



Addendum No. 1 dated 16 October 2014

[ ITB-2014-293]

**Pre-bid Meeting Minutes – Addendum No 1**

[ ITB-2014-293] : Lot # 1: Rubble Removal from Gaza City – Part 1  
Lot # 2: Rubble Removal from Gaza City – Part 2

Issue Date: October 9, 2014

Closing Date & time : 22 October 2014

Extended Closing Date & time : N/A

Dear Bidders,

This correspondence pertaining to the above-mentioned project should be considered as an integral part of the tender documents. Below please find the UNDP/PAPP clarifications and an official reply to all inquiries raised by participant bidders following the pre-bid meeting/site visit which was held on **16 October 2014**. The following clarifications are considered as Addendum No. 1 to the Invitation to Bid, which shall be deemed to form and be read as part of the tender:

1. All participating Bidders shall provide all Evaluation Criteria Requirements as shown in the Invitation to Bid.
2. Unit rate in US\$ Only.
3. Bidders are solely responsible for the change of prices of the materials in the market as well as the fluctuation of USD. UNDP/PAPP will not liquidate any damages related to this subject.
4. Bidders shall submit tax clearance certificate.
5. Unit prices shall include any Bank Charges due to payments transfer.
6. Bidders are not permitted to submit bids for more than one lot, they must submit a bid for **one Lot only**, Bidders must indicate in the Bid submission Form which lot they choose their bid to be considered. Bidder quoting for two lots will be disregarded on the basis of not being responsive to tender requirement.
7. Performance Security shall be submitted by the Winning Contractor within seven (7) days of receipt of the Contract from UNDP/PAPP for an amount of 10% of the total price of the contract. The Performance Guarantee shall be valid for a period of 17 months after the intended completion date.
8. Bid Guarantee is US\$ 10,000.00 valid for 120 days from date of tender submission deadline.
9. Contractors shall provide labour insurance with an amount of 15% of the contract value.
10. The Winning Contractor shall be responsible for installing and fixing two (2) signboards of size 350x200cm to be located on places indicated by UNDP/PAPP Site Engineer.
11. Winning Contractor will be responsible of the submission of safety procedure plan for approval. Safety measures are an important part of the project. All workers on site shall use safety tools and wear Safety uniforms, to be all in accordance with contract Safety requirements (Section 12) and UNDP/PAPP' Engineer instructions. The bidders shall include in their prices the provision of the necessary insurances for the project in accordance with the general terms and condition of contract, and enough to cover the expected risk in the works. As per clause 23 of the general conditions, the contractor is obligated to furnish the insurance policies before commencing the Works. Risks of UXOs should be included in insurance certificate



12. Working hours in the project is from 8 a.m. to 3 p.m. Sunday through Thursday. Any extension of time will not be authorized unless presented in the work plan and approved by UNDP/PAPP supervisor.
  13. The contractor shall consider gender balance when recruiting its technical staff.
  14. In case UNDP imposes suspension longer than one (1) month on the project, only the following will be paid for:
    - Security guard for the project if needed.
    - Cost of extension of insurance policy and bank guarantees.
    - Salary of the project manager.
- All project equipment will not be compensated for, as well as any incurring costs related to staff or subcontractors. The maximum period of suspension will not be more than 60 days at maximum. When suspension is released, the Contractor will be allowed seven (7) days for re-mobilization and the period of contract will be extended accordingly.
15. It is contractor's responsibility to supply all machines with needed fuel of electricity and all prices should include power supply and/or fuel consumption.
  16. In addition to the mobilization requirement in ITB m the contractor must provide mobile container including small office and WC for the supervision team.
  17. UNDP/PAPP confirms that the technical staff should be engaged on site on full time basis and has the sufficient experience and capabilities of carrying out their duties. UNDP/PAPP will deduct the amount of \$ 25 for each day of the absence of any member of technical staff in the interim payments to the contractor and these discounts non-refundable. The bidders should read and consider in his price the attached Special Specifications.
  18. The unit price includes covering of trucks with sealed cover.
  19. The essential equipment required to within the contract is the minimum of the following list: **Loader(3), Truck (10), Jack Hammar (2), Special Machine for demolishing high rise buildings (crane) , Steel Cutters (10), Compressors (1), Disc for cutting steel (minimum 100)**. The contractor should demonstrate in the offer either his ownership or lease for the above equipment or any other needed for proper completion of the contract on time. All participant should be aware that site visits will be conducted to verify either status during evaluation process.
  20. During sorting process, especially for public buildings, all non-concrete materials should be carefully separated. Reusable materials such as windows, doors, natural stones should be sorted before collecting concrete and transported to the dump site or in storage facilities of local authorities. The contractor is responsible to take necessary precautions to keep these materials usable and to protect them from any damages during sorting, transporting and storage process.
  21. All quantities in the BOQ are an estimated quantities, UNDP is not responsible for the increase or decrease of any item in the BOQ as per the Information for Bidders even if this increase or decrease exceeds 25% of total quantities. Bidders have to make their own visits to all sites and verify the needs of each site and price accordingly. The site conditions are changing and this will be considered expected situation. In case of any changes in quantities (increase or decrease), same rates quoted will be utilized.
  22. All bidders should include provision of transport facility to be available on site during all the working hours to serve for the movement of the supervision team.



Addendum No. 1 dated 16 October 2014

[ ITB-2014-293]

23. All trucks and equipments should have a valid license and insurance policies that will be used on the project.
24. In all items, asbestos removal should be carried out according to methodology included in contract document and should be stored according to the instruction of the engineer in special place near UNDP crushing site.
25. A part of demolished concrete rubble will be transported to the fishermen port in Gaza, therefore, the unit price will include transporting this material from the sites to the port including reloading transported material.
26. In case of existing UXOs, the contractor is responsible to coordinate with UNMAS team to support UXOs removal. No work will be performed in such sites with existing UXOs prior obtaining UNMAS approval. All UXOs support is included in UNIT price.
27. Rubble owners of private houses should be part of contractor's labour force. At least 20% of contractor's labour force should be from skilled and unskilled residents of geographic area /neighborhood especially from rubble owners according to their skills. The contractor has to include this part of labour force in details in price breakdown.
28. Safety measures are an important part of the project, all the people working on site will wear the safety tools and safety uniform. The bidders will include in his price the provision of the necessary insurances for the project in accordance with the general condition of contract and enough to cover the expected risk in the works. . Insurance certificates should include risks from UXOs
29. 10% of BOQ is from locations out of Gaza City.
30. Attached list of Total Damage homes as a guidance.

**Interested bidders shall acknowledge receipt of this addendum/pre-bid minutes by returning/including it, signed and stamped, with their bids.**

For your kind attention and reference,

Sincerely Yours,

*for*

Khaled Shahwan  
Deputy Special Representative (Operations)

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