

July 3rd 2014

Subject: Invitation to Submit an Offer for
“Chief Technical Adviser – Protected Area System Planning and Management Strengthening Expert”

Dear Mr./Ms.:

The United Nations Development Programme (UNDP) is currently implementing a project *Enhancing the Protected Area Network in Sulawesi (E-PASS) for Biodiversity Conservation* that requires the services of an individual to perform the work described in the abovementioned subject.

In consideration of your qualifications, we are hereby inviting you to submit an offer for this particular assignment. To assist you in understanding the requirements of this assignment, we have attached hereto the following:

- a) The Terms of Reference for the assignment described above;
- b) The standard Letter of Confirmation of Interest and Availability, which you must accomplish and submit to UNDP; and
- c) The Individual Contract and its General Terms and Conditions, which you would be expected to sign in the event you are the selected Offeror in this procurement process.

Should you be interested and decide to submit an offer for this assignment, kindly send them no later than **[31 July 2014: 23.59 Jakarta time]** to the address below:

United Nations Development Programme
iwan.kurniawan@undp.org; elin.shinta@undp.org; kristin.moko@undp.org; riny.astuty@undp.org
Attention: John Benjamin

In the meantime, we look forward to your favorable response, and thank you in advance for your interest in working with UNDP.

Sincerely,

John Benjamin

Procurement Specialist