



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Date: 16 June 2015

Country: Indonesia

Description of the assignment: Public Financial Management Expert (Indonesian national) – Re-Advertisement

Project name: Environment Unit/ Sustainable Development Financing (SDF) & BIOFIN

Period of assignment/services (if applicable): 180 working days within 12 months

Proposal should be submitted at the following email address bids.id@undp.org no later than **29 June 2015, COB (Jakarta Local Time)**.

1. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

1. Proposal:

- (i) Explaining why they are the most suitable for the work
- (ii) Provide a brief methodology on how they will approach and conduct the work

2. Financial proposal

3. P11 form completed and at least 3 references

2. FINANCIAL PROPOSAL

- **Lump sum contracts**

The financial proposal shall specify a total lump sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output, i.e. upon delivery of the services specified in the TOR. In order to assist the requesting unit in the comparison of financial proposals, the financial proposal will include a breakdown of this lump sum amount (including travel, per diems, and number of anticipated working days).

Travel:

No intended travel is planned for this assignment.

ANNEX

ANNEX 1- TERMS OF REFERENCES (TOR)

ANNEX 2- INDIVIDUAL CONSULTANT GENERAL TERMS AND CONDITIONS

ANNEX 3 – SUBMISSION FORM

Note:

- 1) Only selected candidate will be notified.
- 2) The selected candidate will be required to provide additional personal information i.e. copy of last education certificate, reference check, release letter (for government official employee only)