



REQUEST FOR QUOTATION (RFQ) (Goods)

	DATE: July 31, 2015
	REFERENCE: RFQ/UNDP/708/2015

Dear Sir / Madam:

We kindly request you to submit your quotation for the supply and delivery of **coastal slurry pipeline** as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the forms attached hereto as Annex 1, 2, 3.

Quotations may be submitted on or before 25 August, 2015, 17.00 local (Minsk) time and via ☐ e-mail, ☐ courier mail or ☐ facsimile to the address below:

United Nations Development Programme
220050, Republic of Belarus, Minsk, Kirov str., 17, 6th floor
Receptionist
+375 (17) 226 03 40 (fax), tenders.by@undp.org

Quotations submitted by email must be limited to a maximum of 7MB, virus-free and no more than 5 email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline (contact phone: +375 (17) 327 48 76). Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

A pre-Bid conference	Time: 10:00 (Minsk time). Date: August 10, 2015 Location: UNDP Office in Belarus, 6th Floor, 17, Kirova Str., Minsk, 220050, Republic of Belarus, conference room. Contact person from UNDP responsible for organization of pre-bid conference: Natallia Kazliakouskaya Procurement Specialist, Project "Supporting the Transition to a
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	<p>Green Economy in the Republic of Belarus” No. 00081657</p> <p>Telephone: +375 17 245 16 05</p> <p>E-mail: natallia.kazliakouskaya@undp.org</p> <p>Please, submit notification of your intention to attend the pre-bid conference to the above-mentioned e-mail before 13.00 August 07, 2015. Please, specify names of the participants in your notification.</p>
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Please take note of the following requirements and conditions pertaining to the supply of the abovementioned goods:

Delivery Terms [INCOTERMS 2010]	<input checked="" type="checkbox"/> DAP Republic of Belarus, Gomel region, Zhitkovichi district, in the region of Dubrova village, at the coast of Lake Chervonoye (Production base of OAO “Zhitkovichihimservice”) (INCOTERMS 2010)
Customs clearance, if needed, shall be done by	<input checked="" type="checkbox"/> UNDP
Exact Address/es of Delivery Location/s (identify all, if multiple)	Republic of Belarus, Gomel region, Zhitkovichi district, in the region of Dubrova village, at the coast of Lake Chervonoye (Production base of OAO “Zhitkovichihimservice”)
UNDP Preferred Freight Forwarder, if any	Not applicable
Distribution of shipping documents	Shipping documents should be sent to the address: UN/UNDP Office in Belarus (project No. 00081657), 220050, Belarus, Minsk, Kirova str., 17, 6th floor. Copies of the documents should be sent to the e-mail address: natallia.kazliakouskaya@undp.org
Latest Expected Delivery Date and Time <i>(if delivery time exceeds this, quote may be rejected by UNDP)</i>	<input checked="" type="checkbox"/> 60 days from the issuance of the Purchase Order (PO)
Delivery Schedule	<input checked="" type="checkbox"/> Not Required
Packing Requirements	Packing must ensure undamaged delivery of all items
Mode of Transport	<input checked="" type="checkbox"/> AIR <input checked="" type="checkbox"/> LAND <input checked="" type="checkbox"/> SEA

Preferred Currency of Quotation	<input checked="" type="checkbox"/> United States Dollar <input checked="" type="checkbox"/> Euro <input checked="" type="checkbox"/> Belarusian Ruble. The contract will be signed and the payment will be made in the currency of submitted quotation. United Nations Development Programme is non-resident of the Republic of Belarus (Headquarters are located in New York, USA at the address: United Nations Plaza, 1, New York).
Value Added Tax on Price Quotation	<input checked="" type="checkbox"/> The price proposals of the Offerors, non-residents of the Republic of Belarus shall not include VAT. In the price proposals of the Offerors, residents of the Republic of Belarus, VAT, if included, shall be clearly indicated in the price proposal. In such a case, VAT, if any, will be paid to the Supplier and reimbursed to UNDP by the Ministry of Finance of the Republic of Belarus. The price proposals of the Offerors will be compared without VAT.
After-sales services required	<input checked="" type="checkbox"/> Warranty for a minimum period of twelve (12) months from the Goods acceptance date. During warranty period all maintenance and services shall be performed by the Supplier/Supplier's authorized representative at the Supplier's cost and shall cover labour, materials and parts/units. Brand new replacement if purchased unit is beyond repair shall be done by the Supplier and at the Supplier's cost. The Supplier shall provide warranty maintenance of supplied Goods within 15 days upon receipt of such request. Performance restoration time of the supplied Goods during warranty period or Goods' replacement must not exceed 15 working days upon receipt of written request by the Purchaser. The Supplier shall guarantee that during the warranty period transportation of the Goods or their parts from the Goods location to the Supplier's service center and back for warranty repairs and maintenance, if needed, will be at the Supplier's own cost.
Deadline for the Submission of Quotation	17.00 local (Minsk) time, August 25, 2015
All documentations, including catalogs, instructions and operating manuals, shall be in this language	<input checked="" type="checkbox"/> English <input checked="" type="checkbox"/> Others: Russian, Belarussian
Documents to be submitted	<input checked="" type="checkbox"/> Duly completed forms as provided in Annex 2, with consideration of requirements to the Goods which are specified in Annex 1; <input checked="" type="checkbox"/> Latest Business Registration Certificate; <input checked="" type="checkbox"/> Company background information (Annex 3); <input checked="" type="checkbox"/> Certification or authorization to act as agent in behalf of the manufacturer (power of attorney, distributor agreement, etc.) if an Offeror is not the manufacturer; this requirement relates to the

	<p>main elements of the supplied goods: plastic pipes, plastic T-branch pipes, Plastic pipe bends ;</p> <p><input checked="" type="checkbox"/> Documentary evidence of the technical parameters of the offered goods (technical details of the goods offered in the form of catalogues/descriptive literature/manuals with schematic drawings);</p> <p><input checked="" type="checkbox"/> Documentary evidence of financial solvency of Offeror (bank note about financial solvency of the Offeror, note from tax office confirming absence of outstanding tax liabilities);</p> <p><input checked="" type="checkbox"/> Documents confirming quality of the offered goods. The offered equipment must be from the manufacturers adhering to ISO quality system. The copy of valid ISO certificate must be included in the offer. Quality certification systems equivalent to ISO will also be considered.</p>
Period of Validity of Quotes starting the Submission Date	<p><input checked="" type="checkbox"/> 90 days</p> <p>In exceptional circumstances, UNDP may request the Offeror to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Offeror shall then confirm the extension in writing, without any modification whatsoever on the Quotation</p>
Partial Quotes	<input checked="" type="checkbox"/> Not permitted
Payment Terms	<input checked="" type="checkbox"/> 100% within 30 days upon complete delivery and acceptance of goods.
Liquidated Damages	<i>0.1% of contract amount for every day of delivery delay, up to a maximum duration of 1 calendar month. Thereafter, the contract may be terminated</i>
Evaluation Criteria	<p><input checked="" type="checkbox"/> Technical responsiveness/Full compliance to RFQ requirements and lowest price</p> <p><input checked="" type="checkbox"/> Full acceptance of the Purchase Order/Contract General Terms and Conditions</p>
UNDP will award Contract to	<input checked="" type="checkbox"/> One Supplier only: the contract will be awarded to the quotation that complies with all of the specifications, requirements as well as all other evaluation criteria indicated in the RFQ and offers the lowest price
Type of Contract to be Signed	<p><input checked="" type="checkbox"/> Purchase Order (PO), PO form is posted at www.by.undp.org/content/belarus/en/home/operations/procurement/</p>
Special conditions of Contract	<input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 30 calendar days
Conditions for Release of Payment	<input checked="" type="checkbox"/> Written Acceptance of Goods based on full compliance with Contract/Purchase Order requirements

Annexes to this RFQ	<input checked="" type="checkbox"/> Specifications of the Goods Required (Annex 1) <input checked="" type="checkbox"/> Form for Submission of Quotation (Annex 2) <input checked="" type="checkbox"/> Others: Company Background Information Form (Annex 3) <input checked="" type="checkbox"/> Pictures of the Goods as example (Annex 4) <input checked="" type="checkbox"/> General Terms and Conditions General Terms and Conditions can be found at UNDP Belarus web-site: http://www.by.undp.org/content/dam/belarus/docs/UNDP_General_Terms_and_Conditions_for_Goods_English.pdf Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process
Contact Person for Inquiries (Written inquiries only)	<i>Natallia Kazliakouskaya</i> <i>Procurement Specialist, Project "Supporting the Transition to a Green Economy in the Republic of Belarus" No. 00081657</i> natallia.kazliakouskaya@undp.org Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link: <http://www.undp.org/procurement/protest.shtml>.

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link : http://www.un.org/depts/ptd/pdf/conduct_english.pdf

Thank you and we look forward to receiving your quotation.

Sincerely yours,

Iryna Dubouskaya
Procurement Analyst
July 31, 2015

Technical Specifications
COASTAL SLURRY PIPELINE

The procurement of the coastal slurry pipeline is conducted within the framework of Project “Supporting the Transition to a Green Economy in the Republic of Belarus” funded by the European Union and implemented by the United Nations Development Programme, No. 00081657.

Field of application:

Coastal slurry pipeline is intended for transporting sapropel containing pulp (abrasive slurry) from floating slurry pipeline to the settling pond (the point of discharge).

Place of operation: Production base of OAO “Zhitkovichi himservice” at the address: Gomel region, Zhitkovichi district, in the region of Dubrova village, at the coast of Lake Chervonoye. Coastal slurry pipeline is mounted at the coast of the lake and is not exposed to mechanical stress.

The total number of the procured equipment is 1 set.

Technical requirements:

Item to be Supplied	Description / Specifications of Goods (required)	Quantity	Description / Specifications of Goods (offered) <i>Please indicate parameters of the offered goods</i>
1. Coastal slurry pipeline	Model, manufacturer, country of origin		<i>Please indicate for the offered goods:</i> <i>Model:</i> _____ <i>Manufacturer:</i> _____ <i>Country of origin:</i> _____
	<u>I General requirements:</u>		
	1. Year of manufacture: 2015 (brand new);		
	2. Type: Coastal plastic slurry pipeline with flange connections, T-branch pipes, pipe bends, wedge gate valves for transporting sapropel containing pulp (abrasive slurry) with particle size of pumped medium from 35 to 70 mm and pulp content (solid:liquid) % 20:80;		
	3. Total length of coastal slurry pipeline, m: 2000;		
	4. Pressure of pumped abrasive slurry, MPa: from 0.8 to 1.6;		
	5. Operational temperature range for the pipeline °C: from -40 to +40;		
	6. Certification: The offered equipment must be from the manufacturers adhering to ISO quality system. The copy of valid ISO certificate must be		

included in the offer. Quality certification systems equivalent to ISO will also be considered.		
II Requirements to the parts:		
1. Plastic pipe with joint flanges:	Quantity, providing length of 2000 m.	
1.1. Pipe material: polyethylene of PE 100 class;		
1.2. Nominal drift diameter, mm: 200;		
1.3. Length of one section, m: from 10 to 12;		
1.4. Joint flanges:		
<ul style="list-style-type: none"> Location of flanges: on both sides of the pipe; 		
<ul style="list-style-type: none"> Flange type: ring-type, steel, flat; 		
<ul style="list-style-type: none"> Standard: 1-200-10 GOST 12820-80 or equivalent; 		
<ul style="list-style-type: none"> Outer diameter, mm: 335; 		
<ul style="list-style-type: none"> Inner diameter, mm: 222; 		
<ul style="list-style-type: none"> Reference (circle) diameter on the centres of bolt circles, mm: 295; 		
<ul style="list-style-type: none"> Diameter of bolt circles, mm: 22; 		
<ul style="list-style-type: none"> Number of joint holes, pcs: 8; 		
2. Plastic T-branch pipes for bending radius of 90° with joint flanges (requirements for flanges are indicated in item 1.4.) located on three sides of the plastic T-branch pipe for the pipe with nominal drift diameter of 200 mm;	11 pcs.	
3. Plastic pipe bend for bending radius of 90° with flanges (requirements for flanges are indicated in item 1.4.) located on both sides of plastic pipe bend for the pipe with nominal drift diameter of 200 mm;	2 pcs.	
4. Wedge rising-stem gate valve:	18 pcs.	
4.1. Gate valve material: steel or cast iron;		
4.2. Connection to the pipe: flanged connection with mounting dimensions according to GOST 12815-80 or equivalent (mating flange according to GOST 12815-80);		
4.3. Gate valve shutoff class: "A" according to GOST 9544-93 or equivalent;		

	4.4. Gate valve control: hand wheel;		
	4.5. Feed direction: any;		
	4.6. Feed direction: any;		
	5. Bolt: M20-6g*160.58 (S30); GOST: 7798-70 or equivalent; Modification: 1; Thread pitch: large; Strength index: 5.8; Without coating;	1200 pcs.	
	6. Nut: M20-6H.5 (S 30) GOST 5915-70 or equivalent; Modification: 1; Thread pitch: large; Strength index: 5.8; without coating.	1200 pcs.	



[Name and Signature of the Supplier's Authorized Person]
[Designation]
[Date]

FORM FOR SUBMITTING SUPPLIER'S QUOTATION
(This Form must be submitted only using the Supplier's Official Letterhead/Stationery)

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. RFQ/UNDP/708/2015:

TABLE 1 : Offer to Supply Goods Compliant with Technical Specifications and Requirements

Item No.	Description/Specification of Goods	Quantity, Unit of measurement	Latest Delivery Date	Unit Price* (less VAT)	Total Price per Item* (less VAT)
1	Coastal slurry pipeline (as per the technical specifications of Annex 1) including the following items:				
1.1	Plastic pipe with joint flanges;	<i>Indicate the quantity, providing length of 2000 m.</i>			
1.2	Plastic T-branch pipes for bending radius of 90° with joint flanges (requirements for flanges are indicated in item 1.4.) located on three sides of the plastic T-branch pipe for the pipe with nominal drift diameter of 200 mm;	11 pcs.			
1.3	Plastic pipe bend for bending radius of 90° with flanges (requirements for flanges are indicated in item 1.4.) located on both sides of plastic pipe bend for the pipe with nominal drift diameter of 200 mm;	2 pcs.			
1.4	Wedge rising-stem gate valve;	18 pcs.			
1.5	Bolt: M20-6g*160.58 (S30) GOST: 7798-70 or equivalent;	1200 pcs.			

1.6	Nut: M20-6H.5 (S 30): GOST 5915-70 or equivalent	1200 pcs.			
2	Add : Other Charges (VAT if applicable)				
3	Total Final and All-Inclusive Price Quotation				
	Currency of offer				
	Country of origin¹				
	Estimated weight/volume/dimension of the Consignment				

*Unit Price, Total Price per item and Total Final and All-Inclusive Price Quotation should be based on terms of delivery: DAP Republic of Belarus, Gomel region, Zhitkovichi district, in the region of Dubrova village, at the coast of Lake Chervonoye (Production base of OAO "Zhitkovichihimservice") (INCOTERMS 2010).

[Name and Signature of the Supplier's Authorized Person]
[Designation]
[Date]

- 1. If the country of origin requires Export License for the goods being procured, or other relevant documents that the country of destination may require, the supplier must submit them to UNDP if awarded the PO/contract.*

TABLE 2 : Offer to Comply with Other Conditions and Related Requirements

Other Information pertaining to our Quotation are as follows :	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal</i>
Delivery Lead Time <i>[not later than 60 days from the date of signing of the contract]</i>			
Terms of delivery [DAP Republic of Belarus, Gomel region, Zhitkovichi district, in the region of Dubrova village, at the coast of Lake Chervonoye] (Production base of OAO "Zhitkovichihimservice") (INCOTERMS 2010)			
Validity of Quotation <i>[not less than 90 days starting from the Submission Date]</i>			
Payment terms [100% within 30 days upon complete delivery and acceptance of goods]			
All Provisions of the UNDP General Terms and Conditions			
Documentary evidence of the technical parameters of the offered goods			
Certification or authorization to act as agent in behalf of the manufacturer (power of attorney, distributor agreement, etc) if an Offeror is not the manufacturer			
Documentary evidence of financial solvency of Offeror (bank note about financial solvency of the Offeror, note from tax office confirming absence of outstanding tax liabilities)			
Documents confirming quality of the offered goods.			
Warranty for a minimum period of twelve (12) months from the Goods acceptance date			
During warranty period all maintenance and services will be performed by the Supplier/Supplier's authorized representative at the Supplier's cost and shall cover labour, materials and parts/units. Brand new replacement if purchased unit is beyond repair will be done by the Supplier			

<p>and at the Supplier's cost.</p> <p>The Supplier will provide warranty maintenance of supplied Goods within 15 days upon receipt of such request.</p> <p>Performance restoration time of the supplied Goods during warranty period or Goods' replacement will not exceed 15 working days upon receipt of written request by the Purchaser.</p> <p>The Supplier guarantees that during the warranty period transportation of the Goods or their parts from the Goods location to the Supplier's service center and back for warranty repairs and maintenance, if needed, will be at the Supplier's own cost.</p>			
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We hereby declare of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List.

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

[Name and Signature of the Supplier's Authorized Person]

[Designation]

[Date]

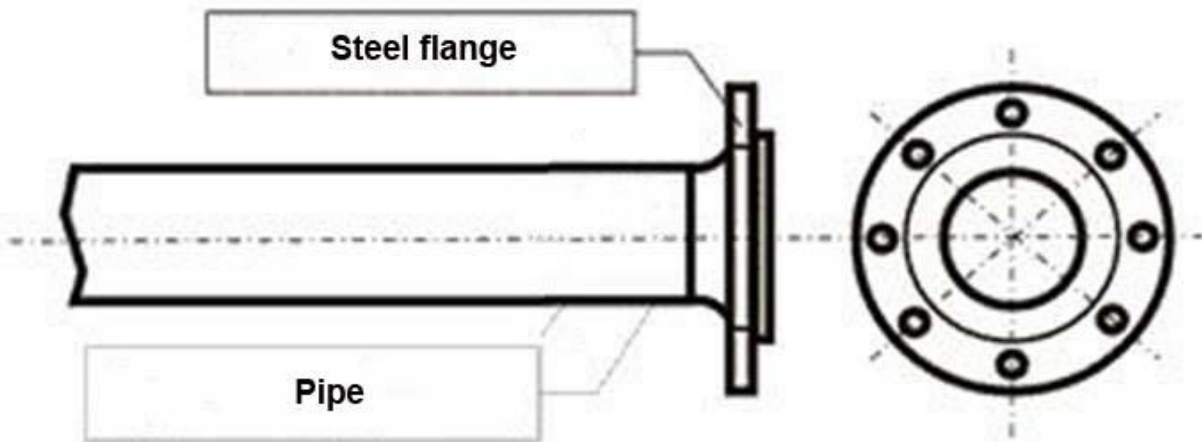
Company Background Information

Each legal entity or individual enterpriser submitting the quotation shall complete the form:

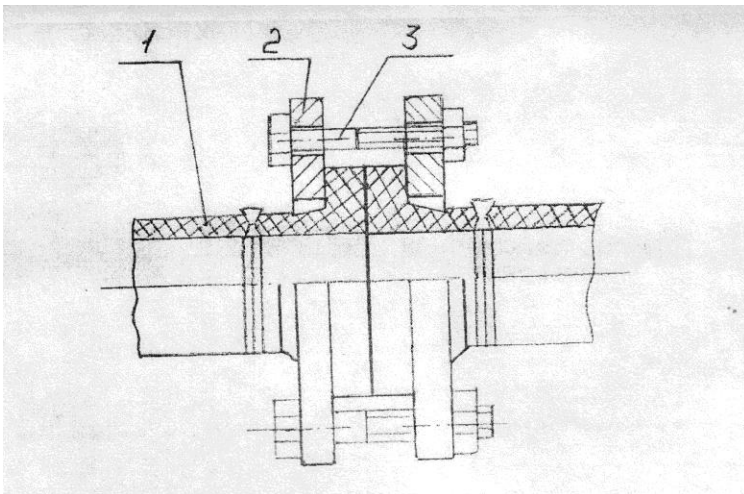
1	Name of Offeror:	
2	Address:	
3	Telephone Number:	E-mail:
4	Fax Number:	Contact Person:
5	Country of Registration:	Registration Year:
6	Name of Body Issuing Business Registration Certificate:	
7	Name and Position of the Head of Company/Organization:	
8	Contact Person under the Offer:	
9	Bank Details:	
10	Conditions for warranty and post warranty servicing of the offered goods (term for replacement or repair of the defective product/parts, etc.) and information on the Manufacturer's authorized agent (name, location, contact details) responsible for provision of warranty maintenance in the country of end-user of the Goods (Republic of Belarus):	

[Name and Signature of the Supplier's Authorized Person]
[Designation]
[Date]

Picture 1.



Picture 2. Flange connection of pipes.



1. Pipe; 2. Flange; 3. Bolt

Picture 3. Example of pipes.

