

Terms of Reference (TOR)

A. Project Title: Support to the Lebanese Host Communities Affected by the Syrian Crisis Project

B. Type of Contract: Long Term Agreement

C. Subject: Biomedical Engineers (Two Engineers will be selected for this Procurement Notice)

D. Project Description

Following the recent significant deterioration of the situation in Syria, Lebanon is witnessing a sharply rising influx of refugees along the northern and eastern borders. A rapid socio-economic assessment carried out by UNDP in these areas indicates that refugees represent a major and increasing burden on host communities, competing for already limited social services, employment and other economic opportunities. Recent reports point towards mounting frustration among host communities who feel neglected in the face of support exclusively targeting refugees. The project has the ultimate aim of increasing and sustaining stability in the areas affected by Syrian crisis through improving livelihoods and service provision in a conflict sensitive manner. The project aims to contribute to the efforts to improve economic recovery, community security and social cohesion in the affected Lebanese communities through an inclusive community based approach, which will increase livelihoods options and local level service delivery. The Project aims to support the development of integrated health territorial plans and services in order to increase access to high-quality primary health care services for the targeted communities. It also seeks to increase awareness about health in public schools.

E. Scope of Work

The biomedical Engineer is expected to review medical equipment technical specifications, evaluate medical procurement activities, as well as supervise the installation of Medical equipment in the designated areas.

F. Expected Outputs and Deliverables

Under the overall guidance and direct supervision of the CTA, the Biomedical Engineer will execute the following tasks:

- Draft the technical specifications of the needed Medical Equipment;
- Review Medical Equipment technical specifications provided by the end beneficiaries;
- Evaluate procurement activities related to Medical Equipment provisions,
- Execute field visits to supervise the installation of Medical equipment, and ensure that the equipment are delivered as per the approved technical specifications.

G. Institutional Arrangement

- a) The Biomedical Engineer will work under the direct supervision of the CTA and in close coordination with the Welfare Coordinator.
- b) For each initiative, the Biomedical Engineer shall submit reports after conducting the sites, and a final report after the completion of the work.

H. Duration of the Work

Three years based on satisfactory performance of services.

I. Duty Station

The Biomedical Engineer is expected to review and evaluate the technical medical specifications from Beirut office and execute field visits to supervise the installation of Medical equipment in all regions of Lebanon.

J. Qualifications of the Successful Individual Contractor

I- Academic Qualifications:

- a. Graduate degree in Electronic Engineering emphasis on biomedical or relevant field.

II- Years of Experience:

- a. Relevant experience of not less than 4 years in operational experience.
- b. Experience in community based assistance and participatory community actions are an asset.
- c. Previous experience with UN agencies is an asset.

III- Competencies:

- a. Proficiency in the use of computer programs such as outlook, power point and social tools.
- b. Excellent writing, editing and oral communications skills in English and Arabic. Spoken French knowledge is an asset.
- c. Excellent public speaking and presentation skills
- d. Networking and customer service oriented attitude
- e. Team player with the ability to maintain good work relations with individuals of different backgrounds, and to work under pressure.

K. Scope of Price Proposal and Schedule of Payments

The consultant shall be paid upon completion of each initiative and submission of the related final report. In this respect, the consultant shall take into consideration the following:

- i) The Site Visit fee must be all-inclusive (professional fees, travel costs, living allowances, communications, consumables); and
- ii) For each initiative, a report after each site visit duly approved by the CTA, and a related final report which shall serve as the basis for the payment of fees.