

Description of Requirements

Context of the Requirement	To produce a report that highlights the injustices and informs advocacy for individuals and organizations to address punitive laws and policies against people living with HIV
Brief Description of the Required Services	<p>In June 2013, the Global Network of People Living with HIV (GNP+) and the HIV Justice Network (HJN) published <i>Advancing HIV Justice: A Progress Report of Achievements and Challenges in Global Advocacy against HIV Criminalization</i>. This report was the first to highlight the work of advocates around the world addressing broad HIV criminalization -i.e. inappropriate criminal laws and prosecutions for HIV non-disclosure, potential or perceived exposure and non-intentional transmission. <i>Advancing HIV Justice</i> highlighted successes as well as challenges in global advocacy efforts to combat overly broad HIV criminalization.</p> <p>In line with UNDP's efforts to work with partners to address the interactions between governance, human rights and health responses, the report highlighted injustices and informed advocacy for individuals and organizations to address punitive laws and policies against people living with HIV. Now, two years after the initial <i>Advancing HIV Justice</i> report was published, UNDP is looking to release an updated report - <i>Advancing HIV Justice 2</i>. This new report should continue to build on a global evidence base of HIV criminalization -i.e. criminal laws and prosecutions for HIV non-disclosure, potential or perceived exposure and non-intentional transmission; generate social science on the impact of laws and prosecutions; address broad new laws across the globe; and address legal and policy processes and enforcement.</p>
List and Description of Expected Outputs to be Delivered	<p>Under the overall supervision of the Policy adviser on law, human rights and treatment access issues with the HHD/BPPS, the contractor will be responsible for:</p> <ul style="list-style-type: none"> • Researching and writing an updated report that highlights the work of advocates around the world that work to address HIV criminalization; Where relevant, the report should also include the intersection of broad HIV criminalization with other laws and policies that criminalize key populations; • The report must highlight successes as well as challenges in global advocacy efforts to combat overly broad HIV criminalization. • Deliver a final document after carefully incorporating comments and changes by mid-November.

Person to Supervise the Work/Performance of the Service Provider	Policy adviser on law, human rights and treatment access issues with the HHD/BPPS
Frequency of Reporting	<ul style="list-style-type: none"> • Complete the 1st draft of report by mid-September for comments and suggestions; • Complete the 2nd Draft of report, incorporating comments and suggestions by mid-October; and • Complete the final report including copy-editing and layout design of the document by mid-November. • Final document after carefully incorporating comments and changes by mid-November.
Location of work	Home based
Expected duration of work	15 th August, 2015 - 31 st December, 2015.
Target start date	15 th August, 2015
Latest completion date	31 st December, 2015
Travels Expected	NONE
Special Security Requirements	NONE
Facilities to be Provided by UNDP (i.e., must be excluded from Price Proposal)	N/A
Names and curriculum vitae of individuals who will be involved in completing the services	Required
Currency of Proposal	United States Dollars
Validity Period of Proposals (Counting for the last day of submission of quotes)	<p>180 days</p> <p>In exceptional circumstances, UNDP may request the Proposer to extend the validity of the Proposal beyond what has been initially indicated in this RFP. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Proposal.</p>
Partial Quotes	Not permitted
Person(s) to review/inspect/ approve outputs/completed services and authorize the disbursement of payment	Policy adviser on law, human rights and treatment access issues with the HHD/BPPS
Type of Contract to be Signed	Institutional Contract
Criteria for Contract Award	Only candidates obtaining a minimum of 49 points (70%) out of a maximum 70 points on the Technical Evaluation will be considered for the Financial Evaluation.
Criteria for the Assessment of Proposal	<i>Criteria for Technical Evaluation (70 points maximum)</i>

	<ul style="list-style-type: none"> • Industry certificates and awards (corporations and institutions) (15 points) • Minimum of 15 years of relevant work experience in the public health, human rights, international affairs or a related field (25 points) • A demonstrated knowledge of HIV related issues, as evidenced by publications or experience (15 points) • Excellent writing and editorial skills, as evidenced by a submitted writing sample (15 points). <p>Criteria for Financial Evaluation (30 points maximum). The following formula will be used to evaluate the financial proposal:</p> <ul style="list-style-type: none"> • $p = y (\mu/z)$, where • p = points for the financial proposal being evaluated • y = maximum number of points for the financial proposal • μ = price of the lowest priced proposal • z = price of the proposal being evaluated.
UNDP will award the contract to:	<input type="checkbox"/> One and only one Service Provider
Annexes to this RFP	<input type="checkbox"/> Form for Submission of Proposal (Annex 1) <input type="checkbox"/> General Terms and Conditions / Special Conditions (Annex 3) ¹

¹ Service Providers are alerted that non-acceptance of the terms of the General Terms and Conditions (GTC) may be grounds for disqualification from this procurement process.