

Terms of reference



Empowered lives.
Resilient nations.

GENERAL INFORMATION

Title: National Gender Specialist for DRR-CCA Convergence Initiatives

Project Name: Safer Communities through Disaster Risk Reduction (SCDRR) Phase II

Department/Unit: CPRU

Reports to: National Project Manager (NPM) SC-DRR Phase II or her/his delegate and/or Team Leader.

Duty Station: Home based

Expected Places of Travel (if applicable): Jakarta, Makassar, Kendari and Kupang.

Duration of Assignment: Jan 2015 – May 2015 (50 working days)

REQUIRED DOCUMENT FROM HIRING UNIT

v	TERMS OF REFERENCE
4	CONFIRMATION OF CATEGORY OF NATIONAL CONSULTANT , please select : (1) Junior Consultant (2) Support Consultant (3) Support Specialist (4) Senior Specialist (5) Expert/ Advisor
	CATEGORY OF INTERNATIONAL CONSULTANT , please select : (6) Junior Specialist (7) Specialist (8) Senior Specialist
v	APPROVED e-requisition

REQUIRED DOCUMENTATION FROM CONSULTANT

v	CV
v	Copy of education certificate
v	Completed financial proposal
v	Completed technical proposal (if applicable)

Need for presence of IC consultant in office:

☒ partial (explain), the consultants are expected to have regular coordination meetings with SC-DRR team.

☐ intermittent (explain)

☐ full time/office based (needs justification from the Requesting Unit)

Provision of Support Services:

Office space: ☐ Yes ☒ No

Equipment (laptop etc): ☐ Yes ☒ No

Secretarial Services ☐ Yes ☒ No

If yes has been checked, indicate here who will be responsible for providing the support services: N/A

Signature of the Budget Owner: Siti Agustini, NPM SCDRR Phase II

I. Background Information

SC-DRR II is designed to make disaster risk reduction a normal part of the development process, one that is embedded in core functions of the central and local government and its public and private partners. Particular emphasis is placed on local communities, where the most direct actions can be taken to reduce people's vulnerability to the adverse impacts of disasters. The project has built and established strong and long partnerships with key line ministries, especially BNPB, Bappenas and the Ministry of Home Affairs (Kemdagri). These partnerships have been built and maintained through collective leadership in managing and implementing SC-DRR. This arrangement has been beneficial in obtaining ownership and support from the government agencies over project results and processes, in alignment with their respective mandates. Under SCDRR Phase II, engagement of Ministry of Environment (KLH) and the National Council on Climate Change Indonesia (DNPI) will be pursued to build better coordination in policy formulation and programme implementation.

DRR-CCA related program within SCDRR Phase II Project will be implemented under 2 sub-project namely The Urban Climate Risk Management (UCLIM) and The Integrated Climate induced-Disaster Risk Management (ICDRM). Both sub-project is designed to support Government of Indonesia to address climate risks in their existing DRR initiatives in different spatial and social contexts. It includes improving capacity of local government especially the cities government in conducting climate risk assessment and improving urban planning and management with climate risks management and disaster risks reduction considerations. The sub-projects also specifically address gender concerns and possess particular gender related indicators. 3 cities are considered high risk to natural disaster and are located in different climate zone will be selected as target locations of UCLIM, indicatively are Makassar, Kupang and Kendari cities. Menwhile, 3 districts located in coastal areas which are considered high risk to climate risks will be selected as target locations of IC-DRM, indicatively are Sabu raijua, Sumba Timur and Manggarai.

This assignment is intended to support the implementation of sub-projects in the context of gender concern and/or consideration in every step of processes. In many contexts, women are more vulnerable to the impacts of disaster and climate change than men—primarily as they constitute the majority of the world's poor population. They also dependent their livelihood on natural resources that are depleted by climate change. They face social, economic and political barriers that limit their coping capacity. Women and men in rural areas in developing countries are especially vulnerable when they are highly dependent on local natural resources for their livelihood. Those charged with the responsibility to secure water, food and fuel for cooking and heating face the greatest challenges. Secondly, when coupled with unequal access to resources and to decision-making processes, limited mobility places women in rural areas in a position where they are disproportionately affected by climate change. It is thus important to identify gender-sensitive strategies to respond to the environmental and humanitarian crises caused by climate change (Women, Gender Quality and Climate Change, UN Women Watch, 2009).

Similarly, the impact of natural disasters is not gender neutral. Several studies have shown that disaster mortality rates are higher for women than for men, and that this is caused by differences in the vulnerability of women and men that are the result of socially constructed gender roles. Following the 2004 Asian tsunami, Oxfam found that in many villages in Aceh, Indonesia, and in parts of India, females accounted for over 70 per cent of the dead. In the 1991 cyclone disaster that killed 140,000 in Bangladesh, 90 per cent of victims were women and girls. A study of 141 countries found that more women than men are killed during disasters; and at an earlier age, particularly in poor communities, because of the discrimination they suffer due to their gender (Gender, DRR and CCA – A Learning Companion, OXFAM 2010).

Objectives of Assignment

Under the guidance of the National Project Manager or her/his delegate and International Expert cum Team Leader of UCLIM, the National Gender Specialist for DRR-CCA Convergence Initiatives is

I. Background Information

assigned to provide service for both UCLIM and ICDRM sub-project of SCDRR Phase II in delivering and providing inputs, recommendations, technical analysis on gender related aspect. She/he will be specifically in charged to gender responsive and equality mainstreaming in each stage of both sub-projects. This includes ensuring participation, access, benefits and meaningful involvement and leadership in decision making process are equal for both sexes with specific targets to ensure the participation of women.

II. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

The following scope of work, responsibilities and description of the proposed analytical work need to be conducted by **National Gender Specialist for DRR-CCA Convergence Initiatives**:

For ICDRM Project:

The following tasks and scope of work need to be conducted (but not limited to):

- a. Coordinate and work together with each task force leaders (leader on DRR-Convergence Framework and leader on Climate Risk Assessment Methodology) in order to provide inputs and recommendation on gender responsive and equality mainstreaming in the process of formulation of DRR-CCA Convergence Framework and Climate Risk Assessment Indicators and Methodology.
- b. Actively involve during all task force activities in formulating DRR-CCA Convergence Framework and Climate Risk Assessment Indicators and Methodology.
- c. Formulate inputs and recommendations on specific gender concern to enhance draft (first and final) on DRR-CCA Convergence Framework, Coastal & Climate Risk Assessment Indicators and Methodology with gender analysis guideline.
- d. Ensure participation, access, benefits and meaningful involvement and leadership in decision making process are equal for both sexes with specific targets to ensure the participation of women group during consultation processes and training activities at district level .
- e. Develop reports and carry other tasks required by NPM SCDRR II.

For UCLIM Project:

- a. Provide supports to the international consultant/team leader in delivering all of the expected results with specific responsibility to provide inputs, recommendation and technical analysis on gender responsive equality to be mainstreaming in each stage/activities of the project.
- b. Formulate inputs and recommendation for gender responsive guidelines and specific indicators, ensure gender-aggregate data and statistics are available for analysis to assess urban climate risks as a reference for the team in implementing activities to produce urban climate risk vulnerability assessment
- c. Provide input and recommendation to urban climate risk management plan in the selected cities that specifically reduce vulnerability of men and women with specific guidance
- d. Provide written inputs and recommendations to each field visit and/or workshop/FGD reports based on the findings and issues to be followed up on the next stages with focus on gender concern-related issues and specific consultation with women groups at city and community levels
- e. Prepare training materials, tools and questionnaires as well as facilitate the training sessions – if needed- focusing on gender concern for all process in formulating urban climate VA and urban climate risk management plan in selected cities.
- f. Formulate written inputs, recommendation and technical analysis on gender related concern to be incorporated into first and final draft of urban climate vulnerability assessment reports, urban climate risk management plan reports, lesson learnt documents, and manuals documents.

- g. Formulate policy brief on gender responsive urban climate risk management plan as a stand alone report.

III. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

- Significant working history and country-level experience (over 7 years) in analyzing gender mainstreaming into development process, disaster risk reduction initiatives and climate change adaptation in Indonesia.
- Experience in engaging stakeholders (including government agencies) dialogue processes in gender mainstreaming context based on diverse inputs from related stakeholders and vulnerable/marginal groups.
- Thorough understanding on relation of gender, disaster risk reduction, climate change adaptation and sustainable development.
- Preferably a master degree in gender studies, development studies and/or related disciplines.
- Working experience with donors project is preferable.
- Experienced in collecting and analyze the data (both quantitative and qualitative) related to gender mainstreaming on disaster risk reduction and climate change issues in Indonesia.
- Fluency in English and Bahasa Indonesia.
- Excellent skills on reporting that could demonstrated by 2-3 publications from previous related assignment.

IV. EXPECTED RESULTS

Satisfactory acceptance from the key stakeholders and NPM SC-DRR II prior payment authorisation

Deliverables	Payment	Due Date
<p>The 1st payment will be made upon satisfactory submission of the reports following the approval from the NPM SC-DRR II: <u>FOR ICDRM Sub-Project:</u></p> <ul style="list-style-type: none"> • Workshop/FGD reports. • Written inputs and recommendations on specific gender concern towards <u>Final Draft</u> of the following and incorporating the results from task force meeting and recommendation during the formulation process of: <ul style="list-style-type: none"> ○ DRR_CCA Convergence Framework. ○ Coastal & Climate Risk Assessment indicators and methodology. ○ Urban climate vulnerability indicators. ○ Type of gender disaggregated data of urban & coastal climate risk assessment indicators. 	20%	31 Jan 2015 (10 working days)
<p>The 2nd payment will be made upon satisfactory submission of the reports following the approval from the NPM SC-DRR II: <u>FOR UCLIM Sub-Project</u></p> <ul style="list-style-type: none"> • Written inputs and recommendation for site visit reports including workshop and/or on the job training reports to be incorporated into comprehensive site visit reports by team leader. • Questionnaires forms and other tools needed to develop 	40%	31 March 2015 (20 working days)

<p>gender responsive urban climate risk management plan in Kupang City.</p> <ul style="list-style-type: none"> • Written inputs on findings on gender responsive related issues that collecting during the process in developing <u>Urban Climate Risk Management Plan for Kupang City</u>. • Questionnaires forms and other tools needed to develop gender responsive urban climate VA in Kendari City. • Written inputs on findings on gender responsive related issues that collecting during the process in developing <u>Urban Climate VA for Kendari City</u> to be incorporated into <u>first draft and final draft of Urban Climate VA</u> for Kendari City. • Written inputs and recommendation to formulate <u>capacity assessment result/report</u> that incorporated gender responsive issues to be incorporated into <u>first draft and final draft of Urban Climate VA for Kendari City</u>. 			
<p>The 3rd payment will be made upon satisfactory submission of the reports following the approval from the NPM SCDRR II: <u>FOR UCLIM Sub-Project</u></p> <ul style="list-style-type: none"> • Written inputs and recommendation for site visit reports including workshop and/or on the job training reports to be incorporated into comprehensive site visit reports by team leader. • Questionnaires forms and other tools needed to develop gender responsive urban climate risk management plan in Kendari City. • Written inputs on findings on gender responsive related issues that collecting during the process in developing <u>Urban Climate Risk Management Plan for Kendari City</u>. • Written inputs and recommendations to formulate <u>Lesson Learnt</u> on Climate risks vulnerability assessment (in 2 cities) and Participatory and gender responsive climate risk management plan (in 3 cities) based on the experiences in the targetted cities that focusing on the gender related issues. • Written inputs and materials to develop <u>manual</u> and/or how to develop Urban Climate Risk <u>Vulnerability Assessment</u> focusing on gender related issues. • Written inputs and materials to develop <u>manual</u> and/or how to develop Participatory and gender responsive <u>urban climate risk management plan</u> focusing on gender related issues. • <u>Policy Brief on gender responsive urban climate risk management plan</u> 	40%	31 May 2015 (20 working days)	