

## Table of Contents

### 1. NAMA Objectives and Targets

- a. National context and background *[reasons for the establishment and implementation of the NAMA]*
- b. NAMA boundaries *[Definition of the spatial, policy/regulatory, social & economic, and temporal boundaries of the NAMA]*
- c. National GHG and Sustainable Development (SD) objectives of the NAMA *[explanation of the main objectives of the NAMA]*
  - i. GHG emissions targets *[explanation of the GHG mitigation targets of the NAMA]*
  - ii. SD targets *[explanation of the SD targets of the NAMA]*
- d. Implementation timeline *[Showing the envisioned schedule for start and completion of phases and milestones]*

### 2. Country's National Goals and Strategies

- a. Context of within National Goals and Strategies *[Description of the NAMA's context and linkage within national goals and strategies for climate change and Sustainable Development]*
  - i. Alignment with National Climate Change Mitigation Priorities
  - ii. Alignment existing Roadmaps, Electrification Acts etc.
- b. Summary of alignment with National Goals and Strategies *[showing linkages of envisioned NAMA outcomes to national goals and targets].*

### 3. NAMA Baseline Scenario

- a. **Scenario analysis [general description of the baseline scenario options investigated, and reasoning for the selection of the chosen NAMA baseline scenario.** *The chosen NAMA baseline scenario should be well defined, including reasoning for chosen GHG sources and SD indicators]*
- b. GHG emissions baseline of the NAMA scenario *[description of the methodology and data sources for determining the baseline emissions of the chosen NAMA baseline scenario]*
- c. SD indicators baseline of the NAMA scenario *[description of the methodology and data sources for determining the SD indicators of the chosen NAMA baseline scenario]*
- d. Gap analysis and readiness test of institutional, policy / regulatory, and financial needs to meet NAMA objectives and targets *[description of the 'baseline' of these issues and general description of key items of what is missing / needed to reach the goals and targets]*

#### 4. NAMA Management Structure

- a. Actions to institutionalize the NAMA
  - i. Existing institutional structures in the context of the NAMA *[brief description of the existing institutional and private sector roles, responsibilities, and authority which influences the NAMA baseline scenario]*
  - ii. New institutional structures in the context of the NAMA *[brief description of the new (recommended) institutional and private sector roles, responsibilities, and authority which influence the NAMA implementation]*
- b. NAMA operational & management system *[definition and operational map of the appointed body(s) for managing, implementation and operating the NAMA. With a clear definition of their roles, responsibilities, level of authority, and process flows]*
  - i. Oversight body
  - ii. Operational body / secretariat
  - iii. Financial controller
  - iv. MRV
- c. Mechanisms for flexibility and adjustments
- d. Processes to ensure quality assurance and corrective actions. *[Description of the process to ensure overall quality assurance of the NAMA implementation, operation, finance, and MRV, including procedures for defining and implementing corrective actions].*

#### 5. NAMA Implementation and Operation

- a. Enabling mechanisms to be taken under the NAMA. *[Description the Interventions/Actions/Measures which are to be undertaken under the NAMA in order to meet the NAMA goals and targets, note the gap analysis and readiness test, and baseline scenario.]*
- b. Environmental and regulatory compliance *[Describe the compliance of enabling mechanisms and NAMA with environmental policies and approval processes].*
- c. Process for stakeholder consultation/involvement *[Describe the processes and steps for stakeholder consultation during NAMA implementation and their involvement during NAMA operation].*
- d. Methodology for determining GHG emissions mitigation *[description of the methodology for determining GHG emissions mitigation / reductions, including parameters and their criteria, plus mechanism to prevent double counting]*
- e. Methodology for determining increased Sustainable Development *[description of the methodology for determining SD, including parameters and indicators and their criteria, plus mechanism to prevent double counting]*
- f. Implementation & operational plan and schedule *[detailed description of the key implementation / operation actions & schedule for the NAMA taking into account institutional/policy/regulatory changes, implementing enabling mechanisms, and financial sources / distribution].*

- g. Implementation and Operation Risk analysis. *[Identification of risks to NAMA implementation and operation, and risk mitigation measures]*

## 6. NAMA Finance

- a. Methodology and Cost Analysis for implementation and operation of the NAMA *[itemized description and cost estimations for implementing and operating the NAMA. Including cost of enabling mechanisms, management, regulation...etc.]*
- b. Financial Investment Scheme *[Describe, the phased in financial investment needs following the implementation plan & schedule, with defined type and/or sources of finance]*
- c. Financial Risk analysis. *[Identification of risks to NAMA financing, and risk mitigation measures]*

## 7. NAMA MRV

- a. MRV management *[Expanding form 4.b, a clear definition of roles, responsibilities, and outputs required of the parties involved in monitoring, reporting, and verification. This should include process workflows, data management and quality controls].*
- b. Methodology for monitoring GHG mitigation and Sustainable Development *[Description of the methodology and plan for monitoring of GHG mitigation and Sustainable Development and criteria]*
  - i. GHG emissions parameters, and their measurement, frequency, data sources and monitoring criteria.
  - ii. SD parameters and indicators, and their measurement, frequency, data sources and monitoring criteria.
  - iii. Methodology to determine uncertainties
  - iv. Processes to ensure quality assurance and corrective actions
- c. Process for reporting GHG mitigation and Sustainable Development. *[Description of the process and plan for reporting of GHG mitigation and Sustainable Development. This shall include reporting frequency, report outline, review and quality control processes]*
- d. Process for verifying GHG mitigation and Sustainable Development. *[Description of the process and plan for verifying of GHG mitigation and Sustainable Development. This shall include verifying frequency, verification boundary and criteria, report outline, review and quality control processes]*
- e. Process for financial reporting and audit. *[Description of the process and plan for financial reporting of the NAMA investments. This shall include reporting and audit frequency, boundary and criteria, review and quality control processes]*