

INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Date: [09/08/2014]

Country: Kuwait

Project name: Project Social Worker – Fostering Youth Resilience

Ref: IC/UNDP/KW/2014/002

Starting Date : August 31st 2014

Period of assignment/services: 4 months

Proposal should be submitted at the following address: United Nations Development Programme Kuwait, UN Building, Mishref, Block 7, Diplomatic Square P.O.Box: 2993 Safat, 13030 Kuwait Attention Procurement Department or by email to: registry.kw@undp.org no later than August 20th 2014.

Any request for clarification must be sent in writing, or by standard electronic communication to the address or e-mail indicated above. Procurement Department will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

1. BACKGROUND

Over the past decade, youth antisocial and violent behavior has become a great national concern and a top policy issue that has been sensationalized by media coverage of rare but devastatingly violent crimes committed by youth at schools and public places. Youth involvement in such dysfunctional and violent behaviors put them at risk of being incarcerated, prosecuted, losing their educational and career future, and maybe their lives.

In a relatively youthful society, such as Kuwait, where youth between the ages of 10-24 constitute about one third of the total population. The need for a new strategy to increase the integration of youth in the country's development plan becomes crucial. .

The "Fostering Youth Resilience" (FYR) project is intended as a response to the increasing incidence of violence among school-age youth, with an ultimate goal of decreasing dysfunctional behavior, violence and physical abuse, by encouraging a healthier lifestyle through self-awareness, and social skills enhancement. The project is a partnership between the UNDP, the Kuwait Red Crescent Society (KRCS) and the donor the Kuwait National Petroleum Company (KNPC).

The project strives to develop a holistic intervention training kit and to train trainers specialized in social work on applying it on a controlled sample of public school

students. The intervention will be tested and assessed in light of its impact on the selected sample.

UNDP and its partners are seeking the expertise of a social worker to come up with a intervention plan with the project sociologist and later train a group a team of sociologist to implement the plan at schools.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

Objectives

- Conduct a desk review of articles and research reports relevant to previous work on Residency Models of Intervention with youth.
- Work with the program Sociologist to develop a violence prevention and resilience based intervention training program (theoretical and practical) based on the previous review and develop a training kit for the intervention mechanism.
- Conduct 2 training workshops for the 30 social workers and psychologists from the Ministry of Education with the project sociologist.

Deliverables and schedule

At the conclusion of the consultancy period, the consultant will have produced the following outputs:

- Delivery of a training kit for social workers and psychologists with the help of, and under the supervision of the project sociologist.
- Present 2 specialized workshops for the school social workers and psychologists from the Ministry of Education.

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

I. Academic Qualifications:

- At least a Master degree or equivalent in a relevant field.

II. Years of experience:

- Minimum of 5 years of professional experience in a relevant field;
- Prior knowledge of the social and cultural background in Kuwait.

III. Competencies:

- Adequate knowledge and experience working with communities.
- Knowledge and strong track record of using internationally oriented programs and instruments.
- Ability to participate in the formulation, implementation, monitoring and

evaluation of development programs and projects (Youth Resiliency Project).

- Strong communication, interpersonal and facilitation skills.
- Fluency in spoken and written Arabic and English.

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

1. Proposal:
 - i. A letter of confirmation of interest and availability describing why the individual consider him/herself as the most suitable candidate for this assignment
 - ii. Technical proposal and methodology explaining how he/she will approach and complete this assignment
2. Financial proposal
 - i. Financial proposal presented in a Lump sum with all inclusive fixed total contract price;
 - ii. The lump sum shall include all the cost components to enable the consultant's work, such as, the consultant's daily fee, travel, allowances, taxes, translations, communication, other as relevant. A breakdown of the lump sum is required;
3. Completed and signed P11 form, if necessary the Consultant may supplement the P11 form with a personal CV including past experience in similar projects and at least 3 references.

5. FINANCIAL PROPOSAL

- **Lump sum contracts**
 - Financial proposal presented in a Lump sum with all inclusive fixed total contract price;
 - The lump sum shall include all the cost components to enable the consultant's work. A breakdown of the lump sum is required;

6. EVALUATION

Cumulative analysis

The individual consultant will be evaluated based on the cumulative analysis methodology and the award of the contract will be made to the individual consultant whose offer has

been evaluated and determined as: Responsive/compliant/acceptable, and

Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation:

- Technical Criteria weight: 70%;
- Financial Criteria weight: 30%.

ANNEX
ANNEX 1- P11