

# INVITATION TO BID

## **Provision of Civil Works for the Construction of retaining walls for the River side of Houwayzik – Bar Elias**

Project Title: Support to economic recovery, community security and social cohesion in  
Lebanese communities affected by the Syrian Crisis  
Lebanon



**United Nations Development Programme**

September, 2014

## Section 1. Letter of Invitation

Beirut, Lebanon  
September 8, 2014

**Provision of Civil Works for the Construction of retaining walls for the River side of Houwayzik – Bar Elias**

**Reference: LEB/CO ITB/85/14**

Dear Mr. /Ms.:

The United Nations Development Programme (UNDP) hereby invites you to submit a Bid to this Invitation to Bid (ITB) for the above-referenced subject.

This ITB includes the following documents:

- Section 1 – This Letter of Invitation
- Section 2 – Instructions to Bidders (including Data Sheet)
- Section 3 – Scope of Works, BOQs and Drawings
- Section 4 – Bid Submission Form
- Section 5 – Documents Establishing the Eligibility and Qualifications of the Bidder
- Section 6 – Technical Bid Form
- Section 7 – Price Schedule Form
- Section 8 – Form for Bid Security
- Section 9 – Form for Performance Security
- Section 10 – Contract to be Signed, including General Terms and Conditions

Your offer, comprising of a Technical Bid and Price Schedule, together in a sealed envelope, should be submitted in accordance with Section 2.

You are kindly requested to submit an acknowledgment letter to UNDP to the following address:

United Nations Development Programme  
**Arab African International Bank Building, Riad El Solh Street**  
**Nejmeh, Beirut 2011 5211, Lebanon**  
**Email Address: [procurement.lb@undp.org](mailto:procurement.lb@undp.org)**  
Attention: Procurement Unit, UNDP Lebanon

The letter should be received by UNDP no later than **24 September 2014**. The same letter should advise whether your company intends to submit a Bid. If that is not the case, UNDP would appreciate your indicating the reason, for our records.

If you have received this ITB through a direct invitation by UNDP, transferring this invitation to another firm requires notifying UNDP accordingly.

Should you require any clarification, kindly communicate with the contact person identified in the



attached Data Sheet as the focal point for queries on this ITB.

UNDP looks forward to receiving your Bid and thanks you in advance for your interest in UNDP procurement opportunities.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Luca Renda', written over the typed name.

Luca Renda, UNDP Country Director

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