UNDP's Response to Proposers' Question
RFP/UNDP/003/2014/DOCO for the Development & Implementation of the Country Coordination Reporting System – Round 3

1	Q	The original document "Annex I - Country coordination Report Specification" has reference to Chapter 5: Annexes. on page 3 Our question is related to that section. As per the requirements the CCR system will allow for additional chapters / sections / annexes to be created on a need basis. What we would like to know is the following 1. How many chapters / sections / annexes can be created per report 2. What is the limit in terms of size (pages) per chapter / section / annex 3. Is there a need for further computation of data within these
	A	1. The first 4 chapters will be standardized. The additional annexes will depend upon requests for data being made that are ad-hoc for a particular year. This would mean that these questions are not added to the regular lists of questions that would contribute to the first four chapters, but to an additional list that will be used one year and possibly removed subsequently. The system need to be able to allow the admin to do this relatively easily. 2. There are now real limits. Bidder may propose limits and the rationale behind the proposals. 3. There may be some indicators used for measuring progress that will be a simple computation of data entered into the system, i.e. certain proportions and percentages may just be calculated by the system automatically rather than having the data inputer do the calculation manually and enter it into the system.
2	Q	The CV format requested by UNDP presumes each team member submits at least three references. Considering that some of our staff are long-term employees, it will be difficult to find external references for them. Would UNDP accept references from within the company?
	A	One possibility is to include reference from project outside the office that they were involved before.

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