

Terms of reference



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GENERAL INFORMATION

Title: Joint TB-HIV CN Writing – Support to Implementation Arrangement Plan Development (International post)

Project Name : Support to the Acceleration MDGs Achievement in Indonesia (2013-2014)-(GFATM)

Reports to: Senior Technical Support Coordinator-JSGFATM(STSC), Democratic Governance & Poverty Reduction Unit, UNDP Indonesia

Duty Station: Jakarta

Expected Places of Travel (if applicable): n/a

Duration of Assignment: January 2015 to February 2015 (8 working days)

REQUIRED DOCUMENT FROM HIRING UNIT

	TERMS OF REFERENCE
	CONFIRMATION OF CATEGORY OF LOCAL CONSULTANT , please select :
	(1) Junior Consultant
	(2) Support Consultant
	(3) Support Specialist
	(4) Senior Specialist
	(5) Expert/ Advisor
	CATEGORY OF INTERNATIONAL CONSULTANT , please select :
	(6) Junior Specialist
	(7) Specialist
	(8) Senior Specialist
X	
	APPROVED e-requisition

REQUIRED DOCUMENTATION FROM CONSULTANT

X	CV and P11 form
X	Copy of education certificate
X	Completed financial proposal
X	Completed technical proposal (if applicable)

Need for presence of the consultant in office:

☐ partial (explain)

☒ intermittent, to coordinate progress report regularly with the STSC and CCM Secretary

☐ full time/office based (needs justification from the Requesting Unit)

Provision of Support Services:

Office space: ☐ Yes ☒ No

Equipment (laptop etc): ☐ Yes ☒ No

Secretarial Services ☐ Yes ☒ No

If yes has been checked, indicate here who will be responsible for providing the support services: Khairul Amri

Signature of the Budget Owner:.....

Senior Technical Support Coordinator- JSGFATM, Democratic Governance & Poverty Reduction Unit, UNDP Indonesia

I. BACKGROUND

Indonesia has one of the fastest growing HIV/AIDS epidemics in Asia. Since 2003, the Global Fund to Fight AIDS, Tuberculosis and Malaria (GFATM) has committed US\$ 693,158,140 in funds to support Indonesia to combat AIDS, TB, and malaria, and to engage in Health System Strengthening (HSS). For the period of January 2014-2017, GFATM has allocated USD 302 M for Indonesia.

The current signed grant agreement with the GFATM for Malaria and HSS in Indonesia will end in December 2014, followed by AIDS in June 2015, and TB in June 2016. In the meantime, in early 2014, the GFATM has launched the New Funding Model (NFM) that provides implementers with flexible timing, better alignment with national strategies and predictability on the level of funding available. This model is completely different from the previous rounds-based model, which Indonesia is familiar with.

The GFATM in agreement with CCM suggest that the implementation of the NFM mechanism for AIDS program will be effective from 1st January 2016 – 31st December 2017 funding periods. While the current rounds-based Implementation program will be ended by 31st June 2015, a six month period of time (1st July – 31st December 2015) will be regarded as extension period of current rounds-based program.

For years, UNDP support services have been part of a joint effort by the UN Country Team to support the Government of Indonesia in the successful implementation of its GFATM grants. UNDP and GFATM have reached an agreement on their working relationships since 2003 to continue UNDP support for better stakeholder alignment on program need assessment, development, implementation and monitoring evaluation of the Global Fund program in Indonesia. UNDP will work closely with CCM, TWGs and PRs on identification of technical assistance need with in the program cycles implementation framework.

With the upcoming NFM, The TWG AIDS expressed further needs on the technical assistance for developing the NFM TB-HIV Concept Note, specifically on the development of the Implementation Arrangement Plan (IAP) section and UNDP will support with team of consultants. The consultants will work in close collaboration with the TWGs AIDS, technical advisors, experts, Government officials, multi-lateral and bi-lateral donors and civil society to successfully develop the implementation arrangement plan of the TB-HIV CN.

The process on development of the IAP has been started since early December 2014 with series of meeting and initial workshop attended by the core TB-HIV Concept Note development. The initial workshop produced existing Implementation Arrangement, Financial, and Procurement & Supply Management Map which will need to be disseminated and consulted with bigger stakeholders from local and national level for better (effective and efficient) arrangement in the delivery of TB-HIV care, support and treatment program in the future.

II. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

Scope of Work

1. Preparation of Stakeholder workshop materials (Workshop Agenda), 1 days,
2. Facilitate a-two day "Implementation Mapping Process" Workshop to solicit a wide diversity of input into the mapping of the current Global Fund implementation, 3 days,
3. Develop the stakeholder consultation mapping Report, 5 days.

Expected Results/Final Deliverables :

TB-HIV program implementation arrangement mapped.

III. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

I. Academic Qualifications:

Master Degree qualification in Public Health, or related fields in Health Sciences.

II. Years of experience:

- Minimum of 10 years' experience working in health related program or project management with a multilateral or international organization, the private sector or governmental bodies;
- Experience working with GFATM and CCM Indonesia;
- Experience in facilitate the program implementation arrangement mapping;

III. Competencies:

- Demonstrates strong oral and written communication skills;
- Remains calm, in control and good humored even under pressure;
- Ability to facilitate and encourage open communication and strive for effective group communication;
- Demonstrate an international outlook, appreciating difference in values and learning from cultural diversity;
- Excellent communication skills. Communicates sensitively, effectively and creatively across different constituencies.

IV. Language:

- Fluent in English

IV. EXPECTED RESULTS

Deliverables/ Outputs	Target Due Dates	Review and Approvals Required <i>(Indicate designation of person who will review output and confirm acceptance)</i>
TB-HIV program implementation arrangement mapped.	28 February 2015	Senior Technical Support Coordinator- JSGFATM(STSC)