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INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

24th November 2014

Project name: Building of Transformative Policy and Financing Frameworks to Increase Investment in Biodiversity Management

Description of the assignment: Private Finance / Business Expert to conduct an analysis of the finance flows for biodiversity-related private expenditures and support the develop a resource mobilization strategy (finance strategy) to cover the cost of implementing the National Biodiversity Strategy and Action Plan (NBSAP) for Botswana

Period of assignment/services: 70 days (14 weeks) over a period of 6 months

1. Background

Botswana has been party to the Convention on Biological Diversity (CBD) since 1995. As a signatory to the convention, Botswana supports the CBD's premise that biological diversity strengthens ecosystem functioning and the provision of ecosystem services essential for human well-being, and that its contribution to livelihoods gives it a key role in poverty reduction. The country formulated its first National Biodiversity Strategy and Action Plan (NBSAP) in 2004 (revised in 2007) as a guiding tool for conservation and management of biodiversity and ecosystems. The NBSAP is currently being reviewed (2014) to integrate global guidance contained in the CBD's Strategic Plan (2011-2020) and the Aichi Targets agreed at the 2010 Nagoya Conference of Parties. As the overarching management tool at the national level, there is need to ensure that the NBSAP is effectively implemented. Given the pressing development priorities that Botswana faces, this requires innovative sources of funding for biodiversity management that can be sustained over the long term. To effectively utilize existing sources of finance, and identify new innovative financing mechanisms, there is need to conduct detailed national level finance assessments to provide more robust information on the biodiversity finance gap. The Biodiversity Finance Initiative (BIOFIN) is designed to address the biodiversity

finance challenge by building a sound business case for increased investments in the conservation and sustainable management of ecosystems and biodiversity.

In light of the above, UNDP and other partners in the Initiative are seeking the services of a **Private Finance / Business** expert to undertake an analysis of finance flows for biodiversity-related expenditures by examining the level of mining and the tourism sector expenditures on biodiversity-related issues, and in collaboration with other members of the national and international team, support the development of a resource mobilization strategy (financial strategy) to cover the cost of implementing the NBSAP.

Detailed Terms of Reference and instructions to bidders should be obtained from: <http://procurement-notice.undp.org/> OR from below quoted address (Reception Desk).

2. Academic Requirements and Experience

Master's Degree, or above, in Business Administration, Finance, Economics or a closely related field, or equivalent relevant work experience.

At least 3-5 years of senior level experience, preferably in private sector business planning and budgeting, cost-benefit analysis, investing strategies and business development, environmental planning in private sector business development, and cost-accounting; In-depth knowledge of Botswana's private business sector in sectors that are considered drivers of biodiversity loss (in particular, mining and tourism); Knowledge of Botswana's national budgetary processes and financing mechanisms (desirable); Knowledge of Botswana's NBSAP process is desirable.

- 3. Submission Requirements:** Proposals should be submitted in a sealed envelope clearly labeled: ***'Private Finance / Business Expert to conduct an analysis of the finance flows for biodiversity-related private expenditures and develop a resource mobilization strategy(finance strategy) to cover the cost of implementing the National Biodiversity Strategy and Action Plan (NBSAP) for Botswana'*** and be submitted to:

*The Resident Representative
United Nations Development Programme
P.O. Box 54
Gaborone, Botswana*

Or by email to procurement.bw@undp.org

- 4. Submission Date:** Proposals should be submitted to the address below no later than the **4th December 2014 at 16:00pm** (Botswana Time)

5. **Request for Clarification:** Any request for clarification must be sent in writing, or by standard electronic communication to enquiries.bw@undp.org . UNDP Botswana will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of the inquiry to all prospective candidates.

NOTE: *Consultancy firms/companies interested in applying for this assignment are free to do so provided they submit a CV of only one qualified consultant and present its bid in a manner that would allow for evaluation of the bid in accordance with the evaluation criteria specified in these solicitation documents. That is, the experience required is that of the individual whose CV would have been submitted by the company rather than that of the company. In this regard, the company by submitting a CV is bidding as an individual bidder rather than a company/firm. Further, if the submitted bid wins, the ensuing contract will be between the UNDP and the company/firm, not the individual.*