

Vendor questions and UNDP responses for Print and distribution of the 2015 Human Development Report (in 5 languages), Summary (in 6 languages), Posters and Press Kit Folders

ITB/UNDP/ 001/2015/HDRO

1. I cannot seem to see the specification for the press kit folders, could you please let me know the size, does it have any capacity, would you like tabbed or glued pockets? What is the flat size and what is the finished size?

Please find below size/specification for press folders:

Finished size: 9in x 12in x 0.5in (it is meant to hold a 240pg HDR report, and 8.5x11 press handouts in pockets)

2 internal glued pockets

2. Human Development Report Poster (English only)

Does the poster print 4/0 or 4/4?

4/0

3. Human Development Report Press Kit Folder (English only)

Please provide flat and finished dimensions for the kit folder (please also include size and number of pockets)

Does the kit folder print 4/0 or 4/4?

Are the kit folders to be shrink-wrapped or banded?

4/0

Finished size: 9in x 12in x 0.5in (it is meant to hold a 240pg HDR report, and 8.5x11 press handouts in pockets)

Flat size: 18.5inx12

2 internal glued pockets

As described in the TOR – shrink wrapped in quantity of 20.

4. Schedule and Delivery

Please confirm we are not to supply shipping costs for DHL (other than application of label). In other words, only supplying local delivery costs to NYC and VA..

Correct, only costs to ship to NYC and VA.

Costs for labeling, handling and packaging should be included for all shipments

5. I need clarification and further information one of the items in the Bid for Print and Distribution of 2015 HDR, Summary, Posters, and Press Kit Folders. The item for the Press Kit Folders does not have enough information to bid.

The item states that the paper is a 10 Pt. C1S Cover and it prints 4 color CMYK. There is no indication of flat or final size, how many pages, folds or finishing, etc. Can I have more information on these folders please? Thank you!