

**PRE BID Meeting for Conducting the Clinical Legal Education  
Strengthening the Rule of Law and Human Rights Protection System in Nepal (ROLHR)**

**17 December 2014**

**Start: 03:10 pm**

**End: 03:40 pm**

The meeting was started with a round of introductions followed by questions of clarity on the Request for Proposal.

It was shared that the minutes of the pre-bid meeting and discussion will be uploaded in the UNDP Procurement website and that any updates will be kept in the website for transparency. It was also shared that following the pre-bid meeting, if there are still questions of clarification, questions can still be raised until 24 December 2014, for which response will be provided and updated in the website.

The following question was raised and answered during the meeting:

**Q: What is the qualification and eligibility of the proposer?**

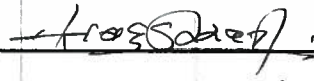




**Ans:** The qualification and eligibility of the proposer, has mentioned in the Terms of Reference of the RFP are as follows:

- The organization should have minimum 10 years of experience
- Experience in developing and implementing clinical legal education programmes preferably in Asia
- Experience in working with people at grass-roots level, including poor and marginalized citizens, those lacking access to justice, as well as civil society organizations, governments, institutions of higher education, and other institutions;
- Significant knowledge and understanding of the Nepal's legal system, legal reform process, and legal education;
- Understanding of development issues in Nepal including cultural and socio-economic environment;
- Experience in activity planning, budgeting, proposal writing and other necessary program tasks

The pre-bid meeting concluded without any further questions.

## Pre Bid Meeting Attendance Sheet

Reference No.: UNDP/RFP/036/2014 for Conducting the Clinical Legal Education (ROLHR Project)

SN	Name	Organization	Address	Signature
1	Bhakta Bhadrachandra Khatri	ENDD	RTAA 14	
2		Environment and	Subtha Khatri	
3		Nation Development	gmail.com	
4		organization		
5	Sushma Murray	UNDP	UN House, Pulchowk	
6	Gopi Parajuli	ROLHR	Sanepa-2	
7	Mrtna McHegh	ROLHR	Sanepa	
8	Tou Tamate	UNDP		
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