



Date: 27.04.2015

**Subject: Amendment Nr.1 to Revised Expression of Interest for Prequalification of '*Demining of Eastern Borders of Turkey*'**

**Ref : UNDP-TUR-EOI-PROJ(DEM)-2015/01**

**UNDP-TUR-EOI-PROJ(DEM)-2015/02**

Dear Madam/Sir,


In relation to our *revised* Expression of Interest for Prequalification of '***Demining of Eastern Borders of Turkey***', issued on 02.04.2015 with reference nr. UNDP-TUR-EOI-PROJ(DEM)-2015/01 and UNDP-TUR-EOI-PROJ(DEM)-2015/02, you are hereby provided with the first set of 'Answers to Questions' received from prospective applicants.

You are kindly requested to prepare your applications with the consideration of these 'Answers to Questions' and submit your applications latest by **02.05.2015, 18:00 hrs** Ankara local time, to the address stipulated in our solicitation documents.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Matilda Dimovska', is written over a horizontal line.

Matilda Dimovska

 Deputy Resident Representative

Attachment-I-First set of 'Answers to Questions' received from prospective applicants for Revised EOI for Prequalifications

**Attachment-I:**

**First Set of 'Answers to Questions' Received From Prospective Applicants  
for Revised EoI for Prequalifications**

**Question 1.** Can two companies who communicated their “Expressions of interest for submission of EOI for Prequalification” separately, submit a joint application for Prequalification?

**Answer 1.** Yes. two companies who communicated their “Expressions of interest for submission of EOI for Prequalification” separately, can submit a joint application for Prequalification with the condition that they fully satisfy the requirements stipulated in the revised EoI document for JV/Consortiums.

**Question 2.** Please confirm whether there is any limitation as regard to country of origin of the Applicants for prequalification.

**Answer 2.** We confirm that there is no limitation as regard to country of origin of the Applicants for prequalification with the condition that the Applicants fully meet all the Pass/Fail criteria.

**Question 3.** Can you please provide information on the award criteria during the RFP stage?

**Answer 3.** Since the RFP document has not been finalized, we are not able to provide the prospective applicants with the award criteria during the RFP stage.

**Question 4.** Can you please disclose approximate budget of the Project and funding sources?

**Answer 4.** As per UNDP Rules and Regulations it is not possible to disclose the Project budget allocated for these contracts. The funding source of the Project is European Commission.

**Question 5.** Is there any limit on the Applicants to be prequalified?

**Answer 5.** All applicants that fully meet all of the Pass/Fail criteria in the revised EoI document will be prequalified.

**Question 6.** Can you please provide the Request for Proposals (RFP) document relating to the EoI with reference “UNDP-TUR-EOI-PROJ(DEM\_QA/QC)-2015/02”?

**Answer 6.** The RFP document will only be shared with the prequalified applicants after conclusion of the prequalification process.

**Question 7.** Shall Form 1-a “Data on Consortium/Joint Venture “ in EoI for Prequalification contain only the details of non-Turkish entities?

**Answer 7.** In case the Applicant is a Consortium or Joint Venture, Form 1(a) “Data on Consortium/Joint Venture” for Prequalification shall indicate information on all members/partners of the Consortium/Joint Venture, irrespective of their country of origin.

**Question 8.** Does the Average Annual Works Contracts (Demining, Construction, Civil Works, Defense Industry) Turnover stated in the Pass /Fail Eligibility Criteria 4 include “Security and Consultancy Works Contracts” since security and defense business lines are grouped together in the Official Gazette dated 19.12.2012 with Ref. 28502?

**Answer 8.** No; Pass/Fail Eligibility Criteria 4 includes Average Annual Works Contracts Turnover for relevant demining, construction, civil works and defense industry only. The security and consultancy works contracts are not acceptable.

**Question 9.** Will there be a Technical Evaluation for the Expression of Interest for Prequalification?

**Answer 9.** No; there will not be a Technical Evaluation for the revised Expression of Interest for Prequalification. All the applications shall be subjected to “Pass/Fail Evaluation” that requires meeting all four Pass/Fail criteria (P/F 1-4).

**Question 10.** Are the notarized documents that have been submitted as part of the application in response to previous EoI for Prequalification with Ref. UNDP-TUR-EOI-PROJ(DEM)-2014/01 as supporting evidence to establish the Applicant’s eligibility and qualifications, acceptable if they are submitted as part of the application to your EoI for Prequalification issued on 2 April 2015 with Ref. UNDP-TUR-EOI-PROJ(DEM)-2015/01?

**Answer 10:** The notarized documents are acceptable if the Applicants prove that those documents are still valid as required in the revised EoI for Prequalification document.

**Question 11.** Please upload new Editable Forms for REFERENCE: UNDP-TUR-EOI-PROJ(DEM)-2015/01.

**Answer 11.** The Editable Forms of the revised EoIs are enclosed to this Amendment Nr.1 document.

**Question 12.** Please confirm that the Average Annual Works Turnover requirement for each members of JV, other than the lead entity, does not need to comprise only demining or defense industry contracts turnover and can be general construction contract turnover to meet 20 % of the requirement defined in PF4.

**Answer 12.** The PF4 Criteria requires Average Annual Works contracts turnover specifically in Demining, Construction, Civil Works, and Defense Industry. In case the lead entity meets 100% this requirement alone, other members must meet at least 20% of the requirement. This means that the average annual works contracts turnover requirement comprises turnover in the areas of Demining, Construction, Civil Works, and Defense Industry.

**Question 13.** Can we deliver our applications to UNDP Turkey Office on the deadline of 2 May 2015, which is Saturday?

**Answer 13.** Yes: the application dossiers can be delivered to UNDP Turkey Office address of which is given in the revised EoI for Prequalification documents, in exchange for a receipt.

**Question 14.** Is it possible to extend the deadline for prequalification application at least for 3 weeks, since more time is needed for establishment of JVs?

**Answer 14.** No; the 4 weeks application period for the submission of the EoIs was determined to be sufficient for establishing JV/Consortiums. Consequently, due to predicted time plan it is not possible to provide an extension for deadline of submission of EoI applications.

**Question 15.** Can you verify that you have incorporated the additional Social Security Fee (SGK) for project like this in Turkey in the upcoming price proposal and RFP evaluation?

**Answer 15.** The Applicants shall foresee all the costs relating to successful performance and completion of these contracts, including the social security costs, and integrate all of these to their price proposals to be submitted during the RfP stage. All Applicants should note that no additional payment for whatsoever reason shall be made to Contractors/Service Providers in excess of their price proposals.

**Question 16.** Can you please let us know instead of notarized copy, original signed declaration would be acceptable for "Joint Venture Declaration"?

**Answer 16.** No; original signed "Joint Venture Declaration" or the "Consortium Agreement" is not acceptable. As stated in Clause 6(b) of the revised EoI for Prequalification document, only a duly notarized JV/Consortium Agreement among the legal entities shall be submitted along with the Application.

**Question 17.** Is security services provided by UNDP or the Turkish Government in the upcoming operational phases, or shall we as a contractor provide our own security in the work site?

**Answer 17.** In accordance with Law No: 3497 on Protection and Security of Green Borders. Land Forces Command of Turkish Armed Forces is tasked to protect and secure the green borders and this task shall be fulfilled by border units. However camp security is the responsibility of the contractors/service provider.

**Question 18** Please clarify whether any tax exemption on VAT, import tax, company tax, profit tax and Social Security fee will be applicable to Contractors / Service Providers.

**Answer 18:** The Contractors / Service Providers shall issue their invoices to UNDP exclusive of VAT only. Other than this, there will not be any exemption on import tax, company tax, profit tax and Social Security fee.

It is the Applicants' responsibility to learn from relevant authorities (Turkish Ministry of Finance) and/or to review/confirm published procedures and to consult with a certified financial consultant as needed, to confirm the scope and procedures of VAT exemption application as per VAT Law and Turkish Ministry of Finance's Communiqués.