QUESTIONS AND ANSWERS REPORT

To:	Offerors
From:	UNDP Lebanon
Subject:	Provision of Professional Services for the preparation of a National Oil Spill Contingency Plan (NOSCP)
Reference:	LEB/CO RFP/77/14
Date:	08 October 2014

UNDP Lebanon Procurement Unit has received several questions regarding the subject Tendering Procedure. All questions received to-date are documented below with respective answers.

Questions and Answers		
1	Q.	Reference: RFP Section 3: Terms of Reference, Section 6 Deliverables (page 32) In the second paragraph of the above reference the TOR says "*Deliverable 4 and 7 shall be submitted in the Arabic language as well*". Please can you confirm what these deliverables are? Section 6.3 (page 34) indicates Deliverable 4 is: "Minutes of consultation workshop" and "Final NOSCP". There is no Deliverable 7 indicated (or Deliverable 6).
	A.	**The RFP says: "The deliverables are to be submitted and reviewed according to section 5.3. All deliverables are to be submitted in the English language. Deliverable 4 and 7 shall be submitted in the Arabic language as well. "** **What was meant was Task 4 and Task 7 as indicated below. It was clearly written in the text of the RFP:** **· Task 4: Prepare the National Oil Spill Contingency Plan for the Oil and Gas Sector in Lebanon:** **o The plan shall be developed (in English and Arabic languages) according to local requirements and in line with international standards and best practices to cover the requirements below and any other recommendations as deemed required by the Consultant:** **· Task 7: Provide Training and Drill:**

| | | o The Consultant shall provide a comprehensive training workshop (number of days to be determined by the Consultant) to the key responsible parties based on the developed NOSCP and its implementation including:
§ A detailed training course in English (Arabic might be needed),
§ Training material: presentations and manual (**English and Arabic**) shall be submitted with the training course. |