>- color: gray or black;</li> <li>- delivery set: laptop, power adapter, documentation.</li> </ul>	1		
7	<b>Tablet:</b> <ul style="list-style-type: none"> <li>- screen diagonal: 10.3" or 10.4 ";</li> <li>- RAM: 4 GB;</li> <li>- wireless capabilities: Bluetooth, Wi-Fi;</li> <li>- built-in memory: 64 GB;</li> <li>- operating system: not less than Android 10.0;</li> <li>- screen resolution: not less 1920x1200;</li> <li>- processor: not less than Samsung Exynos 9611 (2.3 GHz + 1.7 GHz);</li> <li>- navigation system: GPS + GLONASS</li> <li>- screen type: IPS;</li> <li>- color: any;</li> <li>- front camera: not less than 5 MP;</li> <li>- screen refresh rate: 60 Hz;</li> <li>- support for memory cards: microSD;</li> <li>- rear camera: not less than 8 MP;</li> <li>- connectors: USB Type-C, 3.5 mm connector;</li> <li>- battery: not less than 7040 mAh;</li> </ul>	3		

	- complete set: tablet, S Pen, USB cable, charger, documentation.			
8	<b>Network storage:</b> <ul style="list-style-type: none"> <li>- type: classic;</li> <li>- processor: not less than Intel Celeron J4125;</li> <li>- type of installed RAM: DDR4;</li> <li>- system memory: not less than 4096 MB;</li> <li>- number of slots for HDD: 4;</li> <li>- supported HDD types: 3.5 "SATA, 2.5" SATA, M.2 2280 NVMe SSD;</li> <li>- interfaces: Ethernet;</li> <li>- ports: 2 x RJ-45, 1 x eSATA, 2 x USB 3.0;</li> <li>- RAID controller: yes.</li> </ul>	3		
9	<b>Hard disk for server:</b> <ul style="list-style-type: none"> <li>- type of hard disk: internal;</li> <li>- storage capacity: not less than 16 TB;</li> <li>- connection interface: SATAIII;</li> <li>- spindle speed: 7200 rpm;</li> <li>- form factor: 3.5;</li> <li>- cache buffer size: not less than 256 Mb.</li> </ul>	6		
10	<b>Memory card:</b> <ul style="list-style-type: none"> <li>- memory capacity: 128 GB;</li> <li>- Memory standard: SDXC</li> <li>- speed class: Class 10 / UHS-I U3;</li> <li>- data reading speed: not less than 170 Mb / s;</li> <li>- video recording capability with 4K resolution;</li> <li>- features: without adapter.</li> </ul>	18		
11	<b>Multiport adapter:</b> <ul style="list-style-type: none"> <li>- interfaces: 2 USB 3.0 Type-A ports, USB Type-C port, SD card slot, microSD card slot, USB 3.0 Type-A connector;</li> <li>- power connector: Micro-USB connector for connecting a power adapter;</li> <li>- standards: USB 3.0, USB 2.0, USB 1.1, OHCI, UHCI, EHCI, xHCI;</li> <li>- data transfer rate: up to 5 Gbps.</li> </ul>	6		
12	<b>Power strip with a surge protector:</b> <ul style="list-style-type: none"> <li>- length: 5 m;</li> <li>- connection type: filter Euro plug with earthing (Type F)</li> <li>- number of sockets: 5;</li> <li>- thermal fuse: available;</li> <li>- maximum load current: from 10A to 16A;</li> <li>- electrical protection: against short circuit and overload.</li> </ul>	12		
<b>LOT 2</b> <b>Photo / video / audio equipment</b>				
13	<b>Microphone:</b> <ul style="list-style-type: none"> <li>- principle of operation: capacitor;</li> <li>- cable included;</li> <li>- microphone orientation: unidirectional;</li> </ul>	3		

	<ul style="list-style-type: none"> <li>- radiation pattern: supercardioid;</li> <li>- frequency range: 20 - 18000 Hz;</li> <li>- sensitivity: not less than 40 dB;</li> <li>- sound pressure: 130 dB;</li> <li>- ADC sampling frequency: 48 kHz;</li> <li>- ADC bit rate: 16 bits;</li> <li>- connection connector: USB;</li> <li>- headphone output: available;</li> <li>- cable length: not less than 1.5 m;</li> <li>- power supply: phantom;</li> <li>- housing material: metal;</li> <li>- weight: not more than 480 g;</li> <li>- complete set: the holder for a rack removable cable, tripod.</li> </ul>			
14	<b>Microphone holder:</b> <ul style="list-style-type: none"> <li>- material: cast steel;</li> <li>- inner diameter 38-42 mm;</li> <li>- suitable for most condenser microphones with a large diaphragm.</li> </ul>	3		
15	<b>Vibro microphone suspension:</b> <ul style="list-style-type: none"> <li>- purpose: to provide isolation of the studio microphone from mechanical shocks, vibrations and noise that may occur during recording through the microphone;</li> <li>- integrated pop filter for K2, NT1-A, NT1000, NT2-A, NT2000, NTK, Podcaster and Procaster;</li> <li>- material: plastic;</li> <li>- color: black, white, gray;</li> <li>- fastening: spider.</li> </ul>	3		
16	<b>Desktop tripod for microphone:</b> <ul style="list-style-type: none"> <li>- material: steel;</li> <li>- height: 175 mm or + - 10 mm.</li> </ul>	3		
17	<b>Acoustic microphone screen:</b> <ul style="list-style-type: none"> <li>- purpose: reduces the echo and reflection of sound in the environment;</li> <li>- thickness: 70 mm;</li> <li>- material: acoustic polyurethane foam, metal.</li> <li>- dimensions 39x36 cm;</li> <li>- total diameter: 500 mm;</li> <li>- inner diameter: 360 mm;</li> <li>- depth: 380 mm;</li> <li>- included: adapters for any microphone stand.</li> </ul>	3		
18	<b>Acoustic system:</b> <ul style="list-style-type: none"> <li>- interface: 3.5 mm (Mini-Jack);</li> <li>- liveliness: from the hem;</li> <li>- type: stationary;</li> <li>- audio output channels: 2.0 channels;</li> <li>- total pressure (pikova): not less than 10 W;</li> <li>- Bluetooth: available;</li> <li>- connection technology: provided;</li> <li>- output to earphones: not less than 1 diameter 3.5 mm;</li> <li>- regulator of foodiness: in obviousness;</li> <li>- AUX input: yes;</li> </ul>	6		



	- power supply type: DC.			
19	<b>Teleprompter for Apple and Android tablets:</b> <ul style="list-style-type: none"> <li>- fabric curtains for protection against unwanted light;</li> <li>- the maximum diagonal of the tablet: 29.46 cm;</li> <li>- maximum dimensions of the tablet: 110mm X 210mm;</li> <li>- reading distance: not less than 3 m;</li> <li>- Software for iPhone and Android: available;</li> <li>- the maximum distance between glass and fastening: 23 cm;</li> <li>- camera mounting: 1/4 "and 3/8" screw;</li> <li>- installation on a support: a carving 1/4 "and 3/8";</li> <li>- material: aluminum alloy;</li> <li>- complete set: glass 60/40, prompter frame, smartphone mount, tripod mounting screws - 2 pcs, prompter assembly tools, documentation.</li> </ul>	3		
20	<b>Digital photocamera:</b> <ul style="list-style-type: none"> <li>- class: professional;</li> <li>- matrix type: not lower than Live-MOS (NMOS);</li> <li>- matrix size: 4/3 "(17.3 x 13 mm);</li> <li>- viewfinder: digital;</li> <li>- number of megapixels: not less than 20;</li> <li>- focal length: 12-60 mm (equivalent to a camera with 35 mm film: 24-120 mm);</li> <li>- stabilization: optical;</li> <li>- light sensitivity: auto / intelligent ISO / 100;</li> <li>- the minimum endurance, with: 1 / 2000-60;</li> <li>- white balance: auto, 11 presets, manual;</li> <li>- serial shooting, frames / sec.: 6;</li> <li>- image format: photos: JPEG (DCF, Exif 2.31), RAW, - video: MP4 (H.264 / MPEG-4 AVC), AVCHD Progressive, AVCHD;</li> <li>- exposure metering mode: matrix / center-weighted / point;</li> <li>- LCD monitor size with static touch control: 3-inch (7.5 cm), aspect ratio 3: 2;</li> <li>- built-in flash: TTL, equivalent to GN9.0 (ISO 200 m) / equivalent to GN6.4 (ISO 100 m);</li> <li>- memory card slots: SD / SDHC / SDXC;</li> <li>- audio and video output: microHDMI type D;</li> <li>- computer connection: USB 2.0 Micro-B, Wi-Fi, Bluetooth;</li> <li>- warranty: not less than 24 months;</li> <li>- delivery set: camera, interchangeable lens, rechargeable battery, charger, USB cable, documentation.</li> </ul>	3		
21	<b>Camera battery:</b> <ul style="list-style-type: none"> <li>- purpose: for the camera;</li> </ul>			

	<ul style="list-style-type: none"> <li>- compatibility: Lumix DMC-FZ200, Lumix DMC-GH2S;</li> <li>- capacity: 1200mAh;</li> <li>- battery type: Li-ion;</li> <li>- voltage: 7.2V;</li> <li>- power: 8.6Wh.</li> </ul>	6		
22	<b>Backpack for camera and accessories:</b> <ul style="list-style-type: none"> <li>- type: backpack;</li> <li>- purpose: for SLR cameras;</li> <li>- material: nylon;</li> <li>- color: black;</li> <li>- capacity: not less than 1x SLR camera / 2 x lenses / 1 x tripod;</li> <li>- additional compartments for filters, lenses, tripod, memory cards, 15.6-inch laptop, tablet, wires, batteries.</li> </ul>	3		
23	<b>Lavalier microphone:</b> <ul style="list-style-type: none"> <li>- connectors: 3.5 mm mini-jack;</li> <li>- type: condenser;</li> <li>- focus: omnidirectional;</li> <li>- complete set: microphone, clothes clip, battery, foam windproof nozzle;</li> <li>- rated resistance, Ohm: 1000;</li> <li>- frequency range, Hz: 50-18000;</li> <li>- sensitivity, dB (mV / Pa): -54 dB.</li> </ul>	3		
24	<b>Shotgun microphone:</b> <ul style="list-style-type: none"> <li>- type of microphone: condenser;</li> <li>- straightness: supercardioida;</li> <li>- frequency range: 40-20000 Hz;</li> <li>- opir: 200 Ohm;</li> <li>- signal / noise: 74 dB;</li> <li>- equal to noise: 20 dB SPL;</li> <li>- maximum SPL: 134 dB;</li> <li>- Sensitivity: -24dB ~ -44dB re1V / Pa;</li> <li>- rivn sporodennya, THD: &lt;0.1%;</li> <li>- dynamic range: 114 dB.</li> <li>- power supply: 9V battery (crown);</li> <li>- plug (pink): 3.5 mm Jack.</li> </ul>	3		
25	<b>Microphone battery:</b> <ul style="list-style-type: none"> <li>- voltage: 9 V;</li> <li>- standard size: Crown (6F22)</li> <li>- capacity: not less than 650mAh</li> <li>- Charging: micro-USB.</li> </ul>	6		
26	<b>Steadicam (camera stabilizer):</b> <ul style="list-style-type: none"> <li>- interface: Bluetooth 5.0; USB-C;</li> <li>- load weight: not less than 3 kg (holding in hands);</li> <li>- battery capacity: not less than 3400 mAh;</li> <li>- battery life without recharging: at least 14 hours;</li> <li>- operating frequency: 2.4000–2.4835 GHz;</li> <li>- axis of rotation: continuous rotation of 360 °;</li> <li>- transmitter power: &lt;8 dBm;</li> </ul>	3		

	- connectors for accessories: NATO port, mounting holes M4, 1/4 "-20 and" cold shoe", USB-C.			
27	<b>Adapter cable (audio adapter) XLR (female) on Mini Jack 3.5 mm 0.5 m long.</b>	3		
28	<b>Video camera:</b> <u>Camera:</u> - matrix size: 1 / 2.5 "MOS; - matrix resolution: not less than 8.57 megapixels; - captures UHD 4K video and outputs via HDMI; - recording formats: MOV, MP4, AVCHD; - live broadcast using RTSP / RTMP / RTMPS streams via Wi-Fi; - built-in ND filters: available; - built-in stereo microphone: available; - recording medium: not less than 2 slots for SDXC cards; - minimum illumination: 1.5 suites with shutter speed 1/30; - shutter speed: from 1/1 to 1/30 sec. - diagonal of the LED screen: 3.5 "; - warranty: not less than 24 months.  <u>Lens:</u> - aperture: min - f / 4, max f / 1.8; - optical zoom: not less than 24x; - image stabilization: optical; - focusing type: autofocus, manual focus; - focal length in 35mm equivalent: 25 - 600 mm.  <u>Connectors:</u> - HDMI, USB 3.0 (Device, Host), stereo RCA audio output, 3.5 mm stereo mini headphone audio output, XLR 3-pin audio input (female).  <u>Supplied with:</u> - camera, 2 rechargeable batteries with a capacity of at least 5800mAh and voltage - 7.2V, documentation.	3		
29	<b>Camcorder bag according to its dimensions:</b> - the body of the bag: hard, robbed of mechanical items; - on-hand dodatkovy pocket for oversized items.	3		
30	<b>Camcorder tripod:</b> - head type: 3D; - height range: 56 ~ 166 cm; - payload: up to 8 kg; - counterbalance: fixed; - motion compensation: fixed; - angle of inclination: + 90 ° / -80 °; - temperature range: from -20 ° C to + 60 ° C;	3		

	<ul style="list-style-type: none"> <li>- chamber platform: quick-release;</li> <li>- range of movement: <math>\pm 40</math> mm;</li> <li>- quick-release platform: screws 1/4 "with a guide;</li> <li>- number of sections: 2 sections.</li> </ul>			
31	<b>Suspended rail system with pantographs:</b> <ul style="list-style-type: none"> <li>- purpose: for fastening of studio flashes and sources of constant light;</li> <li>- single guide rails (3 meters) - 2 pieces;</li> <li>- guide rails double (3 meters) - 2 pieces;</li> <li>- pantographs - 2 pieces;</li> <li>- mounting plates - 6 pieces;</li> <li>- safety cable for illuminators - 4 pieces;</li> <li>- double carriage for a rail - 4 pieces;</li> <li>- carriage for the pantograph - 4 pieces;</li> <li>- cable holder - 32 pcs.</li> </ul>	3		
32	<b>Constant LED light for video studio:</b> <ul style="list-style-type: none"> <li>- power: 60 W;</li> <li>- form factor: round reflector;</li> <li>- brightness adjustment: available;</li> <li>- color temperature: 5600 K <math>\pm 200</math>;</li> <li>- remote control: available;</li> <li>- power supply: from an alternating current network 220B;</li> <li>- protection against overheating: available;</li> <li>- cooling: automatic;</li> <li>- light reflector: available.</li> <li>- fastening for nozzles: Bowens bayonet.</li> </ul>	12		
33	<b>Softbox:</b> <ul style="list-style-type: none"> <li>- purpose: for studio flashes and constant light;</li> <li>- material: heat-resistant, heat-resistant;</li> <li>- bayonet: Bowens;</li> <li>- shape: rectangular 50x70 cm;</li> <li>- assembly mechanism: spoke.</li> </ul>	12		
34	<b>Studio stand:</b> <ul style="list-style-type: none"> <li>- maximum working height: not lower than 280 cm;</li> <li>- minimum working height: not less than 80 cm;</li> <li>- length when folded: not more than 100 cm;</li> <li>- the maximum diameter of a rack: no more than 4 cm;</li> <li>- maximum load: not less than 3.5 kg;</li> <li>- weight: up to 2 kg.</li> </ul>	6		
35	<b>Wall mount for photo studio backgrounds:</b> <ul style="list-style-type: none"> <li>- material of hooks: metal;</li> <li>- fastening material: plastic;</li> <li>- screws and dowels for fastening in a set;</li> <li>- fastening is calculated on 2 or 3 backgrounds.</li> </ul>	3		
36	<b>Matte vinyl background</b> for a photo studio (Chromakey) 6 m long and 2.75 m wide with the possibility of mounting on a wall mount (colors: green, white, blue, black)	2		

37	<b>Matte green vinyl background</b> for photo studio (Chromakey) 6 m long and 2.75 m wide with the possibility of mounting on a wall mount.	1		
<b>LOT 3</b> <b>Air conditioners</b>				
38	<b>Air conditioning for a room of 50 sq.m .:</b> - type: split system; - type of work: cold-heat; - area of the premises, sq. m .: 50; - type of compressor: ordinary; - type of installation of the internal block: wall; - cooling capacity, kW: not less than 5.2; - heat output, kW: not less than 5.5; - energy efficiency class (SEER / SCOP): not less than 7.0 (A ++ ) / 4.0 (A +).	4		
	<b>Delivery</b>			
<b>TOTAL, without VAT, indicate currency</b>				

*Dear Partners!*

*The UN Office in Ukraine kindly informs you, that the purchase of goods and services, announced in the UN Office Tenders, is conducted within the framework of international technical assistance project.*

*Provisions of the Tax Code of Ukraine (paragraph 197.11) foresee the VAT tax exemption for operations, financed by material and technical assistance.*

*The procedure for obtaining the tax exemption right for operations, performed in the framework of international technical assistance projects, is regulated by the Decree #153 of the Cabinet of Ministers of Ukraine dated February 15, 2002.*

*In case you already have the right to apply this VAT allowance, on the date of UNDP prepayment receipt you should prepare and register a tax invoice (hereinafter - TI) in the United Register of Tax Invoices (URTI), filled in as follows:*

- *the column "Comprised on the operation, exempted from taxation" on the upper left part - with the mark "Without VAT";*
- *Section A of the TI table section (lines I-X) should contain the summarizing data on TI transactions, namely: line I - the total amount to be paid, including VAT; line IX - the total volume of goods and services delivered. Lines II-VIII of section A are not filled;*
- *in column 2 of section B – supplier's (seller's) services nomenclature;*
- *in section 3.3 of section B - service code according to the SCPS. Box 3.3 should be filled in at all stages of the services delivery;*
- *in columns 4 and 5 - unit of services measurement;*
- *in column 6 - quantity (volume) of services delivery;*
- *in column 7 - the price of the service unit supply, excluding VAT;*
- *in column 8 - VAT rate code 903;*
- *in column 9 – tax allowance code according to the Handbook of other tax benefits, approved by the SFS as of the date of TI submission - "14060523".*
- *in column 10 - supply volume, excluding VAT (prepayment amount).*

*Detailed instructions to be found in the materials "Tax invoice - 2017: instruction on filling out" and "New tax invoice in the samples."*

*Credit against VAT tax, applied on the materials purchase for the relevant construction works performance, cannot be compensated as per the paragraph #198.5 of Tax Code of Ukraine. According to the Tax Code paragraph #198.5, goods and services supply operations, exempted from VAT based on the Tax Code paragraph #197.11, the rules for calculating tax liabilities do not apply.*

*Using the materials bought with VAT, there is no need to compensate the credit against VAT, as well as no need to accrue tax liabilities.*

*Considering all mentioned above, you are kindly asked to submit your tender applications / invoices for payment without VAT, referring to the Ukrainian legislation provisions, stated in the mentioned regulatory acts.*

*Should you have any additional questions, please contact the offices of the State Fiscal Service of Ukraine at the place of your enterprise registration for additional clarifications of Article 52 of the Tax Code of Ukraine.*

**Table 3. Compliance with Requirements**

	Your Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Minimum Technical Specifications	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Term (INCOTERMS 2020): DDP The price of the goods should include the cost of delivery of all goods to the addresses: <ul style="list-style-type: none"> <li>- one set of goods to the Main Department of State Emergency Service of Ukraine in Donetsk oblast: <i>Ukraine, 175 Mytolytska str., Mariupol – 87517;</i></li> <li>- one set of goods to the address of the Main Department of State Emergency Service of Ukraine in Luhansk oblast: <i>Ukraine, 29 B.Leschyny str., Sievierodonetsk – 93400;</i></li> <li>- one set of goods to the Main Department of State Emergency Service of Ukraine in Zaporizhzhia oblast: <i>Ukraine, 65 Fortechna str., Zaporizhzhia – 69002.</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery must be made within 60 calendar days from the date of signing contract.	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery must be accompanied by all technical documentation and warranty certificates for the goods. The warranty period for all equipment is at least 12 months. All equipment must have an officially registered service center in Ukraine or other service centers that carry out warranty and post-warranty repair of this equipment.	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation (min. 60 days)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.			
<b>Exact name and address of company</b> Company Name: Click or tap here to enter text. Address: Click or tap here to enter text. Click or tap here to enter text. Phone No.: Click or tap here to enter text. Email Address: Click or tap here to enter text.		<b>Authorized Signature:</b> Date: Click or tap here to enter text. Name: Click or tap here to enter text. Functional Title of Authorised Signatory: Click or tap here to enter text. Email Address: Click or tap here to enter text.	