



QUESTIONS AND ANSWERS REPORT

<u>To:</u>	Consultants
<u>From:</u>	UNDP Lebanon
<u>Subject:</u>	Provision of technical support of a Civil Engineer on Framework basis to provide technical follow-up on the implementation of community infrastructure rehabilitation projects, in the Bekaa region. (Three Engineers will be selected for this Procurement Notice)
<u>Reference:</u>	LEB/ CO IC/135/14
<u>Date:</u>	December 18 th 2014

UNDP Lebanon Procurement Unit has received several questions regarding the subject Tendering Procedure. All questions received to-date are documented below with respective answers.

Questions and Answers		
1	Q.	Please define the extent of feasibility study design required (Any software required if yes please specify).
	A.	We need the Bill of Quantities, TORs, and Maps. The maps should be submitted in Pdf format.
2	Q.	Any tools or equipment are required for the job.
	A.	No
3	Q.	Please define initiative.
	A.	Activities to be implemented on site.
4	Q.	Please define the average number of initiative to be executed per month.
	A.	10
5	Q.	Please define the average time required for each initiative.
	A.	Drafting the feasibility study, and 4 site visits to ensure proper implementation.

6	Q.	In order to better build a reasonable offer (financial + technical) please be so kind to indicate how many working days per year are foreseen within the assignment framework.
	A.	For every initiative 4 site visits are foreseen, and not less than 10 initiatives will be implemented in each area. The fees submitted should be per day.
7	Q.	What is the type of these projects (roads, tunnels, telecommunications, water, electrical....) and how many projects and their size, (community infrastructure rehabilitation projects in the Bekaa region).
	A.	The projects types are mainly wastewater, irrigation canals, and construction of public markets. It is expected that an average of 30 projects will be implemented per year.
8	Q.	Approx. cost estimate.
	A.	This is a Long term Agreement for the Individual Services of a Civil Engineer. There is no Cost Estimate, and it is up to each applicant to submit their own financial proposal as per Annex III – Offeror’s Letter to UNDP (Item E. & Appendix A)
9	Q.	Who decide the number of site visit per week or per month?
	A.	UNDP Project Manager
10	Q.	I have to design the feasibility study or it is already done and I have to review it.
	A.	The two cases are applicable, design and review of feasibility study.