

Annex 4 – Minimum Requirements

Requirements	Yes/No
a) Master's Degree with 1 year experience, or Bachelor degree with 2 years experiences in financial management, accounting and other related fields.	
b) 2 years of relevant and progressive experience in financial management, accounting, reporting and/or financial controlling. Certification as a Qualified Accountant would be an asset. Experience in humanitarian affairs, emergency preparedness and management of emergency relief would be a strong asset. Relevant professional experience within the UN common system would be an asset. Knowledge of OCHA's institutional mandates, policies and guidelines related to humanitarian affairs and humanitarian reform is desirable	
c) Fluency in English (written and spoken) is required Fluency in local languages (Arabic and/or Kurdish) is required.	
d) Willingness to obtain Basic Security in the Field II course BSIF-II and Advanced Security in the Field ASIF through the following links: https://training.dss.un.org/consultants/index.php The consultant must pass the Security Awareness Induction Training (SAIT) in case if any travel is required to Iraq.	
e) If you are of 62 years old and more, please confirm your willingness to go through a full medical exam including x-rays at your own cost from a recognized UN doctor. Address of doctor will be provided by UNDP.	
f) Acceptance of Individual Consultant General Terms and Conditions.	