

# **REQUEST FOR PROPOSALS**

**RFP/MAR2015/001 Technical Support to the Energy Efficiency**

**Management Office**

**Project ID 00081769: Removal of Barriers to Energy Efficiency and  
Energy Conservation in Buildings and in Industry**

**Mauritius**



**United Nations Development Programme**

**22 January 2015**

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## Section 1. Letter of Invitation

Date: 22 January 2015

### **RFP/MAR2015/001 Technical Support to the Energy Efficiency Management Office (EEMO) in Mauritius**

Dear Mr./Ms.:

The United Nations Development Programme (UNDP) hereby invites you to submit a Proposal to this Request for Proposal (RFP) for the above-referenced subject.

This RFP includes the following documents:

- Section 1 – This Letter of Invitation
- Section 2 – Instructions to Proposers (including Data Sheet)
- Section 3 – Terms of Reference
- Section 4 – Proposal Submission Form
- Section 5 – Documents Establishing the Eligibility and Qualifications of the Proposer
- Section 6 – Technical Proposal Form
- Section 7 – Financial Proposal Form
- Section 11 – Contract for Professional Services, including General Terms and Conditions

Your offer, comprising a Technical and Financial Proposal, in separate sealed envelopes, should be submitted in accordance with Section 2.

Should you require further clarifications, kindly communicate with the contact person identified in the attached Data Sheet as the focal person for queries on this RFP.

UNDP looks forward to receiving your Proposal and thanks you in advance for your interest in UNDP procurement opportunities.

Yours sincerely,



**Keswar Leelah**

**Operations Manager**