



Clarification No. 2 of Solicitation Documents

[21 August 2014]

RFP-2014-247: **Training and Small-scale Income Generating Activities for Marginalized Women and Their Families in Hebron City in the West Bank**

Issue Date: **12 August 2014**

Original Close Date: **26 August 2014 at 2 p.m.**

Extended Close Date: **28 August 2014 at 2 p.m.**

Some prospective Proposers have required in writing clarifications of the Solicitation Documents. Follow are UNDP responses to the said queries that have been received:

QUESTION No. 1:	Who is responsible for providing a training place for the following three courses: Embroidery, Management and Handcrafting? They are not clear as much as the first two courses as per RFP.
REPLY No. 1:	The spaces available at the King Abdullah Training Center in Hebron city could be always utilized as needed if applicable. However, the Proposer is responsible to utilize any other places if needed to accomplish the tasks successfully.
QUESTION No. 2:	Shall the development of training curriculum and/or manual be completed before or after the training implementation?
REPLY No. 2:	The training curriculum and/or manual should be available/adapted and used for the training activities. A final copy of the curriculum and/or manual should be submitted before the last payment is requested.
QUESTION No. 3:	Who is responsible for providing the logistical services during the assignment such as photocopying of the manual according to the number of participants, coffee break, lunch, stationery .Etc?
REPLY No. 3:	The Proposer is fully responsible for all logistical services and arrangements.
QUESTION No. 4:	Are the actual working days for each course as defined at RFP? Which include the needed time for theoretical/ on job training and curriculum development?? If not, what is the total number of actual working days for each course?
REPLY No. 4:	The working days mentioned in the TOR covers all activities and sub-activities.

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QUESTION No. 5:	Is it required to provide a clear schedule for each training course that clearly shows the distribution of days on the proposed topics?
REPLY No. 5:	An implementation work-plan showing the main activities under this TOR should be provided. Any other details are left to the Proposers' technical proposal.
QUESTION No. 6:	Are the participants of management course the same who participated in the other courses or not? If yes it shall be arranged to be conducted after the completion of these courses.
REPLY No. 6:	Some of the participants in the vocational courses could be participating in the management course. It is left to the Proposer to propose the sequence of activities as appropriate.
QUESTION No. 7:	Can the deadline for proposal submission be extended for at least one week?
REPLY No. 7:	The deadline for submission of proposals has been extended to 28 August 2014 at 2 p.m. (Jerusalem time).

All inquiries/questions listed under this addendum are copied as received from participant Proposers, without any spelling and or grammar modifications. The text is left completely intact to convey the inquiries/questions as originally submitted by Proposers without any interpretation.

Interested Proposers shall acknowledge receipt of this addendum by including it with their proposal signed and stamped.

For your kind attention and reference,


Khaled Shahwan
Deputy Special Representative
(Operations) - UNDP/PAPP

