



**ENERGIE  
ȘI BIOMASĂ**

Resurse energetice alternative pentru Moldova



## **Pre-proposal conference**

**Designing and carrying out the Pilot Educational Programme in the VET schools on renewable energy and energy efficiency**

**RFP15/01070**

**5 August 2015, 10:00**

**LeRoi International Business Center, 29 Sfatul Tarii str., of.305, Chisinau**

Participants	
2 representatives of 2 companies attended the meeting	
UNDP Moldova	
1. Alexandru Ursul	Project Manager, MEBP
2. Mihai Maciuca	MEBP Procurement and Contract Management Officer
3. Lina Acalugaritei	Training and Capacity Building Officer

### **Background:**

On 27 July 2015 UNDP Moldova issued a Request for Proposal for "Designing and carrying out the Pilot Educational Programme in the VET schools on renewable energy and energy efficiency" services. The deadline for submission of the proposals is 13 August 2015, 16:30 local time. The purpose of the Pre-bidding Conference is to inform interested service providers on the procurement procedures and to respond to the questions of the participants.

According to the Request for Proposal the interested companies/NGOs shall provide their offers for conducting capacity building activities for teachers to carry out pilot educational modules for VET students and to design educational and support materials for the pilot modules within the identified occupations. Further, an international study visit to one European country will be conducted to showcase best practices and relevant examples of integrating biomass related occupations in the VET educational system.

The participants of the Pre-Proposal Conference were warned that the proposals should be presented in 2 separate envelopes; first should include operational and technical documentation and Proposal form; the second should include the price schedule/financial proposal. If sent by email, technical proposal shall be separated from the financial proposal and both files must be password protected.

Also, referring to the procedure of filling in the Financial Proposal Form, it was mentioned that offerors **are not allowed to modify the section A** (Cost Breakdown per Deliverables). However, **section B** is meant to give details on how the price of each deliverable is formed. This means that for each deliverable indicated in **Section A** of the Price Schedule should be provided a Breakdown per Cost Component following the table given in **Section B**. In this specific case there are 6 deliverables for which Proposers should provide 6 Cost Breakdown per Cost Component tables (**section B**) respectively. Yet, the format shown in **Section B** is suggested for use as a guide including specific expenditures, which may or may not be required or applicable but are indicated to serve as examples. Consequently, Proposers may modify the Section B as it may be necessary to better reflect the costs included in the overall price.

## **Moldova Energy and Biomass Project**

In essence the project aims to assess the capacity of the teaching staff and of the existing educational materials in the selected VET schools and based on the result to identify the most pertinent trainings and capacity building activities for their knowledge and skills enhancement. Afterwards, additional educational materials for the “Silviculturist” and “Operator in the boiler room” occupations must be elaborated to pilot the proposed modules.

To enhance the knowledge sharing study visit to one EU member-state for group of 10-12 teachers to learn about best practices of integrating biomass related occupations in the VET system.

The work shall be carried over a period of 9 months.

#### Questions and answers:

*Q: How important is the organization experience in the renewable energy system, mainly in the biomass production sector?*

A: According to the ToRs specification, the service provider should have experience in the educational sector and VET system. The ToR does not require the organization to be specialised in renewable energy or biomass sector.

*Q: In the ToR a skills need assessment and a targeted assessment study of the VET sector is mentioned, how it can be accessed?*

A: The need assessment and a targeted assessment of the VET sector study can be downloaded from the Project web page [http://biomasa.md/data/1011/file\\_3200\\_0.pdf](http://biomasa.md/data/1011/file_3200_0.pdf).

*Q: Will the pilot program include VET schools from Transnistrian and Gagauzia region?*

A: The pilot modules will be implemented in VET schools from Orhei, Floresti and Vulcanesti rayon's. Though there might be some changes in the target schools. At the initial stage the educational modules will be not piloted in Transnistrian region.

*Q: How many schools will be involved in the pilot program?*

A: At the moment 3 VET schools are considered for participation in the pilot modules. However, the Project is waiting for the final approval of the Ministry of Education.

*Q: Who should issue the Statement of Satisfactory Performance?*

A: According to the RfP the Statement of Satisfactory Performance should be issued by the last top 3 clients in terms of contract value for the past 3 years.

*Q: If we are in the process of obtaining a new ISO certificate can we submit the old ISO certificate?*

A: Yes. The company can submit the old ISO certificate, mentioning that currently is in the process of obtaining a new certificate.