

# Terms of reference



Empowered lives.  
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## GENERAL INFORMATION

**Title:** Consultant for Joint TB-HIV CN Writing - Support to HIV Country Context and Summary Tables Development

**Project Name :** Support to the Acceleration MDGs Achievement in Indonesia (2013-2015)-(JSGFATM)

**Reports to:** Senior Technical Support Coordinator, Democratic Governance & Poverty Reduction Unit, UNDP Indonesia

**Duty Station:** Jakarta

**Expected Places of Travel (if applicable):** N/A

**Duration of Assignment:** 15 working days within 3 months

## REQUIRED DOCUMENT FROM HIRING UNIT

	TERMS OF REFERENCE
	<b>CONFIRMATION OF CATEGORY OF LOCAL CONSULTANT , please select :</b>
	(1) Junior Consultant
	(2) Support Consultant
	(3) Support Specialist
	(4) Senior Specialist
X	<b>(5) Expert/ Advisor</b>
	<b>CATEGORY OF INTERNATIONAL CONSULTANT , please select :</b>
	(6) Junior Specialist
	(7) Specialist
	(8) Senior Specialist
	APPROVED e-requisition

## REQUIRED DOCUMENTATION FROM CONSULTANT

X	CV and P11 form
X	Copy of education certificate
X	Completed financial proposal
X	Completed technical proposal ( if applicable )

## Need for presence of the consultant in office:

☐ partial (explain)

X intermittent, to coordinate progress report regularly with the STSC and CCM Secretary

☐ full time/office based (needs justification from the Requesting Unit)

## Provision of Support Services:

Office space: ☐ Yes ☒ No

Equipment (laptop etc): ☐ Yes ☒ No

Secretarial Services ☐ Yes ☒ No

If yes has been checked, indicate here who will be responsible for providing the support services: Khairul Amri

Signature of the Budget Owner:.....

**Senior Technical Support Coordinator- JSGFATM, Democratic Governance & Poverty Reduction Unit, UNDP Indonesia**

## I. BACKGROUND

Indonesia has one of the fastest growing HIV/AIDS epidemics in Asia. Since 2003, the Global Fund to Fight AIDS, Tuberculosis and Malaria (GFATM) has committed US\$ 693,158,140 in funds to support Indonesia to combat AIDS, TB, and malaria, and to engage in Health System Strengthening (HSS). For the period of January 2014-2017, GFATM has allocated USD 302 M for Indonesia.

The current signed grant agreement with the GFATM for Malaria and HSS in Indonesia will end in December 2014, followed by AIDS in June 2015, and TB in June 2016. In the meantime, in early 2014, the GFATM has launched the New Funding Model (NFM) that provides implementers with flexible timing, better alignment with national strategies and predictability on the level of funding available. This model is completely different from the previous rounds-based model, which Indonesia is familiar with.

The GFATM in agreement with CCM suggest that the implementation of the NFM mechanism for AIDS program will be effective from 1<sup>st</sup> January 2016 – 31<sup>st</sup> December 2017 funding periods. While the current rounds-based Implementation program will be ended by 31<sup>st</sup> June 2015, a six month period of time (1<sup>st</sup> July – 31<sup>st</sup> December 2015) will be regarded as extension period of current rounds-based program.

For years, UNDP support services have been part of a joint effort by the UN Country Team to support the Government of Indonesia in the successful implementation of its GFATM grants. UNDP and GFATM have reached an agreement on their working relationships since 2003 to continue UNDP support for better stakeholder alignment on program need assessment, development, implementation and monitoring evaluation of the Global Fund program in Indonesia. UNDP will work closely with CCM, TWGs and PRs on identification of technical assistance need with in the program cycles implementation framework.

With the upcoming NFM, The TWG AIDS expressed needs on the technical assistance for developing the NFM Concept Note, specifically on the development of Country Context section and UNDP will support with team of consultants. The consultants will work in close collaboration with the TWGs AIDS, technical advisors, experts, Government officials, multi-lateral and bi-lateral donors and civil society to successfully develop the Country Context of HIV CN section.

## II. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

### Scope of Work

1. Develop country context section for the HIV component.
2. Develop the HIV Strategic Plan Matrix based on Mid-term Review of National AIDS Strategy and Action Plan (NASAP) 2010-2014, NASAP 2015-2019, Health Sector Action Plan,
3. Consult within the TB-HIV key informants in validating the matrix,
4. Develop the Modules and the Programmatic Gap Table.
5. Coordinate and verify the financial information in line with Programmatic modules table.
6. Build close coordination with TB CN team writing on the integration of single TB-HIV Modules and Programmatic Gap tables.
7. Develop report on the assignments

### Expected Results/Final Deliverables :

1. Matrix of the HIV Strategic Plan developed,
2. Advice on the key HIV epidemiological issues based on the HIV Strategic Plan,
3. Programmatic gap Table developed,
4. Modular Approach Table developed,
5. Narrative of the country context for HIV component developed,
6. Final assignment Report.

## III. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

### I. Academic Qualifications:

Master Degree qualification in Public Health, or related fields in Health Sciences.

### II. Years of experience:

- Minimum of 10 years' experience working in health related program or project management with a multilateral or international organization, the private sector or governmental bodies;
- Experience working with GFATM and CCM Indonesia;

III. Competency :

- Ability to work in multi-disciplinary and multi-cultural teams;
- Ability to work under pressure against strict deadlines;
- Ability to present complex issues persuasively and simply;
- Ability to think strategically;
- Ability to write in a good and concise report;
- Computer literacy in data analysis and good report writing skills.

IV. Language:

- Fluent in English

V. **EXPECTED RESULTS**

Deliverables/ Outputs	Target working days	Review and Approvals Required <i>(Indicate designation of person who will review output and confirm acceptance)</i>
1. Matrix of the HIV Strategic Plan developed.	2 days	Senior Technical Support Coordinator- JSGFATM(STSC)
2. Advice on the key HIV epidemiological issues based on the HIV Strategic Plan.	2 days	
3. Programmatic gap Table developed.	2 days	
4. Modular Approach Table developed.	3 days	
5. Narrative of the country context for HIV component developed.	5 days	
6. Final assignment Report.	1 day	
Total 15 days assignment		