

REQUEST FOR QUOTATION (RFQ)

NAME AND ADDRESS OF VENDOR:	DATE: 16 Dec 2014
	REFERENCE: ICT Equipment's for New Office Building 023/UNW/Ops/November 2014

Dear Sir / Madam:

We are seeking the services of provider **ICT Equipment's for New ACO office Building** and kindly request you to submit your quotation as per terms of reference/specifications, detailed in Annex 1 of this RFQ.

Quotations may be submitted on or before **Thursday 25 December 2014 at 04:00 PM** and via ☐ e-mail, ☐ courier mail or ☐ facsimile to the address below:

UN WOMEN AFGHANISTAN
UNOCA Compound Jalalabad Road
Kabul Afghanistan

E-mail: Registry.unwomen.af@unwomen.org
Procurement.af@unwomen.org

Quotations submitted by email must be limited to a maximum of 5MB, virus-free and no more than 3 email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UN WOMEN after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Your quotations will be considered upon the provision with this RFQ the following:

- A. Company's valid trade license.
- B. Information Technology goods and service provider companies will be given priority.
- C. List of previous contracts for the same field/experience
- D. List of company technicians with qualification
- E. Official bank account as per name of Company
- F. Price should be in Afghan currency

Conditions	
Payment Terms	30 days upon invoice
Validity of Quotation	<input type="checkbox"/> 30 DAYS ✓ 90 DAYS
Preliminary Examination - Delivery Terms and Place	<input type="checkbox"/> Partial bids permitted. ✓ Partial bids not permitted UNWOMEN Afghanistan Office
Value Added Tax on Price Quotation	Prices must be exclusive of VAT and other applicable indirect taxes
Delivery Term and Location	Delivered At Place – UNWOMEN Afghanistan Country Office. UNOCA Compound Jalalabad Road – Kabul Afghanistan

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UN WOMEN after it has received the quotation. At the time of award of Contract or Purchase Order, UN WOMEN reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Contract or Purchase Order that will be issued as a result of this RFQ shall be subject to the General Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Conditions of UN WOMEN herein attached as Annex 2.

Thank you and we look forward to receiving your quotation.

Sincerely yours,

Mr. Yawo Maglo
Operations Manager

Annex 1

Item Descriptions.

No	Items Description	Qty	Unit	Unit Price	Total Price
1	Projector Resolution Full HD 1080p, 1920 x 1080, 16:9 High Definition Full HD 3D Projection System 3LCD Technology, RGB liquid crystal shutter LCD Panel 0.61 inch with MLA (D9) * Soft case bag * Ceiling mount (Epson EH-TW5200 Projector, Full HD Full 3D or Equivalent)	1	Each		
2	Projector Wall Mount Flat Screen 200 x 200 CM - Electrical	1	Each		
3	Video Conferencing System , with *Eagle Eye III camera, codec, *HDX Microphone Array, 4 Mbps point-to-point, *HDX Ceiling Microphone Array, *People + Content™, People + Content IP, *Touch Control, *cables and remote control * Dual monitor Option * Sound Station® IP 7000 * Eagle Eye Director *Stereo Speaker Kit *HDX Network Modules (Polycom HDX® 9000 Compete set with above option or equivalent)	1	Set		
4	Plasma Screen 55inch for Video Conferencing system	2			
5	HDMI Cable , Length of each cable 20 meters	5	Each		
6	VGA Cables , Length of each cable 20 meters	5	Each		
7	Sound System for Meeting/Conferencing Room with 4 wireless Table microphone (- Wireless hand held microphone + stands AUDIOTECHNICA, Mixer 6 dual balanced MIC/LINE input 240AC & 24VDC MONITOR, Power Amplifier 250W Monitor, Digital Dynamic Anti Feedback system PEAVEY, Wall Mount Speakers 50 watts Monitor.) + Installation and Configuration Guides.	1	Set		

Annex 2

UN-WOMEN GENERAL CONDITIONS OF CONTRACT—CONTRACTS FOR THE PROVISION OF SERVICES

The General Conditions can be accessed at:

<http://www.unwomen.org/~media/commoncontent/procurement/unwomen-generalconditionsofcontract-goods-en.ashx>