

Response to Clarification

UNDP/RFP/005/2014:

Request for Proposal to Produce Analytical Report on Media Monitoring of the second Constituent Assembly Election, 2013

1. In the RFP section titled 'context of the requirement' it mentions that a contractor has submitted certain data sets and reports to the UNDP/ESP and the ECN. The expectation of the RFP -- as I understand it -- is using that information to produce the aforesaid report.

My question is whether the aforementioned submissions are available for inspection by firms planning to submit proposals for carrying out the assignment? A related question is whether or not the firm that prepared the reports is eligible to bid for this assignment? In case the firm that did the monitoring is eligible, I think it would only be fair for companies thinking of submitting proposals for this RFP to have an opportunity to review the documents that need to be worked upon for producing the report before the bids are submitted. That I believe can ensure 'equal opportunity to compete' to all competitors. Also are the submissions available for inspection to firms thinking of submitting proposals (Even in the case that the firm that did monitoring is not eligible to bid for the assignment)?

Ans. 1a. The data sets and summary reports cannot be shared with interested proposers and will be made available only to the selected contractor. To facilitate the preparation of the technical and financial proposal and to assess the scope of work the following additional information is shared with interested proposers:

The Media Monitoring covers the period from Nov 1 to Nov 30 2013. During this period 10 online news portals, 10 Television channels, 200 radio stations and 400 print outlets from across the country were monitored to assess the election related media coverage. A summary report was submitted mentioning the overall number of incidents period. Attached with the report are 10,491 stories covered, including 828 online news items, 6167 print stories, 2094 radio programs and 1402 television news, interviews and talk shows. The report contained indexing of clippings and compilations of the findings. The information is in hard copy (folders) as well as in soft copy - CDs, Hard drive and also soft copy.

Ans.1b. The firm that prepared the reports is eligible to compete in the bidding process. If interested to participate in the bidding process, they have to meet as well all evaluation criteria as mentioned in the RFP.

2. Would you provide us media monitoring report which was conducted from 1 November to 30 December, 2013? And if I am not wrong we have to develop our analytical report based on that report.

Ans 2. please refer to the response of Question 1.