



Addendum No. 1 dated 27 April 2015

[ ITB-2015-067 ]

Pre-bid Meeting Minutes – Addendum No 1

[ITB-2015-067]: Lot # 11: Rubble Removal from Middle Area.

Issue Date: April 20, 2015

Closing Date & time : 28 April 2015

Extended Closing Date & time : N/A

Dear Bidders,

This correspondence pertaining to the above-mentioned project should be considered as an integral part of the tender documents. Below please find the UNDP/PAPP clarifications and an official reply to all inquiries raised by participant bidders following the pre-bid meeting/site visit which was held on April 23, 2015

The following clarifications are considered as Addendum No. 1 to the Invitation to Bid, which shall be deemed to form and be read as part of the tender:

1. All participating Bidders shall provide all Evaluation Criteria Requirements as shown in the Invitation to Bid.
2. Unit rate in US\$ not including VAT.
3. Bidders are solely responsible for the change of prices of the materials in the market as well as the fluctuation of USD. UNDP/PAPP will not liquidate any damages related to this subject.
4. Bidders shall submit tax clearance certificate.
5. Unit prices shall include any Bank Charges due to payments transfer.
6. The Winning Contractor shall submit performance Security within seven (7) days of receipt of the Contract from UNDP/PAPP for an amount of 10% of the total price of the contract. The Performance Guarantee shall be valid for a period of 17 months after the intended completion date.
7. The Winning Contractor shall submit performance Security within seven (7) days of receipt of the Contract from UNDP/PAPP for an amount of 10% of the total price of the contract. The Performance Guarantee shall be valid for a period of 17 months after the intended completion date.
8. Bid Guarantee for each LOT is included in ITB.
9. Contractors shall provide labour insurance with an amount of 15% of the contract value.
10. The Winning Contractor shall be responsible for installing and fixing two (2) signboards of size 350x200cm to be located on places indicated by UNDP/PAPP Site Engineer.
11. Winning Contractor will be responsible of the submission of safety procedure plan for approval. Safety measures are an important part of the project. All workers on site shall use safety tools and wear safety uniforms, to be all in accordance with contract safety requirements (Section 12) and UNDP/PAPP' Engineer instructions. The bidders shall include in their prices the provision of the necessary insurances for the project in accordance with the general terms and condition of contract, and enough to cover the expected risk in the works. As per clause 23 of the general

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conditions, the contractor is obligated to furnish the insurance policies before commencing the Works. Risks of UXOs should be included in insurance certificate

12. Working hours in the project is from 8 a.m. to 3 p.m. Sunday through Thursday. Any extension of time will not be authorized unless presented in the work plan and approved by UNDP/PAPP supervisor.
13. The contractor shall consider gender balance when recruiting its technical staff.
14. After completion of the project, the contractor is to submit as built drawings on computer CD (3No.s) and three copies of prints (A2) including the coordinates of all the activities related to the project according the city coordinates.
15. In case UNDP imposes suspension longer than one (1) month on the project, only the following will be paid for:
  - Security guard for the project if needed.
  - Cost of extension of insurance policy and bank guarantees.
  - Salary of the project manager.All project equipment will not be compensated for, as well as any incurring costs related to staff or subcontractors. The maximum period of suspension will not be more than 60 days at maximum. When suspension is released, the Contractor will be allowed seven (7) days for re-mobilization and the period of contract will be extended accordingly.
16. Securing the spare parts, materials, and fuel ...etc. is the contractor's responsibility.
17. In addition to the mobilization requirement in ITB m the contractor must provide mobile container including small office and WC for the supervision team.
18. UNDP/PAPP confirms that the technical staff should be engaged on site on full time basis and has the sufficient experience and capabilities of carrying out their duties. UNDP/PAPP will deduct the amount of \$ 25 for each day of the absence of any member of technical staff in the interim payments to the contractor and these discounts non-refundable.
19. In case of delegating the works by contractor to subcontractor/s, the contractor has to obtain UNDP approval on the subcontractor. UNDP has the right to reject any subcontractor who does not meet UNDP eligible criteria. All winning contractors and subcontractors are subject to USAID vetting process before signing the contract.
20. The bidders should read and consider in his price the attached Special Specifications.
21. The contractor is responsible to make all the arrangements with the local authorities (municipalities, Pal Tel, traffic, GEDCO, etc) to perform the required tasks and he must abide to local rules and norms at his expenses. UNDP will not bear any responsibility to such arrangements.
22. The unit price includes covering of trucks with sealed cover.
23. During sorting process, especially for public buildings, all non-concrete materials should be carefully separated. Reusable materials such as windows, doors, natural stones should be sorted before collecting concrete and transported to the dump site or in storage facilities of local authorities as mentioned in BOQ preamble. The contractor is responsible to take necessary



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precautions to keep these materials usable and to protect them from any damages during sorting, transporting and storage process.

24. All quantities in the BOQ are an estimated quantities, UNDP is not responsible for the increase or decrease of any item in the BOQ as per the Information for Bidders even if this increase or decrease exceeds 25% of total quantities or even for each item separately. Bidders have to make their own visits to all sites and verify the needs of each site and price accordingly. The site conditions are changing and this will be considered expected situation. In case of any changes in quantities (increase or decrease), same rates quoted will be utilized.
25. All trucks and equipment that will be used in the contract's activities should have a valid license and insurance policies.
26. In all items, asbestos removal should be carried out according to methodology included in contract's document and should be stored according to the instruction of the engineer in special place near UNDP crushing site.
27. A part of demolished concrete rubble will be transported to the fishermen port in Gaza, therefore, the unit price will include transporting of this material from removal sites to the fishermen port in Gaza including reloading transported material.
28. In case of existing UXOs, the contractor is responsible to coordinate with UNMAS team to support UXOs removal. No work will be performed in such sites with existing of UXOs prior obtaining UNMAS approval. All UXOs support is included in UNIT price.
29. Rubble owners of private houses should be part of contractor's labour force. At least 20% of contractor's labour force should be from skilled and unskilled residents of affected areas neighborhood especially from rubble owners according to their skills. The contractor has to include this part of labour force in details in price breakdown.
30. The contractor should satisfy all safety measures for both: site and labors according to contract's documents. Insurance certificates should include risks from UXOs
31. Specification for Sand and Clay should be according to Palestinian Standard for these material
32. All bidders should include provision of transport facility (car model 2012 at least, motor 1440 cc) to be available on site 24/24 to serve for the movement of the supervision team including supply of fuel for the car (at least 800 NIS /month)
33. UNDP has the right to ask the contractor implementing 10% of works out of the geographic area of each lot

Interested bidders shall acknowledge receipt of this addendum/pre-bid minutes by returning/including it, signed and stamped, with their bids.

For your kind attention and reference,

Sincerely Yours,

Khaled Shahwan

Deputy Special Representative (Operations)