

Section 7: Financial Proposal Form¹

The Contractor is asked to prepare the Price Schedule as a separate envelope from the rest of the RFP response as indicated in Section D paragraph 14 (b) of the Instruction to Offerors.

All prices/rates quoted must be exclusive of all taxes, since the UNDP is exempt from taxes as detailed in Section II, Clause 18. '

The Price Schedule must provide a detailed cost breakdown. Provide separate figures for each functional grouping or category.

Estimates for cost-reimbursable items, if any, such as travel, and out of pocket expenses should be listed separately.

The format shown on the following pages should be used in preparing the price schedule. The format includes specific expenditures, which may or may not be required or applicable but are indicated to serve as examples.

Price Schedule:				
<i>For apple to apple comparison purposes, UNDP request the bidders to summarize their financial cost in accordance with the below table. Breakdown of each cost element may be provided in separate sheet if deemed necessary.</i>				
Description of Activity/Item		Number of Days	Rate per Day	Amount
1.	Detailed inventory of EMS applications and EMB's system vulnerabilities.			
2.	Recommendations to address any security deficiencies.			
3.	Prioritized action plan, with indicators to help decision taking			
4.	Detailed report on performance of the EMS applications and the EMB's systems			
5.	Recommendations to increase the performances of the applications and systems (for example use of load balancing, increase scalability of the system)			
6.	Prioritized action plan, with indicators to help decision taking			
7.	Software and system post-implementation review			
Total Amount				

¹ No deletion or modification may be made in this form. Any such deletion or modification may lead to the rejection of the Proposal.