



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE
CONSULTANT WITH INTERNATIONAL EXPERIENCE
TECHNICAL ADVISOR – SPANEST

Date: 22 SEPTEMBER 2014

Procurement Notice No.: IC/TZA/2014/UNDP- 022

Duty Station: Home based with frequent travel to the Project sites (50%)

Eligibility: **Tanzanians with International Experience are also eligible to apply.**

Description of the assignment: Finalize fielding of baseline study work that was initiated since the start of the project and build upon the technical advisory services and provisions that have been provided to the SPANEST project to date.

Project name: Strengthening the Protected Area Network in Southern Tanzania (SPANEST)

Period of assignment/services: 110 working days.

Separate technical and financial proposals detailing understanding of the TOR, Assignment methodology and work plan should be submitted through; icprocurement.tz@undp.org **not later than Friday 12 September 2014 at 13:00 hrs (local time).**

IMPORTANT NOTE:

The reference of the IC Procurement Notice No. **IC/TZA/2014/UNDP-022 (Technical Advisor - Spanest)** should be indicated on all correspondences.

Any request for clarification must be sent in writing, or by standard electronic communication to the e-mail address: tenders.tz@undp.org. UNDP Tanzania will respond in writing or by standard electronic mail to the requestor and share the answer with all invited offerors without identifying the source of inquiry. Please Quote/Ref/: IC/TZA/2014/UNDP-022 **(Technical Advisor - Spanest)** in all inquiries.

1. BACKGROUND

The Global Environment Facility (GEF) in collaboration with UNDP has committed US\$ 6.3 million to support strengthening the Protected Area Networks in Southern Tanzania by implementing measures that will contribute to improving the effectiveness of National Parks in addressing threats to biodiversity conservation. The project has had a successful inception period and it is now approaching the end of its second year of implementation and it is scheduled for midterm review towards the end of 2014.

This project aims to create a coordinated landscape management approach in the Greater Ruaha and Greater Kitulo-Kipengere landscapes of Southern Tanzania to serve as a shield against human-induced pressures on southern Tanzania's threatened biodiversity. In addition, the project will provide planned, targeted and effective support to the operational capacity of core protected areas within those landscapes. These two landscapes will be managed for the conservation of biodiversity and landscape values, including aligned revenue generation opportunities and enhanced economic performance, for ecosystem services better managed at landscape level, for optimum ecosystem functioning and for sustainable protected area management.

This project also aims to demonstrate that all sectors can work together through an integrated approach and that the development of management coordination mechanisms that involve the state, communities, civil society and the private sector in decision making can lead to better conservation and sustainable livelihoods. A model will be produced for conserving biodiversity through coordination mechanisms and landscape level management planning starting with the four ecologically linked PAs that forms much of the area of the landscapes of Ruaha National Park, Kitulo National Park, Mpanga-Kipengere Game Reserve and Mount Rungwe Forest Nature Reserve.

Many of the project outputs in the two interlinked components are innovative in nature and need timely technical support to ensure credible results that the project team can reliably build on. Such outputs include landscape planning, protected area economics, business plans, institutional capacity building, protected area gap analysis, community based natural resources management and climate change adaptation strategies.

2. DUTIES AND RESPONSIBILITIES

For detailed information on the tasks to be performed and expected deliverables, please refer to the Terms of Reference (TOR) attached.

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS:

I. Academic Qualifications:

- At least Masters Degree or equivalent in environment and natural resources management, natural sciences or economics or with experience in research, project design, planning, implementation, Monitoring and Evaluation

II. Years of Experience:

- A minimum of ten (10) years of post-graduate professional experience in environment/sustainable development, with practical working knowledge of the developing world including East Africa and Tanzania.
- Proven knowledge and experience in institution building in the natural resources and environment sector.
- Demonstrated expertise in biodiversity conservation and natural resources management required and knowledge of climate change adaptation and mitigation strategies desirable
- Previous experience in protected areas management and landscape planning including design and/or management of GEF projects - ideally in Africa.

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS:

NOTE: Technical and Financial Proposals must be submitted separately. The two must NOT be combined.

i. TECHNICAL PROPOSAL

Interested Individual Consultants must submit the following documents/information to demonstrate their qualifications:

- (i) Explanation on why they are the most suitable for the work.
 - (ii) Provide a brief methodology on how they will approach and conduct the work.
1. **Personal CV** including past experience in similar projects and at least 3 references with valid contact details (Please clearly indicate names, valid telephone numbers and e-mail addresses of referees).

ii. FINANCIAL PROPOSAL

The financial proposal shall specify a **total lump sum amount**, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output (For detailed payment schedule, please refer to the TOR attached). In order to assist the Requesting Unit in the comparison of financial proposals, **the financial proposal will include a breakdown of this lump sum amount.**

Travel:

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expense should be agreed upon, between the respective Business Unit and individual Consultant, prior to travel and will be reimbursed.

5. EVALUATION METHOD

Individual Consultants will be evaluated based on the following methodology:

Cumulative Analysis:

The contract will therefore be awarded to the Individual Consultant whose offer has been evaluated and determined as both:

- a) Responsive/compliant/acceptable, and
- b) Having received the highest score out of the pre-determined set of weighted technical and financial criteria specific to the solicitation:

* Technical Criteria weight: 70%

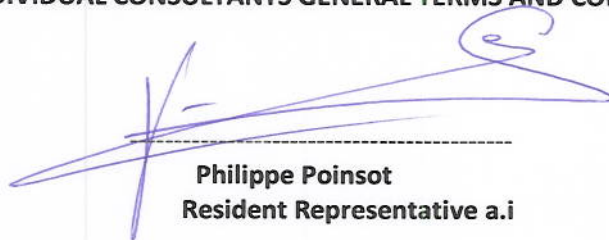
* Financial Criteria weight: 30%

Only candidates obtaining a minimum of 49% points in the technical evaluation will be considered for the Financial Evaluation.

Criteria	Weight	Max. Point
<u>Technical :</u>	<u>70%</u>	<u>70</u>
<ul style="list-style-type: none">• Candidates profile and the extent of work performed in similar field, ten (10) years of post-graduate professional experience in environment/sustainable development, with practical working knowledge of the developing world including East Africa and Tanzania.	20	20
<ul style="list-style-type: none">• Consultant's proposed methodology in undertaking the assignment<ul style="list-style-type: none">○ -Literature Review○ -Strategy for Stakeholders consultations• -synthesis of the information	15	15

• Proposed work plan and timing for delivery of key milestones.	20	20
• Clear understanding of the assignment as per TOR	15	15
Financial :	<u>30%</u>	<u>30</u>

- ANNEX 1 - TERMS OF REFERENCE (TOR)
ANNEX 2 - INDIVIDUAL CONSULTANTS GENERAL TERMS AND CONDITIONS



Philippe Poinot
Resident Representative a.i