



[Plus logos of other financing partners]

United Nations Development Programme

Country: _____
PROJECT DOCUMENT¹

Project Title:

UNDAF Outcome(s):

UNDP Strategic Plan Environment and Sustainable Development Primary Outcome:

UNDP Strategic Plan Secondary Outcome:

Expected CP Outcome(s):

(Those linked to the project and extracted from the country programme document)

Expected CPAP Output (s)

Those that will result from the project and extracted from the CPAP)

Executing Entity/Implementing Partner:

Implementing Entity/Responsible Partners:

Brief Description

Programme Period: _____

Atlas Award ID: _____

Project ID: _____

PIMS # _____

Start date: _____

End Date _____

Management Arrangements _____

PAC Meeting Date _____

Total resources required _____

Total allocated resources: _____

- Regular _____
- Other: _____
 - GEF _____
 - Government _____
 - In-kind _____
 - Other _____

In-kind contributions _____

Date/Month/Year

¹ For UNDP supported GEF funded projects as this includes GEF-specific requirements

Agreed by (Executing Entity/Implementing Partner):

Date/Month/Year

Agreed by (UNDP):

Date/Month/Year

ADD Table of contents + List of acronyms + List of annexes

1. SITUATION ANALYSIS

2. STRATEGY

3. PROJECT RESULTS FRAMEWORK:

This project will contribute to achieving the following Country Programme Outcome as defined in CPAP or CPD:					
Country Programme Outcome Indicators:					
Primary applicable Key Environment and Sustainable Development Key Result Area (same as that on the cover page, circle one): 1. Mainstreaming environment and energy OR 2. Catalyzing environmental finance OR 3. Promote climate change adaptation OR 4. Expanding access to environmental and energy services for the poor.					
Applicable GEF Strategic Objective and Program:					
Applicable GEF Expected Outcomes:					
Applicable GEF Outcome Indicators:					
	Indicator	Baseline	Targets End of Project	Source of verification	Risks and Assumptions
Project Objective ² (equivalent to output in ATLAS)					
Outcome 1 ³ (equivalent to activity in ATLAS)					
Outcome 2 (equivalent to activity in ATLAS)					
Outcome 3 (equivalent to activity in ATLAS)					
Outcome 4 (equivalent to activity in ATLAS)					

² Objective (Atlas output) monitored quarterly ERBM and annually in APR/PIR

³ All outcomes monitored annually in the APR/PIR. It is highly recommended not to have more than 4 outcomes.

TOTAL BUDGET AND WORKPLAN

Award ID:		Project ID(s):	
Award Title:	Country Name Project Title		
Business Unit:			
Project Title:	Country Name Project Title		
PIMS no. XXXXXX			
Implementing Partner (Executing Agency)	tbd		

GEF Outcome/Atlas Activity	Responsible Party/ Implementing Agent	Fund ID	Donor Name	Atlas Budgetary Account Code	ATLAS Budget Description	Amount Year 1 (USD)	Amount Year 2 (USD)	Amount Year 3 (USD)	Amount Year 4 (USD)	Total (USD)	See Budget Note:
OUTCOME 1: (as per the results framework)	Party 1	62000 (62160) (62180)	GEF (LDCF) (SCCF) Or other donor ...	71200	International Consultants	\$	\$	\$	\$	\$	x
				71300	Local Consultants	\$	\$	\$	\$	\$	x
					Contractual services	\$	\$	\$	\$	\$	
					etc	\$	\$	\$	\$	\$	
					sub-total GEF	\$	\$	\$	\$	\$	
		xxxxx	Donor 2⁴	71200	International Consultants	\$	\$	\$	\$	\$	x
				71600	Travel	\$	\$	\$	\$	\$	
				71300	Local Consultants	\$	\$	\$	\$	\$	
					Etc	\$	\$	\$	\$	\$	
					sub-total Donor 2	\$	\$	\$	\$	\$	
		etc	etc	etc	etc						
		62000 (62160) (62180)	Or other donor	71300	Local Consultants	\$	\$	\$	\$	\$	x
					Sub-total GEF	\$	\$	\$	\$	\$	
		xxxxx	Donor 2		Contractual services	\$	\$	\$	\$	\$	
				72500	Office Supplies	\$	\$	\$	\$	\$	
				74500	Miscellaneous	\$	\$	\$	\$	\$	
					sub-total Donor 2	\$	\$	\$	\$	\$	

⁴ Only cash co-financing (cost sharing at project level or other trust funds) actually passing through UNDP accounts should be entered here and in Atlas. Other co-financing should NOT be shown here.

					Total Outcome 1	\$	\$	\$	\$	\$	
OUTCOME 2: (as per the results framework)	Party 1	62000 (62160) (62180)	GEF (LDCF) (SCCF) Other donor	71200	International Consultants	\$	\$	\$	\$	\$	x
				71300	Local Consultants	\$	\$	\$	\$	\$	x
					Contractual services	\$	\$	\$	\$	\$	
					sub-total GEF	\$	\$	\$	\$	\$	
		xxxxx	Donor 2	72500	Office Supplies	\$	\$	\$	\$	\$	
				74500	Miscellaneous	\$	\$	\$	\$	\$	
					sub-total donor 2	\$	\$	\$	\$	\$	
					Total Outcome 2	\$	\$	\$	\$	\$	
OUTCOME 3: (as per the results framework)	etc	etc	etc								
OUTCOME 4: MONITORING, LEARNING, ADAPTIVE FEEDBACK & EVALUATION (as per the results framework and M&E Plan and Budget)	Party 1	62000 (62160) (62180)	GEF (LDCF) (SCCF) Or other donor	71200	International Consultants	\$	\$	\$	\$	\$	x
				71300	Local Consultants	\$	\$	\$	\$	\$	x
					Contractual services	\$	\$	\$	\$	\$	
					sub-total GEF	\$	\$	\$	\$	\$	
		xxxxx	Donor 2	72500	Office Supplies	\$	\$	\$	\$	\$	
				74500	Miscellaneous	\$	\$	\$	\$	\$	
					sub-total donor 2	\$	\$	\$	\$	\$	
					Total Outcome 5	\$	\$	\$	\$	\$	
PROJECT MANAGEMENT UNIT (This is not to appear as an Outcome in the Results Framework and should not exceed 10% of project budget)	Party 1	62000 (62160) (62180)	GEF (LDCF) (SCCF) Or other donor	71200	International Consultants	\$	\$	\$	\$	\$	x
				71300	Local Consultants	\$	\$	\$	\$	\$	x
				71600	Travel	\$	\$	\$	\$	\$	
				72500	Office Supplies	\$	\$	\$	\$	\$	
				74500	Miscellaneous	\$	\$	\$	\$	\$	
					sub-total	\$	\$	\$	\$	\$	
			Donor 2	71200	International Consultants	\$	\$	\$	\$	\$	x
				71300	Local Consultants	\$	\$	\$	\$	\$	x
				71600	Travel	\$	\$	\$	\$	\$	
				72500	Office Supplies	\$	\$	\$	\$	\$	
				74500	Miscellaneous	\$	\$	\$	\$	\$	

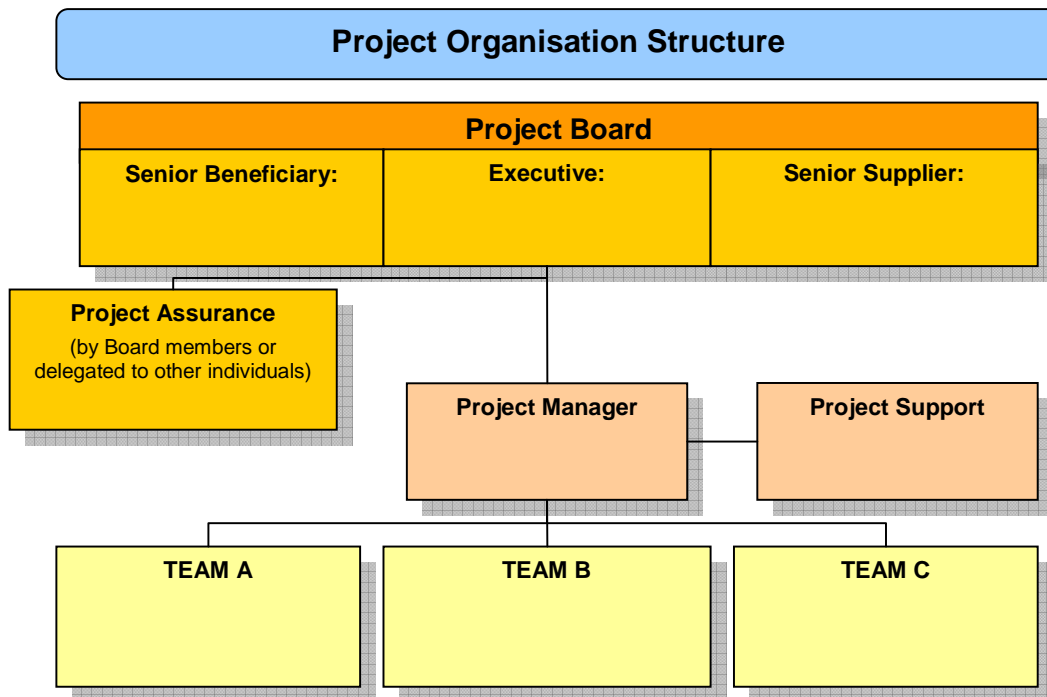
				sub-total	\$	\$	\$	\$	\$	
				Total Management	\$	\$	\$	\$	\$	
PROJECT TOTAL					\$	\$	\$	\$	\$	

Summary of
Funds:⁵

	Amount Year 1	Amount Year 2	Amount Year 3	Amount Year 4	Total
GEF	\$	\$	\$	\$	\$
Donor 2 (e.g. UNDP)	\$	\$	\$	\$	\$
Donor 3 (cash and in-kind) e.g. Government	\$	\$	\$	\$	\$
TOTAL	\$	\$	\$	\$	\$

⁵ Summary table should include all financing of all kinds: GEF financing, cofinancing, cash, in-kind, etc...

4. MANAGEMENT ARRANGEMENTS



5. MONITORING FRAMEWORK AND EVALUATION

The project will be monitored through the following M& E activities. The M& E budget is provided in the table below.

Project start:

A Project Inception Workshop will be held within the first 2 months of project start with those with assigned roles in the project organization structure, UNDP country office and where appropriate/feasible regional technical policy and programme advisors as well as other stakeholders. The Inception Workshop is crucial to building ownership for the project results and to plan the first year annual work plan.

The Inception Workshop should address a number of key issues including:

- Assist all partners to fully understand and take ownership of the project. Detail the roles, support services and complementary responsibilities of UNDP CO and RCU staff vis à vis the project team. Discuss the roles, functions, and responsibilities within the project's decision-making structures, including reporting and communication lines, and conflict resolution mechanisms. The Terms of Reference for project staff will be discussed again as needed.
- Based on the project results framework and the relevant GEF Tracking Tool if appropriate, finalize the first annual work plan. Review and agree on the indicators, targets and their means of verification, and recheck assumptions and risks.
- Provide a detailed overview of reporting, monitoring and evaluation (M&E) requirements. The Monitoring and Evaluation work plan and budget should be agreed and scheduled.
- Discuss financial reporting procedures and obligations, and arrangements for annual audit.
- Plan and schedule Project Board meetings. Roles and responsibilities of all project organisation structures should be clarified and meetings planned. The first Project Board meeting should be held within the first 12 months following the inception workshop.

An Inception Workshop report is a key reference document and must be prepared and shared with participants to formalize various agreements and plans decided during the meeting.

Quarterly:

- Progress made shall be monitored in the UNDP Enhanced Results Based Management Platform.
- Based on the initial risk analysis submitted, the risk log shall be regularly updated in ATLAS. Risks become critical when the impact and probability are high. Note that for UNDP GEF projects, all financial risks associated with financial instruments such as revolving funds, microfinance schemes, or capitalization of ESCOs are automatically classified as critical on the basis of their innovative nature (high impact and uncertainty due to no previous experience justifies classification as critical).
- Based on the information recorded in Atlas, a Project Progress Reports (PPR) can be generated in the Executive Snapshot.
- Other ATLAS logs can be used to monitor issues, lessons learned etc... The use of these functions is a key indicator in the UNDP Executive Balanced Scorecard.

Annually:

- Annual Project Review/Project Implementation Reports (APR/PIR): This key report is prepared to monitor progress made since project start and in particular for the previous reporting period (30 June to 1 July). The APR/PIR combines both UNDP and GEF reporting requirements.

The APR/PIR includes, but is not limited to, reporting on the following:

- Progress made toward project objective and project outcomes - each with indicators, baseline data and end-of-project targets (cumulative)
- Project outputs delivered per project outcome (annual).
- Lesson learned/good practice.
- AWP and other expenditure reports
- Risk and adaptive management
- ATLAS QPR
- Portfolio level indicators (i.e. GEF focal area tracking tools) are used by most focal areas on an annual basis as well.

Periodic Monitoring through site visits:

UNDP CO and the UNDP RCU will conduct visits to project sites based on the agreed schedule in the project's Inception Report/Annual Work Plan to assess first hand project progress. Other members of the Project Board may also join these visits. A Field Visit Report/BTOR will be prepared by the CO and UNDP RCU and will be circulated no less than one month after the visit to the project team and Project Board members.

Mid-term of project cycle:

The project will undergo an independent Mid-Term Evaluation at the mid-point of project implementation (insert date). The Mid-Term Evaluation will determine progress being made toward the achievement of outcomes and will identify course correction if needed. It will focus on the effectiveness, efficiency and timeliness of project implementation; will highlight issues requiring decisions and actions; and will present initial lessons learned about project design, implementation and management. Findings of this review will be incorporated as recommendations for enhanced implementation during the final half of the project's term. The organization, terms of reference and timing of the mid-term evaluation will be decided after consultation between the parties to the project document. The Terms of Reference for this Mid-term evaluation will be prepared by the UNDP CO based on guidance from the Regional Coordinating Unit and UNDP-GEF. The management response and the evaluation will be uploaded to UNDP corporate systems, in particular the [UNDP Evaluation Office Evaluation Resource Center \(ERC\)](#).

The relevant GEF Focal Area Tracking Tools will also be completed during the mid-term evaluation cycle.

End of Project:

An independent Final Evaluation will take place three months prior to the final Project Board meeting and will be undertaken in accordance with UNDP and GEF guidance. The final evaluation will focus on the delivery of the project's results as initially planned (and as corrected after the mid-term evaluation, if any such correction took place). The final evaluation will look at impact and sustainability of results, including the contribution to capacity development and the achievement of global environmental benefits/goals. The Terms of Reference for this evaluation will be prepared by the UNDP CO based on guidance from the Regional Coordinating Unit and UNDP-GEF.

The Terminal Evaluation should also provide recommendations for follow-up activities and requires a management response which should be uploaded to PIMS and to the [UNDP Evaluation Office Evaluation Resource Center \(ERC\)](#).

The relevant GEF Focal Area Tracking Tools will also be completed during the final evaluation.

During the last three months, the project team will prepare the Project Terminal Report. This comprehensive report will summarize the results achieved (objectives, outcomes, outputs), lessons learned, problems met and areas where results may not have been achieved. It will also lay out recommendations for any further steps that may need to be taken to ensure sustainability and replicability of the project's results.

Learning and knowledge sharing:

Results from the project will be disseminated within and beyond the project intervention zone through existing information sharing networks and forums.

The project will identify and participate, as relevant and appropriate, in scientific, policy-based and/or any other networks, which may be of benefit to project implementation through lessons learned. The project will identify, analyze, and share lessons learned that might be beneficial in the design and implementation of similar future projects.

Finally, there will be a two-way flow of information between this project and other projects of a similar focus.

Communications and visibility requirements:

Full compliance is required with UNDP's Branding Guidelines. These can be accessed at <http://intra.undp.org/coa/branding.shtml>, and specific guidelines on UNDP logo use can be accessed at: <http://intra.undp.org/branding/useOfLogo.html>. Amongst other things, these guidelines describe when and how the UNDP logo needs to be used, as well as how the logos of donors to UNDP projects needs to be used. For the avoidance of any doubt, when logo use is required, the UNDP logo needs to be used alongside the GEF logo. The GEF logo can be accessed at: http://www.thegef.org/gef/GEF_logo. The UNDP logo can be accessed at <http://intra.undp.org/coa/branding.shtml>.

Full compliance is also required with the GEF's Communication and Visibility Guidelines (the "GEF Guidelines"). The GEF Guidelines can be accessed at: http://www.thegef.org/gef/sites/thegef.org/files/documents/C.40.08_Branding_the_GEF%20final_0.pdf. Amongst other things, the GEF Guidelines describe when and how the GEF logo needs to be used in project publications, vehicles, supplies and other project equipment. The GEF Guidelines also describe other GEF promotional requirements regarding press releases, press conferences, press visits, visits by Government officials, productions and other promotional items.

Where other agencies and project partners have provided support through co-financing, their branding policies and requirements should be similarly applied.

M& E workplan and budget

Type of M&E activity	Responsible Parties	Budget US\$ <i>Excluding project team staff time</i>	Time frame
Inception Workshop and Report	<ul style="list-style-type: none"> Project Manager UNDP CO, UNDP GEF 	Indicative cost: 10,000	Within first two months of project start up
Measurement of Means of Verification of project results.	<ul style="list-style-type: none"> UNDP GEF RTA/Project Manager will oversee the hiring of specific studies and institutions, and delegate responsibilities to relevant team members. 	To be finalized in Inception Phase and Workshop.	Start, mid and end of project (during evaluation cycle) and annually when required.
Measurement of Means of Verification for Project Progress on <i>output and implementation</i>	<ul style="list-style-type: none"> Oversight by Project Manager Project team 	To be determined as part of the Annual Work Plan's preparation.	Annually prior to ARR/PIR and to the definition of annual work plans
ARR/PIR	<ul style="list-style-type: none"> Project manager and team UNDP CO UNDP RTA UNDP EEG 	None	Annually
Periodic status/ progress reports	<ul style="list-style-type: none"> Project manager and team 	None	Quarterly
Mid-term Evaluation	<ul style="list-style-type: none"> Project manager and team UNDP CO UNDP RCU External Consultants (i.e. evaluation team) 	Indicative cost: 40,000	At the mid-point of project implementation.
Final Evaluation	<ul style="list-style-type: none"> Project manager and team, UNDP CO UNDP RCU External Consultants (i.e. evaluation team) 	Indicative cost : 40,000	At least three months before the end of project implementation
Project Terminal Report	<ul style="list-style-type: none"> Project manager and team UNDP CO local consultant 	0	At least three months before the end of the project
Audit	<ul style="list-style-type: none"> UNDP CO Project manager and team 	Indicative cost per year: 3,000	Yearly
Visits to field sites	<ul style="list-style-type: none"> UNDP CO UNDP RCU (as appropriate) Government representatives 	For GEF supported projects, paid from IA fees and operational budget	Yearly
TOTAL indicative COST Excluding project team staff time and UNDP staff and travel expenses		US\$ 187,000 (+/- 5% of total budget)	

6. LEGAL CONTEXT

Standard text has been inserted in the template. It should be noted that although there is no specific statement on the responsibility for the safety and security of the executing agency in the SBAA and the supplemental provisions, the second paragraph of the inserted text should read in line with the statement as specified in SBAA and the supplemental provision, i.e. "the Parties may agree that an Executing Agency shall assume primary responsibility for execution of a project."

If the country has signed the [Standard Basic Assistance Agreement \(SBAA\)](#), the following standard text must be quoted:

This document together with the CPAP signed by the Government and UNDP which is incorporated by reference constitute together a Project Document as referred to in the SBAA [or other appropriate governing agreement] and all CPAP provisions apply to this document.

Consistent with the Article III of the Standard Basic Assistance Agreement, the responsibility for the safety and security of the implementing partner and its personnel and property, and of UNDP's property in the implementing partner's custody, rests with the implementing partner.

The implementing partner shall:

- a) put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the project is being carried;
- b) assume all risks and liabilities related to the implementing partner's security, and the full implementation of the security plan.

UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder shall be deemed a breach of this agreement.

The implementing partner agrees to undertake all reasonable efforts to ensure that none of the UNDP funds received pursuant to the Project Document are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via <http://www.un.org/Docs/sc/committees/1267/1267ListEng.htm>. This provision must be included in all sub-contracts or sub-agreements entered into under this Project Document.

If the country has not signed the SBAA, the following standard text must be quoted:

This document together with the CPAP signed by the Government and UNDP which is incorporated by reference constitute together the instrument envisaged in the [Supplemental Provisions](#) to the Project Document, attached hereto.

Consistent with the above Supplemental Provisions, the responsibility for the safety and security of the implementing partner and its personnel and property, and of UNDP's property in the implementing partner's custody, rests with the implementing partner.

The implementing partner shall:

- a) put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the project is being carried;
- b) assume all risks and liabilities related to the implementing partner's security, and the full implementation of the security plan.

UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder shall be deemed a breach of this agreement.

The implementing partner agrees to undertake all reasonable efforts to ensure that none of the UNDP funds received pursuant to the Project Document are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via <http://www.un.org/Docs/sc/committees/1267/1267ListEng.htm>. This provision must be included in all sub-contracts or sub-agreements entered into under this Project Document.

The following standard text for a global/ multi country and regional projects should be included:

This project forms part of an overall programmatic framework under which several separate associated country level activities will be implemented. When assistance and support services are provided from this Project to the associated country level activities, this document shall be the "Project Document" instrument referred to in: (i) the respective signed SBAs for the specific countries; or (ii) in the Supplemental Provisions attached to the Project Document in cases where the recipient country has not signed an SBA with UNDP, attached hereto and forming an integral part hereof.

This project will be implemented by the agency (name of agency) ("Implementing Partner") in accordance with its financial regulations, rules, practices and procedures only to the extent that they do not contravene the principles of the Financial Regulations and Rules of UNDP. Where the financial governance of an Implementing Partner does not provide the required guidance to ensure best value for money, fairness, integrity, transparency, and effective international competition, the financial governance of UNDP shall apply.

The responsibility for the safety and security of the Implementing Partner and its personnel and property, and of UNDP's property in the Implementing Partner's custody, rests with the Implementing Partner. The Implementing Partner shall: (a) put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the project is being carried; (b) assume all risks and liabilities related to the Implementing Partner's security, and the full implementation of the security plan. UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder shall be deemed a breach of this agreement.

The Implementing Partner agrees to undertake all reasonable efforts to ensure that none of the UNDP funds received pursuant to the Project Document are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via <http://www.un.org/Docs/sc/committees/1267/1267ListEng.htm>. This provision must be included in all sub-contracts or sub-agreements entered into under this Project Document.

7. ANNEXES

Risk Analysis. Use the standard UNDP Atlas [Risk Log template](#). For UNDP GEF projects in particular, please outline the risk management measures including improving resilience to climate change that the project proposes to undertake.

Agreements. Any additional agreements, such as cost sharing agreements, project cooperation agreements signed with NGOs⁶ (where the NGO is designated as the "executing entity", letters of financial commitments, GEF OFP letter, GEF PIFs and other templates for all project types) should be attached.

Terms of Reference: TOR for key project personnel should be developed and attached.

Capacity Assessment: Results of capacity assessments of Implementing Partner (including HACT Micro Assessment)

Special Clauses. In case of government cost-sharing through the project which is not within the CPAP, the following 10 clauses should be included:

1. The schedule of payments and UNDP bank account details.
2. The value of the payment, if made in a currency other than United States dollars, shall be determined by applying the United Nations operational rate of exchange in effect on the date of payment. Should there be a change in the United Nations operational rate of exchange prior to the full utilization by the UNDP of the payment, the value of the balance of funds still held at that time will be adjusted accordingly. If, in such a case, a loss in the value of the balance of funds is recorded, UNDP shall inform the Government with a view to determining whether any further financing could be provided by the Government. Should such further

⁶ For GEF projects, the agreement with any NGO pre-selected to be the main contractor should include the rationale for having pre-selected that NGO.

financing not be available, the assistance to be provided to the project may be reduced, suspended or terminated by UNDP.

3. The above schedule of payments takes into account the requirement that the payments shall be made in advance of the implementation of planned activities. It may be amended to be consistent with the progress of project delivery.
4. UNDP shall receive and administer the payment in accordance with the regulations, rules and directives of UNDP.
5. All financial accounts and statements shall be expressed in United States dollars.
6. If unforeseen increases in expenditures or commitments are expected or realized (whether owing to inflationary factors, fluctuation in exchange rates or unforeseen contingencies), UNDP shall submit to the government on a timely basis a supplementary estimate showing the further financing that will be necessary. The Government shall use its best endeavours to obtain the additional funds required.
7. If the payments referred above are not received in accordance with the payment schedule, or if the additional financing required in accordance with paragraph () above is not forthcoming from the Government or other sources, the assistance to be provided to the project under this Agreement may be reduced, suspended or terminated by UNDP.
8. Any interest income attributable to the contribution shall be credited to UNDP Account and shall be utilized in accordance with established UNDP procedures.

In accordance with the decisions and directives of UNDP's Executive Board:

The contribution shall be charged:

- (a) [...]cost recovery for the provision of general management support (GMS) by UNDP headquarters and country offices
 - (b) Direct cost for implementation support services (ISS) provided by UNDP and/or an executing entity/implementing partner.
9. Ownership of equipment, supplies and other properties financed from the contribution shall vest in UNDP. Matters relating to the transfer of ownership by UNDP shall be determined in accordance with the relevant policies and procedures of UNDP.
 10. The contribution shall be subject exclusively to the internal and external auditing procedures provided for in the financial regulations, rules and directives of UNDP.

SIGNATURE PAGE

Country:

UNDAF Outcome (s)/Indicator (s): *Link to UNDAF Outcome. If no UNDAF leave blank.*

CPAP Outcome (s)/Indicator (s):

CPAP Output (s)/Indicator (s):

Executing Entity/Implementing Partner

Implementing entity/Responsible Partner

Programme Period: _____	Total resources required _____
Atlas Award ID: _____	Total allocated resources: _____
Project ID: _____	• Regular _____
PIMS # _____	• Other: _____
Start date: _____	○ GEF _____
End Date _____	○ Government _____
Management Arrangements _____	○ In-kind _____
PAC Meeting Date _____	○ Other _____
	In-kind contributions _____

Agreed by (Government):

NAME	SIGNATURE	Date/Month/Year
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Agreed by (Executing Entity/Implementing Partner):

NAME	SIGNATURE	Date/Month/Year
------	-----------	-----------------

Agreed by (UNDP):

NAME	SIGNATURE	Date/Month/Year
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