

United Nations Development Programme

Addendum No. 1 dated 14 August 2014

[ITB-2014-244]

Pre-bid Meeting Minutes – Addendum No 1

[ITB-2014-244] : **Lot # 1: Removal of Solid Waste from Random sites in Gaza Governorate**
Lot # 2: Removal of Solid Waste from Random sites in North Governorate
Lot # 3: Removal of Solid Waste from Random sites in South Governorate

Issue Date: August 11, 2014

Closing Date & time : 21 August 2014

Extended Closing Date & time : N/A

Dear Bidders,

This correspondence pertaining to the above-mentioned project should be considered as an integral part of the tender documents. Below please find the UNDP/PAPP clarifications and an official reply to all inquiries raised by participant bidders following the pre-bid meeting/site visit which was held on **14 August 2014**. The following clarifications are considered as Addendum No. 1 to the Invitation to Bid, which shall be deemed to form and be read as part of the tender:

1. All participating Bidders shall provide all Evaluation Criteria Requirements as shown in the Invitation to Bid.
2. Unit rate in US\$ Only.
3. Bidders are solely responsible for the change of prices of the materials in the market as well as the fluctuation of USD. UNDP will not liquidate any damages related to this subject.
4. Bidders shall submit tax clearance certificate.
5. Unit prices shall include any Bank Charges due to payments transfer.
6. Performance Security shall be submitted by the Winning Contractor within seven (7) days of receipt of the Contract from UNDP for an amount of 10% of the total price of the contract. The Performance Guarantee shall be valid for a period of 20 months after the intended completion date.
7. The Winning Contractor shall be responsible for installing and fixing two (2) signboards of size 350x200cm to be located on places indicated by UNDP Site Engineer.
8. Winning Contractor will be responsible of the submission of safety procedure plan for approval. Safety measures are an important part of the project. All workers on site shall use safety tools and wear Safety uniforms, to be all in accordance with contract Safety requirements (Section 12) and UNDP' Engineer instructions. The bidders shall include in their prices the provision of the necessary insurances for the project in accordance with the general terms and condition of contract, and enough to cover the expected risk in the works. As per clause 23 of the general conditions, the contractor is obligated to furnish the insurance policies before commencing the Works.
9. Working hours in the project is from **7 a.m. to 3 p.m. Saturday through Thursday**. Any extension of time will not be authorized unless presented in the work plan and approved by UNDP supervisor.
10. The contractor shall consider gender balance when recruiting its technical staff.
11. In case UNDP imposes suspension longer than one (1) month on the project, only the following will be paid for:



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- Security guard for the project if needed.
- Cost of extension of insurance policy and bank guarantees.
- Salary of the project manager.

All project equipment will not be compensated for, as well as any incurring costs related to staff or subcontractors. The maximum period of suspension will not be more than 60 days at maximum. When suspension is released, the Contractor will be allowed seven (7) days for re-mobilization and the period of contract will be extended accordingly.

12. Securing Fuel for the contractors' equipment is the contractor's responsibility.
13. UNDP confirms that the technical staff should be engaged on site on full time basis and have the sufficient experience and capabilities of carrying out their duties. UNDP will deduct the amount of \$ 25 for each day of the absence of any member of technical staff in the interim payments to the contractor and these discounts non-refundable.
14. The bidders should read and consider in his price the attached Special Specifications.
15. The unit price should include all fees and other expenses related to dumping material in Johr Al Dik dump site. It was agreed with Municipality of Gaza that NO FEES will be paid for materials transferred from Gaza governorate (Lot # 1) only.
16. In case of not securing wheel loader (F950) on daily basis, additional penalty of 300 US\$ daily will be deducted for each day
17. The unit price includes covering of trucks with sealed cover.
18. The contractor has to submit the weight receipt of each truck from the dump area. Fees for weighting balance are included in unit price
19. The contractor should secure at least two loaders daily at random sites excluding loader in the dump site at Johr El DIK and/or Sofa.
20. At least 450 tons of solid waste should be transferred daily
21. Trucks for transfer solid waste should be Roll of/on.
22. Bidders are not permitted to submit bids for more than one lot, they must submit a bid for one Lot only. Bidders must indicate in the Bid submission Form which lot they choose their bid to be considered. Bidder quoting for two lots will be disregarded on the basis of not being responsive to tender requirement.

Interested bidders shall acknowledge receipt of this addendum/pre-bid minutes by returning/including it, signed and stamped, with their bids.

For your kind attention and reference,

Sincerely Yours,

Khaled Shahwan
Deputy Special Representative (Operations)